

CRESTLINE SANITATION DISTRICT

*MEMORANDUM*

**DATE:** April 6, 2020

**TO:** BOARD OF DIRECTORS  
Crestline Sanitation District

**FROM:** RICK DEVER  
General Manager

**SUBJECT:** *Special Districts Election for Regular LAFCO Special District Member*

**A. RECOMMENDATION**

To nominate Kimberly Cox (incumbent) for the position of Regular Special District Member of San Bernardino County Local Agency Formation Committee.

**B REASON FOR RECOMMENDATION**

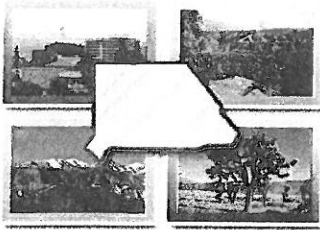
Ms. Cox has served in office with LAFCO for 15 years and is also a member of the Board of Directors for Mojave Water Agency and Lahontan Regional Water Quality Control Board.

**C. OTHER INFORMATION**

During the nomination period, LAFCO received nominations for two candidates for the position and voting has commenced.

**D. ATTACHMENTS**

Special District Election Letter, Ballot, Resume from Ms. Cox , Resume from T. Milford Harrison.



# LAFCO

## Local Agency Formation Commission for San Bernardino County

1170 West 3rd Street, Unit 150  
San Bernardino, CA 92415-0490  
909 388 0480 | Fax: 909 388 0481  
lafco@lafco.sbcounty.gov  
www.sbciafco.org

### COMMISSIONERS

JIM BAGLEY  
Public Member

DR. KIMBERLY COX  
Special District

JAMES V. CURATALO, Vice Chair  
Special District

ROBERT A. LOVINGOOD  
Board of Supervisors

LARRY McCALLON, Chair  
City Member

DAWN ROWE  
Board of Supervisors

ACQUANETTA WARREN  
City Member

### ALTERNATES

LOUISA HOLSTEAD AMIS  
Public Member

RICK DENISON  
City Member

STEVEN FARRELL  
Special District

JANICE RUTHERFORD  
Board of Supervisors

### EXECUTIVE OFFICER

SAMUEL MARTINEZ

### LEGAL COUNSEL

PAULA DE SOUSA

March 20, 2020

**TO: Presidents of the Boards of Directors of the Independent  
Special Districts in San Bernardino County**

**SUBJECT: NOTIFICATION OF SPECIAL DISTRICT ELECTION FOR  
REGULAR LAFCO SPECIAL DISTRICT MEMBER**

During the nomination period, LAFCO has received nominations for two candidates for the position of Regular Special District member. Therefore, the official voting process as defined in Government Code Section 56332 for the Regular Special District Member of the Local Agency Formation Commission shall commence. Attached to this letter is the ballot for the selection of this position. Pursuant to the provisions of Government Code Section 56332, the voting period will commence as of **March 24, 2020** and end on **April 27, 2020 at the close of business**. The voting instructions for this selection are as follows:

1. Each District may vote for one candidate. The vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing and a roll call vote. The existing policy of the Selection Committee is that LAFCO commission members should represent districts located in the Valley, Mountain and Desert regions. Inasmuch as possible, they should represent different types of special districts. A copy of the information provided by each of the candidates is included for your information.
2. The signed original ballot, with the name of each voting Board Member outlined, must be received in the LAFCO Office by 5:30 p.m. on **April 27, 2020**. If a faxed copy of the ballot is provided by the April 29 deadline, the original signed copy must be received by 5:30 p.m. on **May 4**, or the ballot will be declared invalid.
3. Twenty-six (26) ballots are required to be received to establish a quorum for selection of the Regular Special District position.

SPECIAL DISTRICT ELECTION LETTER  
REGULAR MEMBER  
MARCH 20, 2020

The completed ballot is to be mailed to:

**Samuel Martinez, Executive Officer  
Local Agency Formation Commission  
1170 West Third Street, Unit 150  
San Bernardino, CA 92415-0490**

If you are faxing a copy of the ballot, the LAFCO fax number is (909) 388-0481. As outlined in Item #2 above, if the ballot is faxed to the LAFCO office, the original signed copy of the ballot will need to be mailed or delivered to the above address and received by 5:30 p.m. on **May 4, 2020** to be considered in the election process.

Please let me know if you have any questions concerning this selection process. You may contact me at the address listed above, by e-mail at [smartinez@lafco.sbcounty.gov](mailto:smartinez@lafco.sbcounty.gov), or by phone at (909) 388-0480.

