

**Crestline Sanitation District**  
**Board of Directors Special Meeting/ Public Hearing Minutes**  
**P.O. Box 3395**  
**Crestline, CA 92325-3395**  
**(909) 338- 1751**

**Date/Time: May 23, 2024 – 3:00 p.m.**  
**Place: Crestline Sanitation District Office**  
**24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Ken Nelsen, Chairman  
Matthew Philippe, Vice Chairman  
Niki Wiessner, Director  
Sherri Fairbanks, Director

**Board of Directors Present Via Zoom:**

Penny Shubnell, Director attended remotely under “Just Cause,” pursuant to Government Code Section 54953(f)(2)(A)(i).

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present:**

Brad Welebir, Financial Consultant; R.A.M.S  
Erik Helgeson, Project Consultant, Bartle Wells

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

**Approval of Agenda**

Director Philippe motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Directors; Nelsen, Philippe, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: None

**Public Comment\***

No public comments were made

### **Public Hearing**

Chairman Nelsen started the meeting with a presentation by staff and Bartle Wells regarding justification to raise the rates.

General Manager Grantham explained Crestline Sanitation District's aging infrastructure is in need of repairs, also cost to treat wastewater have increased.

Erik Helgeson from Bartle Wells presented the rate study process and the final result.

Chairman Nelsen opened the Public Hearing at 3:15 p.m.

The District received four valid protests via mail.

Hearing no comments from the public, Chairman Nelsen closed the Public Hearing at 3:20 p.m.

### **Board/Staff/Consultants Responsive Discussions**

- \* Chairman Nelsen thanked Vice Chairman Philippe and Director Wiessner for putting together the information sheet regarding the need to raise rates.
- \* Vice Chairman Philippe commented that few people in the community were surprised we have waited four years to increase our rates.
- \* Director Fairbanks noted we should not wait another four years between looking at a rate study. Also a few people in the community were not happy about the increase, but understood the need for the increased rate.
- \* Chairman Nelsen agreed with Director Fairbanks, and added that the General Manager should bring the Rate Study to the Board in Fiscal Year 2027/2028.

Vice Chairman Philippe moved to adopt Ordinance No. 2024-1 to increase rates, Director Wiessner seconded. Per Legal Counsel Kennedy, the Ordinance requires a roll call vote.

AYES: Directors; Nelsen, Philippe, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: None

### **Directors Comments**

- \* Director Shubnell thanked staff and Legal Counsel Steve Kennedy for the support in helping her attend the Public Hearing. Also thanked the staff for all the work and the sensitivity to our customers.
- \* Chairman Nelsen thanked Dawn Grantham and staff for clearing the parking lot for customers.

Steve Kennedy congratulated the staff on getting the information out the public.

**Future Meetings**

Thursday, May 30 at 3:00 pm (Special Meeting)

Thursday, June 13 at 3:00 pm

**Future Agenda Items**

Budget Fiscal Year 2024/2025

CIP modification - Vehicle

Radio/Pager Update

**Adjournment**

Meeting adjourned 3:27 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_