



DATE: JANUARY 9, 2020

TO: BOARD OF DIRECTORS

FROM: RICK DEVER, GENERAL MANAGER

SUBJECT: BILLS FOR PAYMENT

RECOMMENDATION

Staff recommends that the Board of Directors accept the attached Bills for Payment as part of the Consent Calendar during the Regular Meeting of The Board of Directors on January 9, 2020.

BACKGROUND

As part of the District's financial responsibility, it is necessary to process accounts payable disbursements on a routine basis in order to meet generally accepted business practices. As part of the finance Department's policies and procedures, this function is preformed weekly depending on the volume and nature of the scheduled disbursements.

Attached for the Boards review and approval are the Bills for Payment covering the period from December 1 through December 31, 2019.

FISCAL IMPACT

Bills for Payment presented within this report have decreased District cash in an amount equal to \$219,301.61

Crestline Sanitation District

Disbursement List

As of December 31, 2019

01/03/20

Accrual Basis

| Date | Num | Name | Memo | Credit |
|---------------------------------------|-------------|--|--|-----------|
| 10 - CASH AND CASH EQUIVALENT | | | | |
| 10100 - Cash in Bank - General | | | | |
| 12/02/2019 | 2019-12Life | Mutual of Omaha Insurance Company | Life & AD&D - December 2019 Inv#00102788... | 617.73 |
| 12/02/2019 | 10785 | Alpine Jewelers & Boutique | (2) 15yr Pins (50% Balance) | 297.24 |
| 12/02/2019 | 10786 | Design Space Modular Buildings PNW, LP | Huston Module - Lease 12/25/19 - 01/24/20 | 725.19 |
| 12/02/2019 | Nov 2019 | The Gas Company | 012-421-9000-5 | 282.85 |
| 12/02/2019 | 2019-12 QB | Intuit Quickbooks/Pro | Cloud Hosting for QuickBooks | 274.95 |
| 12/03/2019 | 2456-Nov H | Mountain Disposal | Trash November Huston | 259.30 |
| 12/03/2019 | 2457-Nov L | Mountain Disposal | Trash November Lake Dr | 250.54 |
| 12/03/2019 | 10787 | Thomas or Jennifer Corrigan | Refund for Payment on Closed Acct 33-5163-2 | 83.86 |
| 12/03/2019 | 10788 | SBCERA | GASB 68 - FY 2018 & 2019 | 6,328.23 |
| 12/03/2019 | 10789 | County San Bernardino-POB 1995 | POB 1995/96 | 2,857.80 |
| 12/03/2019 | 10790 | County San Bernardino-POB 2004 | POB 2004/05 | 1,924.63 |
| 12/04/2019 | 10791 | Timeless Plaques and Awards | Appreciation Plaque | 53.35 |
| 12/04/2019 | Batch# 9461 | SBCERA | Retirement PP25-2019 | 20,620.83 |
| 12/05/2019 | Veh# 204 | internationalautoparts12 | Wheel Rim for Vehicle 204 | 56.53 |
| 12/06/2019 | 10792 | Amazon Capital Services | Gift Bags & Tissue | 75.38 |
| 12/06/2019 | 10793 | Amazon Capital Services | Personalized Pen | 38.10 |
| 12/06/2019 | 10794 | Don's Auto Supply 2 Inc | Feet Maintenance | 207.07 |
| 12/06/2019 | 10795 | Frontier Communications | Landlines/Internet (4 accts) | 464.68 |
| 12/06/2019 | 10796 | Harrington Industrial Plastics, LLC | Salt Skid repair - Huston | 282.44 |
| 12/06/2019 | 10797 | Jericho Systems, Inc | Huston Creek WWTP CEQA | 17,316.75 |
| 12/06/2019 | 10798 | Lake Drive Hardware | Equipment/Structure Maintenance | 548.64 |
| 12/06/2019 | 10799 | Lawson Products | Drill Bit Set | 90.61 |
| 12/06/2019 | 10800 | Melfred Industrial Svc | Waste Disposal Service (used oil and filters) | 250.00 |
| 12/06/2019 | 10801 | Mission Linen Supply | Uniforms/Laundry | 235.54 |
| 12/06/2019 | 10802 | Mountain News | Ad# 3375 11/07/19, Ad#3407 11/21/19-11/28... | 684.00 |
| 12/06/2019 | 10803 | Municipal Maintenance Equip | Bulk Chain | 243.10 |
| 12/06/2019 | 10804 | Office Depot | Paper, Counter Candy | 54.57 |
| 12/06/2019 | 10805 | One Stop Landscape Supply, Inc | November 19 Sludge - 43.5 tons | 2,392.50 |
