

**Crestline Sanitation District  
Board of Directors Special Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: June 27, 2024 – 8:30 a.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 8:30 a.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Ken Nelsen, Chairman  
Niki Wiessner, Director  
Sherri Fairbanks, Director

**Board of Directors Present Via Zoom:**

Penny Shubnell, Director attended remotely under “Just Cause,” pursuant to Government Code Section 54953(f)(2)(A)(i).

**Board of Directors Absent:**

Matthew Philippe, Vice Chairman

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Reed Chilton, Director, Construction Management and Inspection, Albert A. Webb Associates

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda. Director Wiessner seconded.

AYES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: Philippe

**Public Comment\***

No public comments were made

**New Business**

**Item 1** – Regarding Senate Bill (SB 553) – Workplace Violence Prevention Policy. Director Nelsen motioned the Board to approve the Workplace Violence Prevention Policy. Director Fairbanks seconded.

AYES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: Philippe

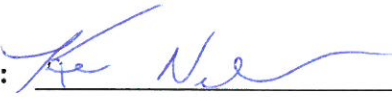
**Items 2** – Reed Chilton from Albert A. Webb Associates presented a request to increase contract cost to the Board regarding the Construction Management Cost for the Huston Creek Wastewater Treatment Plant Primary Clarifier and Dewatering Building Improvements (“Project”). Webb has exhausted their budget due to construction timing and change orders. Director Nelsen motioned to increase the budgeted amount not to exceed \$100,000.00 for the Construction Management. Director Wiessner seconded.

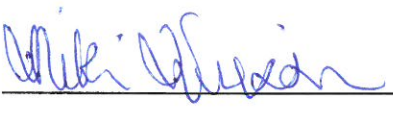
AYES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: Philippe

**Adjournment**

Meeting adjourned 8:52 p.m.

APPROVE:  DATE: 8-8-24

ATTEST:  DATE: 8-8-24