

**Crestline Sanitation District
Board of Directors Regular Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: June 12, 2014 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Penny Shubnell, Vice Chairman
Sheri Fairbanks, Director
Jack Winsten, Director
Ken Nelsen, Director

Board of Directors Absent:

Matthew Philippe, Chairman

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary
David Crabtree, Maintenance Worker II

Others Present:

Phil Waller, Financial Consultant, R.A.M.S.

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Vice Chairman Shubnell called for a motion to approve the agenda.
Director Winsten made the motion to approve the Agenda.
Director Fairbanks seconded. The motion passed with a vote of 4-0.

AYES: Vice Chairman Shubnell, Director Fairbanks,
Director Winsten, Director Nelsen

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

Public Comment*

No public comments were made.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

New Business

- *Item 1* - A PowerPoint Presentation was presented by David Crabtree, MWII. Crabtree explained how sewer pipe lines are slip lined, what they looked like prior and after. He explained that CSD cut roots out and cleaned the lines. The District hired Sancon Technologies to do the slip lining project. The slip lined area are noted on maps for reference.
- *Item 2* - Regarding the proposal for the Districts' annual audit, the Board of Directors approved Smith Marion & Co., LLP for the audit of fiscal year 2013/2014.
AYES: Vice Chairman Shubnell, Director Fairbanks
Director Winsten, Director Nelsen,
NOES: None
ABENT: Chairman Philippe
ABSTAIN: None
- *Item 3* - The Districts' Budget for fiscal year 2014-2015 was approved and passed 4-0, 1 absent
AYES: Vice Chairman Shubnell, Director Fairbanks
Director Winsten, Director Nelsen,
NOES: None
ABENT: Chairman Philippe
ABSTAIN: None

Financial Consultant Report

None

General Manager Report

General Manager Mark Pattison presented the Manager's Report for May 2014

Engineering Committee Report (Ad Hoc)

None

Directors Comments

The Directors thanked staff on all the work on the slip lining project, and appreciated that David Crabtree presented a PowerPoint.

Correspondence

**LAFCO - Election Results

The Board of Directors congratulated Steven Farrell on the election for LAFCO.

Closed Session

The Board of Directors adjourned to closed session at 3:47 p.m. and reconvened at 4.30 p.m.

Announcement of Reportable Closed Session Items

No announcements were made.

Future Meetings

Thursday, July 10, 2014 at 3:00 p.m. (Regular Meeting)

Future Agenda Items

Presentation by California Bank & Trust
Collection on the Property Tax Roll for 2014-2015
Possible Discharge of Certain Inactive Accounts
Discussion on a Rate Study

Adjournment

Vice Chairman Shubnell called for a vote to adjourn Director Nelsen motioned, Director Fairbanks seconded. The motion passed with a vote of 3-0. Meeting adjourned at 4:30 p.m. (Director Winsten left at 4:30 p.m.)


AYES: Vice Chairman Shubnell, Director Fairbanks,
Director Nelsen

NOES: None

ABSENT: Chairman Philippe, Director Winsten

ABSTAIN: None

APPROVE:



Penny Shubnell, Vice Chairman

Date: 8-14-14

ATTEST:



Ken Nelsen, Secretary

Date: 8-14-14