

DRAFT

**Crestline Sanitation District
Board of Directors Special Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: September 27, 2021 – 11:00 a.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, and as a precaution to our Board of Directors, District staff, and general public, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference

Call to Order

The meeting was called to order at 11:03 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Chairman Philippe, Chairman
Ken Nelsen, Director
Sherri Fairbanks, Director
Niki Wiessner, Director

Board of Directors Absent:

Penny Shubnell, Vice Chairwoman

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded.

AYES: Chairman Philippe, Director Nelsen, Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: Vice Chairwoman Shubnell

Public Comment*

None

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Old Business

Items 1 – Legal Counsel Kennedy recommended approving the first amendment to the CA State Parks Agreement for the Cleghorn WWTP. This agreement will stand for 10 years. Director Nelsen moved to approve the first amendment as written. Director Wiessner seconded the motion.

AYES: Chairman Philippe, Director Nelsen, Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: Vice Chairwoman Shubnell

New Business

Item 2 – Legal Counsel discussed the Executive Order N-29-20 and Assembly Bill No. 361 with the Board. He explained that without adopting AB 361 the Board would have to follow all Brown Act rules as it stood before the Executive Order, with regards to Zoom and in-house meetings. By choosing to follow the guidelines of AB 361 the Board would have to adopt a resolution every 30 days to continue with the rules outlined in N-29-20. The Board gave direction to Mr. Kennedy to draft the resolution for possible adoption at its next meeting.

Recess to Closed Session

The Board, Management and Legal Counsel recessed to closed session at 11:35 a.m.

Reconvene to Open Session

The Directors reconvened at 11:56 a.m. No reportable actions were taken.

Directors Comments

- * Director Wiessner noted that it was an interesting meeting.
- *Chairman Philippe stated that he was glad to be moving forward with the Parks agreement.
- *Director Nelsen thanked Staff for the clarification on the agreement.
- * Director Fairbanks mentioned that she had went on a tour of the Seeley Creek WWTP and was pleased to see the fire fuel reduction. Also noting the new Bar Screen/ De-Ragger was a great improvement.

Future Meetings

Regular Meeting – October 14 at 3:00 p.m.

Future Agenda Items

Auditor Report for 2020/21
Date for November meeting

Adjournment

Meeting adjourned 12:05 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____