

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: November 4, 2021 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference.

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairwoman Shubnell and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director
Sherri Fairbanks, Director
Niki Wiessner, Director

Board of Directors Present:

Chairman Philippe, Chairman

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded.

AYES: Vice Chairwoman Shubnell, Director Nelsen, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Chairman Philippe

Public Comment*

None

Approval of Consent Calendar

Director Fairbanks motioned to approve the Consent Calendar. Director Wiessner seconded.

AYES: Vice Chairwoman Shubnell, Director Nelsen, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Chairman Philippe

New Business

Items 3 – Resolution No. 081, pertaining to the amendment to the Brown Act concerning how the District conducts its' meetings, was unanimously adopted by the Board. This resolution will allow the District to continue to conduct meetings as outlined in Executive Order N-29-20 for 30 days. Director Nelsen made the motion with a second from Director Fairbanks.

AYES: Vice Chairwoman Shubnell, Director Nelsen, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Chairman Philippe

Item 4 – General Manager Dever explained the need to surplus Vehicle #206. Director Nelsen motioned to declare Vehicle #206, a 2004 Ford F150, surplus, authorizing the General Manager to send it to auction.

AYES: Vice Chairwoman Shubnell, Director Nelsen, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Chairman Philippe

Financial Consultant Report

Item 5 – October 2021 Financial report was presented by Brad Welebir.

Legal Counsel Report

Item 9 – None.

General Manager Report

Item 9 - Report was presented by General Manager Dever.

Directors Comments

* Director Nelsen noted that he was impressed on the training efforts, with regards to the confined space entry training class, as well as repairs that the Maintenance Staff had performed. Stating that the repairs were done professionally.

* Vice Chairwoman Shubnell agreed with Director Nelson.

*Director Wiessner mentioned that she had spoke with Senator Rosilicie Ochoa Bogh and was told that she would like to attend a meeting and could possibly assist with any SRF Loan questions.

Future Meetings

Regular Meeting – November 18, 2021 at 9:00 a.m.

Future Agenda Items

Bid proposals for Huston Creek WWTP project

Adjournment

Meeting adjourned 3:57 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____