Sincerely,



SAMUEL MARTINEZ  
Executive Officer

SM/lj

Enclosures

**BALLOT**

**REGULAR SPECIAL DISTRICT MEMBER  
OF THE LOCAL AGENCY FORMATION COMMISSION  
FOR SAN BERNARDINO COUNTY**

The \_\_\_\_\_  
(Name of District)

hereby votes for the marked candidate as indicated below:

**REGULAR SPECIAL DISTRICT MEMBER OF LAFCO:**

\_\_\_\_\_ **KIMBERLY COX (Incumbent -- Member of the Board of  
Directors of the Mojave Water Agency)**

\_\_\_\_\_ **T. MILFORD HARRISON (Member of the Board of  
Directors of San Bernardino Valley Municipal Water District)**

I, \_\_\_\_\_, do hereby certify that at its scheduled meeting  
of \_\_\_\_\_, the Board of Directors voted to elect the above-marked  
candidate as the Regular Special District Member of the Local Agency Formation  
Commission for San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
District President/Authorized Board Member

Dated: \_\_\_\_\_



13846 Conference Center Drive ♦ Apple Valley, California 92307  
Phone (760) 946-7000 ♦ Fax (760) 240-2642 ♦ [www.mojavewater.org](http://www.mojavewater.org)

February 21, 2020

RICK DEVER  
GEN MGR  
CRESTLINE SANITATION DIST  
PO BOX 3395  
CRESTLINE, CA 92325

Dear RICK:

My name is Kimberly Cox and I have been honored to represent Special Districts as the Regular Member on the San Bernardino County Local Agency Formation Commission (LAFCO) for over 15 years. This is a unique area of service and it is important that special districts have a seat at the table. For that reason, I would be honored to continue representing you on LAFCO.

Your nomination and continued support for this position would be greatly appreciated. My background includes more than 20 years of experience in the public works, water and wastewater field. As the General Manager of a Community Services District (CSD) I have extensive knowledge of issues faced by special districts throughout the county. Attached to this letter is a copy of my resume. I have dedicated my life to public service and it is my hope that you believe I have represented your interests fairly at LAFCO.

Please feel free to contact me should you have any questions regarding this letter of interest and my desire to continue to represent both large and small special districts on LAFCO.

Thank you for your consideration.

Kind regards,

Kimberly Cox, DPA  
Treasurer/Board Member  
Mojave Water Agency

## KIMBERLY COX, DPA

EDUCATION    **Doctorate, Public Administration –2019**  
                  **Masters, Public Administration, Cal State San Bernardino – 2004**  
                  **Bachelor of Science, Business Administration, University of Phoenix – 1999**

**PUBLIC SERVICE**    **MOJAVE WATER AGENCY**  
*November 2003 – Present*

First elected in 2003 to serve Division 1. Served in numerous board positions including president, vice-president, Watermaster chair and vice-chair.

**LOCAL AGENCY FORMATION COMMISSION (LAFCO)**

*April 2004 – Present*

Appointed to LAFCO by special districts within San Bernardino County.

**LAHONTAN REGIONAL WATER QUALITY CONTROL BOARD**

*September 2013 – Present*

Received three appointments from Governor Jerry Brown (2013, 2014, 2018)

- MEMBERSHIPS/  
ACTIVITIES
- California Special Districts Association (CSDA) – Current Member
  - Participates in expert working groups including Human Resources; LAFCO; Administration; Legislation
  - American Public Works Association – Current Member
  - Association of California Water Agencies – Current Member
  - American Water Works Association – Current Member
  - California Parks and Recreation Society – Current Member
  - International City Management Association – Current Member
  - American Society of Public for Public Administration – Current Member
  - Integrated Waste Management Board (2010-2013, 2016-present) – Special District Representative
  - Zone 4 Flood Commission, Director (2010-2013)
  - San Bernardino County Commission on the Status of Women (2005-2007)
  - Measure I Renewal Task Force (2005)
  - Helendale Chamber of Commerce Board (2004-2006)
  - California WaterReuse Association Board (2003-2005)
  - League of California Cities Public Works Committee (2003-2005)

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WORK **GENERAL MANAGER/HELENDALE COMMUNITY SERVICES DISTRICT**  
EXPERIENCE *February 2007 – Present*

Responsible for administrative activities of an organization considered a "junior city" providing many municipal-level services. Duties include budget development, contract negotiations, oversight of day-to-day service delivery including water, wastewater, solid waste management, park and recreation and street lighting. Implements/revises five-year Capital Improvement Plan. Implements vision and direction of the elected board of directors. Informs board of issues and opportunities. Interfaces with community organizations, government entities and individuals on behalf of the organization.

