

DRAFT

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: April 8, 2021 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, and as a precaution to our Board of Directors, District staff, and general public, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference

**All votes were taken by roll call*

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Matthew Philippe, Chairman
Ken Nelsen, Director
Niki Wiessner, Director

Board of Directors via Zoom*:

Penny Shubnell, Vice Chairwoman
Sherri Fairbanks, Director

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present

Brad Welebir, Financial Consultant; R.A.M.S.

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Approval of Agenda

Director Nelsen motioned to approve the Agenda. Director Wiessner seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

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Public Comment*

None

Approval of Consent Calendar

Director Nelsen motioned to approve the Consent Calendar. Director Wiessner seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

New Business

Items 3 – The Board of Directors unanimously voted to approve the purchase of a Hypochlorite Generation System for Huston Creek WWTP. Director Nelsen made the motion to enter in a contract to purchase the equipment from PSI Water Technologies a USGI Solutions Company for an amount not to exceed \$120,000.00. Director Wiessner seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

Financial Consultant Report

Item 4 – March 2021 Financials were presented by Brad Welebir.

Legal Counsel Report

Item 5 – Steve Kennedy, Legal Counsel, mentioned that there were many questions regarding the relaxation of the Brown Act due to COVID-19 stating that it may get rescinded. The new Bills are in Sacramento being reviewed. If they pass, it would change the way meetings are currently conducted. Items in discussion are where agendas are posted, when posted, and quorum of the Board being physically present.

General Manager Report

Item 6 - Report was presented by General Manager Dever.

Directors Comments

* Vice Chairwoman Shubnell was glad everything was running smoothly. She also noted that there would be a community meeting at Lake Gregory South Beach on April 22, 2021 at 6:00 p.m.

*Director Fairbanks mentioned that she was sad to hear that a couple employees had been injured, which were minor, as mentioned in the GM Report. She also stated that she appreciated the Staff.

*Director Wiessner cautioned on the COVID-19 shots, noting some side effects.

*Director Nelsen stated that he is looking forward to getting started on the Master Plan Projects.

* Chairman Philippe mentioned that he was looking forward to the budget session and getting the construction costs estimates.

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Future Meetings

Budget Workshop – April 22, 2021 at 9:00 a.m.

Regular Meeting – May 13, 2021 at 3:00 p.m.

Future Agenda Items

CIP list for Budget Workshop

Adjournment

Meeting adjourned 3:50 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____