

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: January 13, 2022 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference.

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Chairman Philippe, Chairman
Ken Nelsen, Director
Sherri Fairbanks, Director
Niki Wiessner, Director

Board of Directors Present via Zoom:

Penny Shubnell, Vice Chairwoman

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.

Others Present:

Mike Harris, Editor, The Alpenhorn Newspaper
Bill Mellinger, Pastor, First Baptist Church
Brian Robertson, Dudek Engineering
Clint Cropper, Consultant

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded.

AYES: Chairman Philippe, Director Nelsen, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: Vice Chairwoman Shubnell ABSENT: None

Public Comment* None

Approval of Consent Calendar

Director Fairbanks motioned to approve the Consent Calendar. Director Nelsen seconded.

AYES:, Chairman Philippe, Director Nelsen, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: Vice Chairwoman Shubnell ABSENT: None

New Business

Items 3 – Resolution No. 083, pertaining to the amendment to the Brown Act concerning how the District conducts its’ meetings, was unanimously adopted by the Board. This resolution will allow the District to continue to conduct meetings as outlined in Executive Order N-29-20 for 30 days. Director Nelsen made the motion with a second from Director Fairbanks.

AYES: Chairman Philippe, Director Nelsen, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: Vice Chairwoman Shubnell ABSENT: None

Item 4 – Site Visit at Huston Creek Waste Water Treatment Plant (WWTP) for the Groundbreaking Ceremony for Construction on the WWTP Clarifier and Dewatering Building Improvements project. The Directors closed the meeting at 3:10 p.m. The Directors, Staff, and Members of the Public traveled to the WWTP. The Directors did not travel together, in accordance with the Brown Act. The meeting re-opened at the WWTP at 3:16 p.m. Pastor Mellinger opened the ceremony with a prayer. General Manager Dever explained that it was a long process getting to this point. He noted that the funding would come via a State Revolving Fund loan (SRF), thanking Dawn Grantham for her work on that process. He stated he was happy to get started and work with the Pacific Hydrotech team. Director Nelsen commended the WWTP Operators for how well the plant was maintained, even with the outdated equipment exceeding 50 years. Chairman Philippe also spoke and explained how the District has come a long way since being managed by the County of San Bernardino. He noted that he was excited to get started on the construction. The Directors each had a golden shovel and broke ground. The meeting was closed at 3:35 and re-opened at the District office at 3:45 p.m.

Item 5 – General Manager Dever that CalTrans will be widening Highway 189 (Project) and will need to have the District move the 75’ of the existing sewer line about 1’ over. He mentioned that he had many discussions with CalTrans and due to utility rights, the District will have to cover the cost. Legal Counsel Kennedy stated that he will also talk to CalTrans on behalf of the District to see if there are other options regarding the costs. Director Nelsen made a motion to authorize General Manager Dever to enter into a

Item 5 (cont.) – contract with Webb & Associates for the engineering purposes of the Project not to exceed \$40,000.00. Director Fairbanks seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

Item 6 – There were no nominations regarding Local Agency Formation Commission (LAFCO) Nominations for one Regular and one Alternative Special District Member.

Financial Consultant Report

Item 7 – November and December 2021 Financial reports were presented by Brad Welebir.

Legal Counsel Report

Item 8 – Mr. Kennedy explained that there have been changes to the rules regarding the 218 Proposition.

General Manager Report

Item 9 - Report was presented by General Manager Dever.

Directors Comments

- * Director Shubnell was proud to have gotten to the groundbreaking for the WWTP Project.
- * Director Fairbanks mentioned that some people in the community have stated that they have been hearing gunshots at night, but that it is fireworks. She noted that fireworks are very dangerous for the mountain.
- * Director Nelsen thanked Staff for the long haul and that he is glad to be moving forward.
- * Chairman Philippe said he was thrilled for today’s ceremony and thanked all Staff and the crews.
- * Director Wiessner mentioned that Staff had done a great job on the ceremony preparations.

Future Meetings

Regular Meeting – February 10 at 3:00 p.m.

Future Agenda Items

TBD

Adjournment

Meeting adjourned 4:46 p.m.

APPROVE: _____ DATE: _____

ATTEST: _____ DATE: _____