

**Crestline Sanitation District
Board of Directors Special Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: March 7, 2018 – 10:00 a.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairwoman (arrived at 10:30 a.m.)
Ken Nelsen, Director
Sherri Fairbanks, Director
Jack Winsten, Director (arrived at 10:40 a.m.)

Board of Directors Absent: None

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present:

Phil Giori, Professional Engineer, Dudek
Greg Guillen, Professional Engineer, Dudek
Wyatt Troxel; Troxel & Associates

Call to Order

The meeting was called to order at 10:00 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded the motion.

AYES: Chairman Philippe, Director Nelsen, Director Fairbanks

NOES: None, ABSTAIN: None

ABSENT: Vice Chairwoman Shubnell, Director Winsten

Public Comment* None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Master Plan Workshop

The Directors, Management, and the Consultants held a discussion regarding the improvements that need to be completed as per the findings in the Master Plan Update (to be completed by fiscal year end). Phil Giori and Greg Guillen presented a PowerPoint Presentation on a future Capital Improvements Projects plan broken down by three categories; Immediate Work, Mid-term Priority, and Long-term Works. Discussed were the primary clarifiers, dewatering equipment, biosolids disposal, recirculation pump well, and emergency storage. This initial workshop focused on the three treatment plants, leaving the two lift station for another workshop.

Adjournment

Meeting adjourned 12:15 p.m.

APPROVE:  DATE: 4-12-18

ATTEST:  DATE: 4-12-18