

**Crestline Sanitation District
Board of Directors Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: April 11, 2013 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Penny Shubnell, Vice Chairman
Sheri Fairbanks, Director
Jack Winsten, Director
Ken Nelsen, Secretary

Board of Directors Absent:

Matthew Philippe, Chairman

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, Beckett & Kennedy
Bill Brunick, Legal Counsel; Brunick, McElhaney, Beckett & Kennedy (Via Phone)
Edward Stricklan; The Henehan Company
Bill Giamarino; The Henehan Company
Mike Harris; Courier News
Gail Fry; Alpenhorn News

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell

Approval of Agenda

Director Winsten made the motion to approve the Agenda.
Director Fairbanks seconded. The motion passed with a vote of 4-0.

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Public Comment*

There were no Public Comments.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

Closed Session

The Board of Directors adjourned to Closed Session at 3:05 p.m.

Announcement of Closed Session Items

Vice Chairman Shubnell announced that there was nothing to report.

Consent Calendar

Vice Chairman Shubnell motioned to approve the Consent Calendar.
Director Winsten seconded the motion, passing 4-0.

New Business

- *Item 3* – Regarding Discussion and Possible Action regarding General Manager Position, Legal Counsel Kennedy announced that the Contract for General Manager has been finalized and motioned for an approval by the Board of Directors for Mark Pattison. The terms of the contract and salary compensation in the amount of \$115,000.00 a year were accepted and approved 4-0.
- *Item 4* – General Manager Pattison explained the importance of accepting and approving the Proposal of the Preplanning Construction for Forest Shade Lift Station from Engineering Resources and final inspections. The Board of Directors reviewed the Proposal. Director Winsten motioned to approve, Director Fairbanks seconded, passing 4-0.
- *Item 5* – A PowerPoint Presentation was presented by The Henehan Company regarding The Health Care Reform Act 2012. This presentation is available at the Districts website for public viewing; crestlinesanitation.com The Henehan Company recommended an article in Time Magazine dated March 4, 2013 “A Bitter Pill” regarding health benefits.

(Director Winsten announced he had a prior engagement and had to leave)

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Old Business

- *Item 6* – Vice Chairman Shubnell recommended postponing the Review of the 2013/2013 CSD Budget for a Budget Workshop at a later date.

Reports

- The monthly financial reports were given to the Board of Directors, no comments were made.
- General Manager Pattison presented the Managers Report for March 2013.
- Legal Counsel Kennedy stated he did not have anything to report at this time.

Directors Comments

Director Fairbanks brought to the table an article regarding retirees in the workforce from Don Stafford. Don Stafford is on the Retirement Board for SBCera. A copy was given to General Manager Pattison to hand out copies as needed.

Secretary Nelsen, accompanied by General Manager Pattison, will attend a vendor fair in Palm Springs on April 18, 2013.

Vice Chairman Shubnell congratulated General Manager Pattison and thanked him for his hard work the last six months. General Manager Pattison acknowledged the CSD staff, stating without their help and the Boards he would not have achieved the set goals, stating that it is a team effort.

Future Meetings

A Budget Workshop to be scheduled prior to next Regular Board Meeting
Next Regular Meeting to be held on May 9, 2013 at 4:30 p.m.

Adjournment

Director Fairbanks made a motion to adjourn.

Secretary Nelsen seconded the motion.

Vice Chairman Shubnell called for a vote. The Vote passed 3-0.

Meeting adjourned at 5:30 p.m.

_____ **Date:** _____
Matthew Philippe, Chairman

ATTEST:

_____ **Date:** _____
Ken Nelsen, Secretary