| 12/06/2019 | 10806 | Ryan Pitchforth | SCADA Support - October 2019 | 2,120.38 |
| 12/06/2019 | 10807 | So Cal Occupational Health Services | Physical and Random Screening | 120.00 |
| 12/06/2019 | 10808 | Stepsaver, Inc. | Salt for HC & SC WWTP's | 423.49 |
| 12/06/2019 | 10809 | Steve Guidero | SCADA Support - November 2019 | 3,315.00 |
| 12/06/2019 | 10810 | Underground Service Alert | Calif. State Fee for Regulatory Costs | 32.08 |
| 12/06/2019 | 10811 | USDA Forest Service | Annual Fee 01/01/20 - 12/31/20 Payer Code 0... | 6,699.61 |
| 12/06/2019 | 10812 | Verizon Wireless | 10/24/19 - 11/23/19 Enables SCADA to talk to... | 103.03 |
| 12/06/2019 | 10813 | The Taco Lady | 50% Payment for Christmas Catering 12/06/1... | 403.52 |
| 12/09/2019 | 10814 | Phyllis Minarcin | Refund - Closed acct 33-1535-1 | 131.85 |
| 12/10/2019 | 10815 | Rick Dever | Supplies for Holiday Party 2019 | 70.38 |
| 12/11/2019 | 189-8593 | Southern California Edison | 11/05/19 - 12/06/19-Forest Shade | 113.38 |
| 12/11/2019 | 189-8353 | Southern California Edison | 10/31/19 - 12/03/19 - Cleghorn | 623.84 |
| 12/13/2019 | 10816 | Addiction Medicine CSLT, Inc. | D.O.T. Program 1/01/20 - 12/31/20 - 8 Emplo... | 800.00 |
| 12/13/2019 | 10817 | Arrowhead | Purified/Distilled Water Delivery | 176.27 |
| 12/13/2019 | 10818 | Bankcard Center | Taining/Meetings/Postage/Safety Supplies/Sof... | 1,462.58 |
| 12/13/2019 | 10819 | Brunick, McElhaney, & Kennedy | Legal Services November 2019 | 3,112.50 |
| 12/13/2019 | 10820 | Champion Electric | VFD | 1,787.78 |
| 12/13/2019 | 10821 | Clement Communications | Winter Hazard Posters | 43.89 |
| 12/13/2019 | 10822 | Crestline Village Water District | 11/01/19 - 12/01/19 - Forest Shade | 26.50 |
| 12/13/2019 | 10823 | Frontier Communications | VOID: To remove credit bill | |
| 12/13/2019 | 10824 | Golden Bell Products | Granular Chlorine Disinfectant | 525.82 |
| 12/13/2019 | 10825 | Hadronex, Inc | Repairs to Smart Covers | 1,750.98 |
| 12/13/2019 | 10826 | Harrington Industrial Plastics, LLC | Salt Skid repair - Huston | 210.03 |
| 12/13/2019 | 10827 | Mission Linen Supply | Uniforms/Laundry | 276.22 |
| 12/13/2019 | 10828 | Office Depot | Calendars/Toner | 125.81 |
| 12/13/2019 | 10829 | Pitney Bowes | 09/30/19 - 12/29/19 - Acct#0017434322 | 2,053.44 |
| 12/13/2019 | 10830 | San Bernardino Co. Recorder-Clerk | December 2019 - 7 Maps | 14.00 |
| 12/13/2019 | 10831 | San Bernardino County Fleet | November 2019 fuel | 2,079.26 |
| 12/13/2019 | 10832 | Sierra Analytical Laboratories | Contract 04-1057/Fund: EGS/Dept:685 | 4,710.00 |
| 12/13/2019 | 10833 | Snyder's Tireworks | Tires/Mount/Balance Veh 305 & 204 | 991.90 |
| 12/13/2019 | 10834 | Stephen Newcombe Service LLC | November 2019 Software support | 382.50 |
| 12/13/2019 | 10835 | Stepsaver, Inc. | Salt for HC & SC WWTP's | 1,006.20 |
| 12/13/2019 | 10836 | Terminix International | Pest Control | 351.00 |
| 12/13/2019 | 10837 | United Rentals | 11/15/19 - 12/13/19 Skyjack rental for lights a... | 2,280.53 |
| 12/13/2019 | 10838 | USA Bluebook | Fiberglass Filter/Sodium | 264.43 |
| 12/13/2019 | 10839 | Verizon Wireless | 11/05/19 - 12/04/19 - Cell phones, Tablets, J... | 2,030.06 |
| 12/13/2019 | 10840 | Yale/Chase Equipment | Repair #904 - Lake Gregory lift station | 2,625.03 |
| 12/13/2019 | 10841 | Amazon Capital Services | Toner for Konica Minolta | 205.80 |
| 12/13/2019 | 10842 | Amazon Capital Services | Protective Eyewear | 114.95 |
| 12/13/2019 | 10843 | Amazon Capital Services | Cable | 79.58 |
| 12/13/2019 | 10844 | Ferguson | Water heater replacement for MT department | 2,193.47 |
| 12/13/2019 | 10845 | Frontier Communications | Landlines/Internet (2 accts) | 236.20 |

