

**Crestline Sanitation District
Board of Directors Special Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: April 29, 2020 – 10:00 a.m.

Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, and as a precaution to our Board of Directors, District staff, and general public, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference as follows:

Dial in conference line (302)202-1110 – Conference code 751975

Call to Order

The meeting was called to order at 10:03 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director
Sherri Fairbanks, Director

Board of Directors Absent:

Jack Winsten, Director

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present via Zoom Video:

Brad Welebir, Financial Consultant; R.A.M.S.
Sunny Kim, Financial Consultant; R.A.M.S.

Approval of Agenda

Director Nelsen motioned to approve the Agenda. Director Fairbanks seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks
NOES: None ABSTAIN: None
ABSENT: Director Winsten

Public Comment*

None

Budget Workshop

Discussion was held regarding the 2020-21 budget, including Capital Improvement Projects. A draft version of the operational budget was presented by Brad Welebir from RAMS. No actions were taken at this meeting.

Directors Comments

*Vice Chairwoman Shubnell asked how Staff was doing with the COVID-19. Mr. Dever stated that employees are still healthy and working. She also mentioned that the “grab & go” meals for the seniors is going well.

*Director Fairbanks noted that the fire safe council is caught up on the dead trees, for free chipping the website is freechipping.org

*Chairman Philippe thanked Staff for the budget preparation.

Future Meetings

Regular Meeting – May 14, 2020 at 3:00 p.m.

Adjournment

Meeting adjourned 11:10 a.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____