

**RESOLUTION NO. 106**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CRESTLINE SANITATION DISTRICT  
AUTHORIZING ITS ASSISTANT GENERAL MANAGER  
TO PERFORM CERTAIN ADMINISTRATIVE FUNCTIONS**

WHEREAS, the Board of Directors of the Crestline Sanitation District finds as follows:

A. The Crestline Sanitation District (“the District”) is a self-governing special district organized and operating pursuant to California Health and Safety Code Section 4700 et seq.

B. Pursuant to applicable law, the District’s Board of Directors (“the Board”) is authorized to create employment positions within the District and to establish the corresponding job functions for those positions.

C. The Board wishes to expand the work duties of its Assistant General Manager on a temporary basis.

THEREFORE, THE BOARD OF DIRECTORS of the Crestline Sanitation District does hereby resolve as follows:

1. In addition to the functions already assigned to the District’s Assistant General Manager, the Board hereby authorizes the District’s Assistant General Manager to perform the following acts on behalf of the District:

(a) Execution of official forms issued by the State of California Water Resources Control Board;

(b) Execution of official documents as authorized and approved by the Board;

(c) Execution of construction releases;

(d) Allocation and redistribution of funds among District accounts consistent with established Board policies and/or direction;

(e) Incur necessary expenditures for District purposes in an amount not to exceed \$15,000;

(f) Hiring and disciplining of District employees as necessary; and

(g) Such other acts as may be directed by the Board.

2. The provisions of this Resolution shall take effect immediately upon adoption and may be amended and/or rescinded by the Board as deemed necessary in the exercise of its discretion.

Adopted this \_\_\_\_ day of August, 2023.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Chairman, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors