



DATE: NOVEMBER 12, 2020
TO: BOARD OF DIRECTORS
FROM: RICK DEVER, GENERAL MANAGER
SUBJECT: BILLS FOR PAYMENT

RECOMMENDATION

Staff recommends that the Board of Directors accept the attached Bills for Payment as part of the Consent Calendar during the Regular Meeting of The Board of Directors on November 12, 2020.

BACKGROUND

As part of the District's financial responsibility, it is necessary to process accounts payable disbursements on a routine basis in order to meet generally accepted business practices. As part of the finance Department's policies and procedures, this function is performed weekly depending on the volume and nature of the scheduled disbursements.

Attached for the Boards review and approval are the Bills for Payment covering the period from October 1 through October 31, 2020.

FISCAL IMPACT

Bills for Payment presented within this report have decreased District cash in an amount equal to \$173,938.59

Crestline Sanitation District
Disbursement List
As of October 31, 2020

| Date | Num | Name | Memo | Credit |
|---------------------------------------|-------------|--|--|-----------|
| 10 - CASH AND CASH EQUIVALENT | | | | |
| 10100 - Cash in Bank - General | | | | |
| 10/01/2020 | 11696 | Mission Linen Supply | Uniforms/Laundry | 354.12 |
| 10/01/2020 | 11697 | Design Space Modular Buildings PNW, LP | Huston Module - Lease 09/25/20 - 10/24/20 | 725.19 |
| 10/01/2020 | Sep 2020 | The Gas Company | 012-421-9000-5 | 24.86 |
| 10/01/2020 | 2020-10 QB | Intuit Quickbooks/Pro | Cloud Hosting for QuickBooks | 274.95 |
| 10/02/2020 | 11698 | Amazon Capital Services | Wall Calendars 2021 | 369.31 |
| 10/02/2020 | 11699 | Amazon Capital Services | Light Fixture Holders | 14.97 |
| 10/02/2020 | 11700 | Dept of Forestry & Fire | 4 Unit Crew - 07/03/20 - 07/22/20 - Huston | 898.32 |
| 10/02/2020 | 11701 | Dept of Forestry & Fire | 2 Unit Crew - 11/13/19 - 11/14/19 - Seeley | 449.16 |
| 10/02/2020 | 11702 | Don's Auto Supply 2 Inc | Fleet Maintenance | 1,073.98 |
| 10/02/2020 | 11703 | Grainger | Sleeve couplings - Seeley | 21.94 |
| 10/02/2020 | 11704 | Inland Water Works Supply Co. | Thickner Belt repair - Huston | 2,764.00 |
| 10/02/2020 | 11705 | Lake Drive Hardware | Maint. of Equip/Struct | 223.30 |
| 10/02/2020 | 11706 | Mission Linen Supply | Uniforms/Laundry | 286.85 |
| 10/02/2020 | 11707 | Mountain News | 09/01/20-09/14/20 Help Wanted ad for Electro Mec... | 20.02 |
| 10/02/2020 | 11708 | MuniBilling | Quarterly Software Fees 10/01/20 - 12/31/20 | 716.11 |
| 10/02/2020 | 11709 | Northern Safety & Industrial | Gloves & Vests for Maintenance Crew | 348.12 |
| 10/02/2020 | 11710 | Secure Tech Security, Inc. | Alarm Monitoring (7 accts) | 1,215.00 |
| 10/02/2020 | 11711 | Stepsaver, Inc. | Salt for HC & SC WWTP's | 476.11 |
| 10/02/2020 | 11712 | Terminix Commercial | Pest Control - Lake & Seeley | 228.00 |
