

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: September 12, 2024 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Ken Nelsen, Chairman
Niki Wiessner, Director
Penny Shubnell, Director
Sherri Fairbanks, Director

Board of Directors Absent:

Matthew Philippe, Vice Chairman

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Approval of Agenda

Director Shubnell motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks
NOES: None ABSTAIN: None ABSENT: Philippe

Approval of Consent Calendar

Director Shubnell motioned to approve the Consent Calendar. Director Wiessner seconded.

AYES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks
NOES: None ABSTAIN: None ABSENT: Philippe

Public Comment*

None

Financial Consultant Report

Item 3 – The Financial Reports: Quarterly, June and July 2024 were presented by Dawn Grantham.

Legal Counsel Report

Item 4 – Steve Kennedy informed the Board of an opinion given on July 24, 2024 in regards to AB 2449. AB 2302 was also presented to the Board.

Houston Creek Waste Water Treatment Plant Construction Progress Report

Item 5 – General Manager Grantham provided the Board with a construction progress report and financial update.

Manager Report

Item 6– Report was presented by General Manager Grantham.

Operations Manager Report

Item 7 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session

The Board, Legal Counsel, and Management recessed to closed session at 3:33 p.m.

Reconvene to Open Session

The Board, Legal Counsel, and Management reconvened to open session at 4:53 p.m.

Announcement of Reportable Closed Session Actions

In regards to the first and third closed session item, no action was taken.

In regards to the second closed session item, the Board by a 4-0-1 vote rejected a claim filed against the District. General Counsel was instructed to send notice of rejection to Claimant's Counsel.

AYES: None NOES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks

ABSTAIN: None ABSENT: Philippe

Directors Comments

- * Director Fairbanks said she was busy delivering masks. Thanked Dawn for bringing up the community Thanksgiving Dinner donations.
- * Director Wiessner was glad for the cutover explanation. Looking forward to the Emergency Plan next meeting.
- * Director Shubnell said ditto. Also thanked Director Fairbanks for the masks. Thanked staff.
- * Chairman Nelsen was concerned about the two employees that were evacuated, but appreciated their dedication to come to work. Appreciated the communication from Dawn regarding holding the board meeting while still under an evacuation watch, and thanked the board for coming out for the meeting.

Future Meetings

Thursday, October 10 at 3:00 pm

Future Agenda Items

Emergency Plan

Adjournment

Meeting adjourned 5:01 p.m.

APPROVE: *Ke Nelson* DATE: 10-16-24

ATTEST: *Matt S. Salyer* DATE: 10/16/24