Crestline Sanitation District Disbursement List As of December 31, 2019

01/03/20

Accrual Basis

| Date | Num | Name | Memo | Credit |
|--------------------------------------|-------------|---------------------------------------|--|-------------------|
| 12/16/2019 | 189-6779 | Southern California Edison | 11/07/19 - 12/10/19 - Lake Dr | 1,010.43 |
| 12/16/2019 | 189-7637 | Southern California Edison | 11/07/19 = 12/10/19 - Huston | 141.64 |
| 12/16/2019 | 189-7702 | Southern California Edison | 11/07/19 - 12/10/19 - Huston Rd Gate | 12.45 |
| 12/16/2019 | 189-7793 | Southern California Edison | 11/07/19 - 12/10/19 - Huston Rd A | 1,252.48 |
| 12/16/2019 | 189-7967 | Southern California Edison | 11/07/19 - 12/10/19 - Huston Rd B | 1,980.03 |
| 12/16/2019 | 189-8668 | Southern California Edison | 11/07/19 - 12/10/19 - Lake Gregory | 245.79 |
| 12/16/2019 | 189-8783 | Southern California Edison | 11/07/19 - 12/10/19 - Bernard | 16.55 |
| 12/16/2019 | 10846 | County San Bernardino-POB 1995 | POB 1995/96 | 2,981.28 |
| 12/16/2019 | 10847 | County San Bernardino-POB 2004 | POB 2004/05 | 2,007.79 |
| 12/16/2019 | Batch# 9462 | SBCERA | Retirement PP26-2019 | 21,534.63 |
| 12/17/2019 | 2020-01 | CalPERS | Medical Premium January 2020 | 27,763.91 |
| 12/17/2019 | 10848 | DFK Solutions | VOID: Employees did not attend class | |
| 12/18/2019 | 10849 | Bob Bernier | CPR/AED/1st Aid Training on 12/18/19 | 740.00 |
| 12/19/2019 | 2020-01 D | Principal Financial Group | 1013887-10001 (Dental) January 2020 | 3,449.29 |
| 12/20/2019 | 10850 | Amazon Capital Services | Upper Door Kit Veh 703 | 644.85 |
| 12/20/2019 | 10851 | Amazon Capital Services | Tablet Chargers | 26.90 |
| 12/20/2019 | 10853 | Amazon Capital Services | Phone Cases | 121.74 |
| 12/20/2019 | 10854 | Amazon Capital Services | Rain Jacket | 34.91 |
| 12/20/2019 | 10855 | Amazon Capital Services | Panasonic Battery | 9.15 |
| 12/20/2019 | 10856 | Amazon Capital Services | Rain Jacket & Pants | 60.66 |
| 12/20/2019 | 10857 | Amazon Capital Services | Office Supplies | 73.49 |
| 12/20/2019 | 10858 | B's Pool Supplies | 55 gal drum Chlorine Bleach (2) | 300.07 |
| 12/20/2019 | 10859 | Charter Communications | Landlines/Internet (2 accts) | 709.81 |
| 12/20/2019 | 10860 | Clinical Laboratory of SB, Inc | Dilution | 180.00 |
| 12/20/2019 | 10861 | County of San Bernardino I.S.D. | November 2019 Pager access | 251.43 |
| 12/20/2019 | 10862 | CWEA | Membership renewal - D.Crabtree | 192.00 |
| 12/20/2019 | 10863 | Fischle Instant Printing | Envelopes/Invoices/Cards | 420.23 |
| 12/20/2019 | 10864 | Frontier Communications | 12/07/19 - 01/06/20 (760)389-2329 - Cleghorn | 184.69 |
