

**Crestline Sanitation District  
Board of Directors Special Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: August 31, 2022 – 9:00 a.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

**Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference.**

**Call to Order**

The meeting was called to order at 9:00 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Chairman Philippe, Chairman  
Penny Shubnell, Vice Chairwoman  
Ken Nelsen, Director  
Sherri Fairbanks, Director  
Niki Wiessner, Director

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Assistant., Recording Secretary  
David Crabtree, Maintenance Supervisor

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

**Approval of Agenda**

Director Nelsen motioned to approve the Agenda. Vice Chair Shubnell seconded.

AYES: Directors; Philippe, Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: None

**Public Comment\*** None

**Recess to Closed Session**

The Board and Legal Counsel recessed to closed session at 9:05 a.m. to conduct interviews for the General Manager position. Three candidates, consisting of David Crabtree, Dawn Grantham, and Ron Scriven.

**Reconvene to Open Session**

The Board reconvened to open session at 2:03 a.m.

**Announcement of Reportable Closed Session Actions**

After conducting interviews, the Board found Ron Scriven to be the most qualified to fill the General Manager position to start January 14, 2023 following the retirement of current General Manager Rick Dever. Also, the meeting of September 1<sup>st</sup> to be cancelled.

**Director Comments**

- \*Director Fairbanks thanked the applicants and noted that they were incredible candidates.
- \*Director Nelsen mentioned to Mr. Dever that he had done very well with succession planning.
- \*Director Wiessner stated that there were twenty questions and everyone answered them great.
- \*Vice Chairwoman said it had been an interesting five hours and that Mr. Dever has an incredible team, all applicants were serious about their positions.

**Future Meetings**

Regular Meeting – September 8, 2022 at 3:00 p.m.

**Future Agenda Items**

Huston Creek project payment report

**Adjournment**

Meeting adjourned 2:08 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_