**SENIOR MANAGEMENT ANALYST – CITY OF VICTORVILLE**

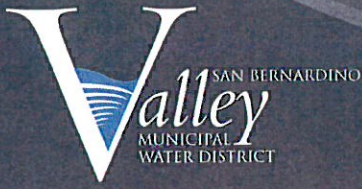
*August 2002 – February 2007*

Served in the City Manager's office on special projects (2005-2007) and in Public Works Department (2002-2005) serving as acting director in the director's absence. Provided oversight for 100 staff with operating budget of over \$50 million. Represented the City by attending inter-governmental meetings including the regional wastewater authority, League of California Cities Mountain Desert meetings, San Bernardino Area Governments (renamed SBCTA), and American Public Works Association High Desert Chapter, San Bernardino County Flood Control and local community groups.

**WATER RESOURCE SPECIALIST – CITY OF HESPERIA**

*August 1999 – August 2002*

Represented the City at various organizations such as Mojave Water Agency, Lahontan Regional Water Quality Control Board, Victor Valley Wastewater Reclamation Authority. Monitored regulatory standards, legislation and adjudicatory matters impacting the City's core functions. Developed and implemented public outreach programs with the community and schools providing education and resources. Prepared department budget and participated in inter-governmental work groups.



380 East Vanderbilt Way  
San Bernardino, CA 92408  
phone: 909.387.9200  
fax: 909.387.9247  
www.sbvmd.com

March 3, 2020

San Bernardino County Special Districts

Dear Special District Agency Representatives,

Thank you for the privilege of reaching out to you with regard to our Special Districts' representation on the Local Agency Formation Commission (LAFCO). I have received the support of my San Bernardino Valley Municipal Water District (Valley District) Board, to submit my name for your consideration for appointment as Regular Member representing Special Districts on the LAFCO Commission.

LAFCO has a direct impact upon each of our Special Districts as well as other forms of local government. Issues are presented and actions taken which can significantly affect the operations, entitlements and futures of our Districts. Fortunately, Special Districts have the privilege of appointing two of our members to represent us on the Commission and protect our interests.

In addition to my Valley District position I have for the last four years been a Member of our Association of San Bernardino County Special Districts Board (ASBCSD) representing the San Bernardino Valley Water Conservation District and for the last year, Valley District. During this period several of us on the ASBCSD Board have had a growing frustration as to why we receive so few reports from our two LAFCO Special District Commissioners, as to what is occurring each month at LAFCO and how it may affect any or all of our Special Districts.

It is my opinion, and that of a number of other Special District members who have approached me regarding this concern, that our Special District LAFCO representatives should attend each of our Special District monthly membership meetings and report as to what has occurred or is being proposed at LAFCO which may affect any or all of our Districts. In addition, we feel that our representative should reach out to any Special Districts who are directly affected by any LAFCO agenda items. We feel they should also be soliciting the advice of our Members as to what positions the Association recommends on upcoming relevant agenda issues.

I have an extensive background in local government and have been directly involved in several issues upon which LAFCO decisions were critical. My experience includes City, County, regional and Special District positions in the last twenty plus years. I served as a Councilmember and Mayor for the City of Loma Linda, as Executive Director for San Bernardino International Airport and as Chief of Staff for two County Supervisors. My education includes a JD degree from California Southern Law School. I thoroughly enjoy serving on a Special District Board, with our ASBCSD Association and with our State Organization, CSDA, where I serve on the Legislative Committee, as well as Election and By-Laws.

**Board of Directors and Officers**

JUNE HAYES  
Division 1

GIL NAVARRO  
Division 2

SUSAN LONGVILLE  
Division 3

T. MILFORD HARRISON  
Division 4

PAUL R. KIELHOLD  
Division 5

HEATHER DYER  
General Manager



If I am selected by our Association to serve on the LAFCO Commission, I pledge to keep Special Districts informed of LAFCO agendas and initiatives and to represent you to the best of my ability. I will solicit your input on matters affecting any of our individual members and those affecting all Districts.

All of my contact information is listed below and I solicit any advice or input you might provide. I would appreciate your consideration in voting for my appointment to the LAFCO Commission.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'T. Milford Harrison', with a long, sweeping underline.

T. Milford Harrison, Board President, San Bernardino Valley Municipal Water District

Cell: 909-645-1731; Email: [milfordharrison@aol.com](mailto:milfordharrison@aol.com);

Personal Mail Address: P.O. Box 966, Linda, CA 92354