

**Crestline Sanitation District
Board of Directors Regular Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: December 11, 2014 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Penny Shubnell, Vice Chairman
Sherri Fairbanks, Director
Jack Winsten, Director
Ken Nelsen, Secretary

Board of Directors Absent:

Matthew Philippe, Chairman

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Phil Waller, Financial Consultant, R.A.M.S.
Gail Fry, The Alpenhorn News

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Vice Chairman Shubnell called for a motion to approve the agenda.
Director Fairbanks made the motion to approve the Agenda.
Director Winsten seconded. The motion passed.

AYES: Vice Chairman Shubnell, Director Fairbanks,
Director Nelsen, Secretary Winsten

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

Approval of Consent Calendar

Vice Chairman Shubnell called for a motion to approve the consent calendar.

Director Winsten made the motion to approve the consent calendar.

Secretary Nelsen seconded. The motion passed.

AYES: Vice Chairman Shubnell, Director Fairbanks,
Director Winsten, Secretary Nelsen

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

Public Comment*

Gail Fry with The Alpenhorn News noted that Green Valley (Special Districts) is pressing the county for an ordinance for private laterals to be fixed and enforced.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

New Business

- *Item 3* - Phil Waller, Financial Consultant, R.A.M.S. presented the Board with the draft version of District's Financial Audit report for fiscal year 2013/2014. He stated the Audit was not completed earlier due to the wait on reports needed to complete it. Waller explained that the Auditors, Smith Marion & Co, issued a clean statement on the financials as a whole, stating no adjustments need to be made. Waller recommended the acceptance of the Audit. The Board of Directors motioned to accept.
 - AYES: Vice Chairman Shubnell, Director Fairbanks,
Director Winsten, Secretary Nelsen
 - NOES: None
 - ABSENT: Chairman Philippe
 - ABSTAIN: None
- *Item 4* - The Board of Directors unanimously agreed to postpone this item to January 8, 2015

Financial Consultant Report

Financials were presented for October 2014.

Legal Counsel Report

No reports were presented.

General Manager Report

General Manager Mark Pattison presented the Manager's Report. Vice Chairman Shubnell asked GM Pattison "What preparations are taken when the District is made aware of upcoming storms?" and he answered that the District does readiness checks and crew arrangements to prepare.

Engineering Committee Report (Ad Hoc)

Secretary Nelsen noted that Terra Verde, the owners of Las Flores Ranch, are agreeing to a contract, but limiting it to a yearly contract. He also stated that the Engineering Committee is looking at other options since the Environmental Impact Report, Phase I, for the Tapestry Project has become public.

Closed Session

The Board of Directors adjourned to Closed Session at 4:30 p.m. and reconvened at 5:05 p.m.

Directors Comments

Director Fairbanks commended that the District has had a very good year and commended GM Pattison and District Staff.

Director Nelsen thanked the Staff for the invitation for the District holiday luncheon and feels that the Board and Staff are now working well together.

Secretary Winsten wished everyone Happy Holidays.

Vice Chairman Shubnell thanked the entire staff for a good year.

Correspondence

None

Future Meetings

Thursday, January 8, 2014 at 3:00 p.m. (Regular Meeting)


Future Agenda Items

District Audit
Sunshine Ordinance
Purchase of a Field Camera

Adjournment

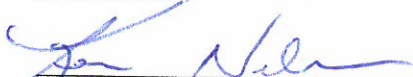
Vice Chairman Shubnell motioned to adjourn. Meeting adjourned at 5:15 p.m.

APPROVE:



Penny Shubnell, Vice Chairman Date: 1-8-15

ATTEST:



Ken Nelsen, Secretary Date: 1-8-15