

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: August 11, 2022 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

**Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference.**

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Chairman Philippe, Chairman  
Penny Shubnell, Vice Chairwoman (arrived 3:11 p.m.)  
Ken Nelsen, Director  
Sherri Fairbanks, Director  
Niki Wiessner, Director

**Board of Directors Absent:** None

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Assistant., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant; R.A.M.S.  
Jasper Jacobs, Support Analyst; nCalPERS

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda. Director Wiessner seconded.

AYES: Directors; Philippe, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: Shubnell

**Public Comment\*** None

### **Approval of Consent Calendar**

Director Nelsen motioned to approve the Consent Calendar. Director Fairbanks seconded.

AYES: Directors; Philippe, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: Shubnell

### **New Business**

*Item 3* – Jasper Jacobs gave a presentation on the CalPERS Prefunding Program for Other Post-Employment Benefits. No actions were taken.

*Item 4* – General Manager Dever requested to be able to transfer up to \$1,200,00.00 from the investment account to the general checking account if necessary due to depleting funds while waiting for the State Revolving Fund Loan to come in. Director Nelsen moved to authorize the General Manager to transfer as needed up to \$1,200,000.00 and report monthly to the Board. A second motion came from Vice Chairwoman Shubnell.

AYES: Directors; Philippe, Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: None

### **Financial Consultant Report**

*Item 5* –The Financial Reports for June and July 2022 was presented by Brad Welebir.

### **Legal Counsel Report**

*Item 6* – Legal Counsel noted that AB2249 was still in process and the Board can continue to attend remotely for now.

### **General Manager Report**

*Item 7* - Report was presented by General Manager Dever, and a PowerPoint Presentation by Operations Manager Scriven.

### **Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 4:30 p.m.

### **Reconvene to Open Session**

The Board, General Manager and Legal Counsel reconvened to open session at 5:40 p.m.

### **Announcement of Reportable Closed Session Actions**

Rick Dever, General Manager, will be resigning effective January 13, 2023.

No other announcements.

**Directors Comments**

- \* Director Wiessner was impressed with the CalPERS presentation. She thanked Mr. Dever for his service as General Manager.
- \* Chairman Philippe thanked Mr. Dever for his service and wished him well.
- \* Director Nelsen stated he is happy with the construction moving forward. He also thank Mr. Dever for his service.
- \* Director Fairbanks thanked Mr. Dever for his service. She also noted the Book Sale at the Crestline Library 08/22-08/28/2022.

**Future Meetings**

Special Meeting – August 14, 2022 at 1:00 p.m. at Leisure Shores.  
Regular Meeting – September 8, 2022 at 3:00 p.m.

**Future Agenda Items**

**Adjournment**

Meeting adjourned 5:46 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_