

**Crestline Sanitation District  
Board of Directors Regular Meeting  
Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time:** February 9, 2017 – 3:00 p.m.  
**Place:** Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325

**Board of Directors Present:**  
Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairman  
Ken Nelsen, Director  
Sherri Fairbanks, Director  
Jack Winsten, Director

**Board of Directors Absent:**  
None

**Crestline Sanitation District Employees Present:**  
Mark Pattison, General Manager  
Rick Dever, Operations Manager  
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary  
Ron Scriven, Operator III  
Jordan Dietz, Electro-Mechanical Specialist

**Others Present:**  
Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant; R.A.M.S.  
Jean Cihigoyenette, Legal Counsel; JC Law Firm

**Call to Order**  
The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**  
Director Fairbanks motioned to approve the Agenda, seconded by Director Winsten  
AYES: Chairman Philippe, Vice Chairman Shubnell,  
Director Nelsen, Director Fairbanks, Director Winsten  
NOES: None  
ABSENT: None  
ABSTAIN: None

**Public Comment\***  
None

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

### **Approval of Consent Calendar**

Director Winsten motioned to approve the Consent Calendar, seconded by Vice Chairman Shubnell.

AYES: Chairman Philippe, Vice Chairman Shubnell,  
Director Nelsen, Director Fairbanks, Director Winsten

NOES: None

ABSENT: None

ABSTAIN: None

### **Closed Session (3)**

The Board, Management, and Legal Counsel recessed for closed session item 3, EXISTING LITIGATION, recommencing with no reportable actions.

### **New Business**

*Item 3* – Directors, management, and staff discussed the current status of the District's Capital Improvement Projects (CIP's) for fiscal year 2016/17. Reviewed were the slipling project slated for spring 2017, SCADA, and Godwin pumps. It was stated that the electrical upgrades for Huston Creek WWTP may have to be expedited due to safety. GM Pattison noted that the vehicle replacement was in progress and the Master Plan update was in the process of preparing the Request for Qualifications (RFQ).

### **Old Business**

None

### **Financial Consultant Report**

January 2017 financials were presented by Brad Welebir, R.A.M.S.

### **Legal Counsel Report**

None

### **General Manager Report**

Report was presented by General Manager Pattison

### **Las Flores Ranch Committee Report (Ad Hoc)**

None

### **Correspondence & Other Information**

Elections Consolidation - Clerk of the San Bernardino County Board of Supervisors  
Call for Candidates - CASA Board of Directors

### **Closed Session (1 &2)**

The Board, Managers, and Legal Counsel recessed to closed session for item 2 PUBLIC EMPLOYEE EMPLOYMENT AND APPOINTMENT and item 3 CONFERENCE WITH LABOR NEGOTIATORS with no reportable action.

(After closed session Vice Chairman left the meeting)

### **Future Meeting**

Regular Meeting March 9, 2017 at 3:00p.m.

Budget Workshop March 17, 2017 at 9:00a.m.

**Directors Comments**

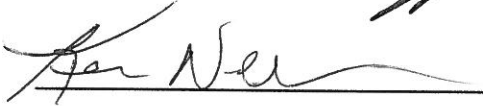
Director Nelsen commented on the passing of Michael Neufeld of ROTW News.  
Chairman Philippe noted that there were no major violations during the heavy rain  
of January and February.

Director Fairbanks commended managers and staff.

**Adjournment**

Meeting adjourned 4:58 p.m.

APPROVE:  DATE: 3/9/17

ATTEST:  DATE: 3-9-17