

**Crestline Sanitation District
Special Board of Directors Meeting
P. O. Box 3395
Crestline, CA 92325-3395
(909) 338-1751**

Date/Time: October 20, 2011 - 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Ken Nelsen, Secretary
Sherri Fairbanks
Jack Winsten

Board of Directors Absent:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman

Crestline Sanitation District Employees Present:

Kathy Whalen, General Manager
Mark Pattison, Operations Manager
Terri Elwess, Recording Secretary

Others Present:

Steven Kennedy, Legal Counsel, Brunick, McElhaney & Beckett
Phil Waller, CPA, R.A.M.S.

Call to Order

The meeting was called to order at 3:07 p.m. by Secretary Nelsen.

Public Comment

Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.

Public Comments:

No Public Comments were made.

Consent Calendar

There was no Consent Calendar Information at this meeting.

Discussions:

Old Business

1. Discussion and Possible Action concerning acceptance of Smith Marion & Co., LLP for Financial Annual Audit

General Manager, Kathy Whalen presented the Board with the proposal from Smith Marion & Co., LLP and stated she spoke to all three (3) proposed accounting firms and felt Smith Marion & Co., LLP was her choice to perform the Financial Annual Audit for Crestline Sanitation District as they were the lowest bid, anticipated no overruns, and had experience with the County Special Districts. Secretary Nelsen conducted open discussion on the subject. Director Winsten made a motion to accept Smith Marion & Co., LLP for our Financial Annual Audit. Director Fairbanks seconded. Secretary Nelsen conducted open discussion on the subject. Secretary Nelsen called for a vote. The motion passed with a vote of 3-0.

Directors Comments

Director Fairbanks suggested a Audit Committee be formed to research information and firms for next year's Financial Annual Audit.

Future Agenda Items

The next Regular Board Meeting will be held on Thursday, November 10, 2011.


Adjournment

Director Fairbanks made a motion to adjourn. Director Winsten seconded. Secretary Nelsen called for a vote. The Vote passed 3-0. Meeting adjourned at 3:27 p.m.



Ken Nelsen, Secretary Date: 11-10-11

ATTEST:



Terri Elwess, Recording Secretary Date: 11-10-11