| 12/20/2019 | 10865 | Mission Linen Supply | Uniforms/Laundry | 278.73 |
| 12/20/2019 | 10866 | Office Depot | Table covers | 43.51 |
| 12/20/2019 | 10867 | RAMS | Accounting Support November 2019 - client #... | 1,519.34 |
| 12/20/2019 | 10868 | Rim Forest Lumber | Parts for water heater install - MT bldg | 24.41 |
| 12/20/2019 | 10869 | So Cal Occupational Health Services | DOT Physical - B.DeBaun | 75.00 |
| 12/20/2019 | 10870 | Xylem Dewatering Solutions, Inc. | Pump belt repair - Huston | 6,384.59 |
| 12/20/2019 | 10852 | VOID | VOID: Report printed on in error | |
| 12/20/2019 | 10871 | Craig Revocable Trust c/o Kenmar Mgmt | Refund of Credit on Closed Acct 33-1892-6 | 18.59 |
| 12/23/2019 | 10872 | Amber Kinslow | Janitorial Services 11/29 12/06 12/13 12/20 | 620.00 |
| 12/27/2019 | 10873 | Amazon Capital Services | Phone Chargers | 29.07 |
| 12/27/2019 | 10874 | Amazon Capital Services | Filters | 39.39 |
| 12/27/2019 | 10875 | Amazon Capital Services | Bandages - For Trauma Kits | 53.55 |
| 12/27/2019 | 10876 | Crestline Village Water District | December billing (5 accts) | 619.00 |
| 12/27/2019 | 10877 | Ensemble Solutions Group | Sierra Wireless software 1 year | 86.20 |
| 12/27/2019 | 10878 | Frontier Communications | Landlines/Internet (2 accts) | 272.05 |
| 12/27/2019 | 10879 | Lowe's Business Acct/GECRB | Winterizing HC WWTP & MT water heater su... | 324.76 |
| 12/27/2019 | 10880 | Mission Linen Supply | Uniforms/Laundry | 276.22 |
| 12/27/2019 | 10881 | Pitney Bowes | Meter Rental 01/01/20 - 03/31/20 - acct# 001... | 48.49 |
| 12/27/2019 | 10882 | Royal Industrial Solutions | General electrical supplies and SCADA electri... | 3,952.97 |
| 12/27/2019 | 10883 | Terminix International | Pest Control December 2019 - Cust # 31712... | 145.00 |
| 12/27/2019 | 10884 | Amazon Capital Services | Christmas dinner supplies | 53.88 |
| 12/27/2019 | 2020 Dues | CA Assoc Sanitation Agencies | Inv # 4002 2020 CASA Membership Dues | 8,913.00 |
| 12/27/2019 | 2020-01 V | Blue Shield of California | Vision Prem January 2020 Inv#193500038797 | 419.10 |
| 12/30/2019 | Batch# 9965 | SBCERA | Retirement PP01-2020 | 20,188.72 |
| 12/30/2019 | 189-8262 | Southern California Edison | 11/22/19 12/23/19 - Seeley | 14.53 |
| 12/30/2019 | 10885 | County San Bernardino-POB 1995 | POB 1995/96 | 2,802.96 |
| 12/30/2019 | 10886 | County San Bernardino-POB 2004 | POB 2004/05 | 1,887.70 |
| 12/31/2019 | 2020-01 QB | Intuit Quickbooks/Pro | Cloud Hosting for QuickBooks | 274.95 |
| Total 10100 · Cash in Bank - General | | | | 219,301.61 |
| Total 10 · CASH AND CASH EQUIVALENT | | | | 219,301.61 |
| TOTAL | | | | 219,301.61 |