| 10/02/2020 | 11713 | United Rentals | Asphalt cutter for manhole raising | 161.30 |
| 10/02/2020 | 11714 | USA Bluebook | Iodide, pH Buffer, & Sodium Thiosulfate | 193.12 |
| 10/02/2020 | 2020-10Life | Mutual of Omaha Insurance Company | Life & AD&D - October 2020 Inv#001123725068 | 378.07 |
| 10/02/2020 | 11715 | Lawrence or Mary Thompson | Credit Refund Acct #33-0564-7-2 | 347.68 |
| 10/02/2020 | 11716 | Hilary Satzman | Credit Refund - Closed Acct 33-2124-3 | 105.64 |
| 10/05/2020 | 2457-Sep L | Mountain Disposal | September Trash - Lake Dr | 256.56 |
| 10/05/2020 | 2456-Sep H | Mountain Disposal | September Trash - Huston | 265.53 |
| 10/05/2020 | 11717 | County San Bernardino-POB 1995 | POB 1995/96 | 2,532.40 |
| 10/05/2020 | 11718 | County San Bernardino-POB 2004 | POB 2004/05 | 1,778.07 |
| 10/05/2020 | 8272-HC | Frontier Communications | 09/28/20-10/27/20 (310)158-8272 Internet Huston | 109.98 |
| 10/05/2020 | 9395-AL LD | Frontier Communications | 09/28/20-10/27/20 (209)150-9395 Access Line Lak... | 257.23 |
| 10/05/2020 | 9392-AL HC | Frontier Communications | 09/28/20-10/27/20 (209)150-9392 Access Line Hus... | 45.83 |
| 10/05/2020 | 0636-LF | Frontier Communications | 09/28/20-10/27/20 (209)148-0636 Monitor line Las ... | 51.64 |
| 10/05/2020 | Batch#10264 | SBCERA | Retirement PP21-2020 | 18,576.40 |
| 10/05/2020 | SDRMA 20/21 | SDRMA | 2 Veh Additions, 1 Removal | 1,598.45 |
| 10/06/2020 | 11719 | Bernardine Bronson | Refund on Closed Acct 33-4866-1 | 105.64 |
| 10/06/2020 | 11720 | Loren Offerdahl | Refund on Closed Acct 33-4728-2 | 63.38 |
| 10/06/2020 | 189-8353 | Southern California Edison | 09/01/20 - 10/02/20 - Cleghorn | 1,234.38 |
| 10/07/2020 | 11721 | Dorothy Berault-Haas | Refund on Closed Acct 3343976-2 | 19.02 |
| 10/07/2020 | 11722 | Ahmed Sadiq | Refund on Closed Acct 3308705-2 | 105.64 |
| 10/08/2020 | 11723 | Amber Kinslow | Janitorial Services 09/04,09/11,09/18,09/25 | 720.00 |
| 10/08/2020 | 3911-SC | Frontier Communications | 10/01/20 - 10/31/20 (909)338-3911 Seeley | 166.92 |
| 10/08/2020 | 9751-Alarm | Frontier Communications | 10/01/20 - 10/31/20 (909)338-9751 Fire Alarm Lake... | 61.25 |
| 10/08/2020 | 11724 | Flyers Energy, LLC | Oil, 63.1 gals | 898.25 |
| 10/09/2020 | 11725 | Agua Mansa Properties, INC. | Concrete for Manhole Raising | 880.00 |
| 10/09/2020 | 11726 | Crestline Village Water District | 09/01/20 - 10/01/20 - Forest Shade | 31.50 |
| 10/09/2020 | 11727 | Fischle Instant Printing | Envelopes & invoices | 2,658.73 |
| 10/09/2020 | 11728 | MC Cray's Diesel Repair | Repair Oil leaks on Veh#502 | 420.76 |
| 10/09/2020 | 11729 | Mission Linen Supply | Uniforms/Laundry | 373.06 |
| 10/09/2020 | 11730 | One Stop Landscape Supply, Inc | September 2020 Sludge - 54.5 tons | 2,997.50 |
| 10/09/2020 | 11731 | San Bernardino Co. Recorder-Clerk | October 2020 - 4 maps | 8.00 |
| 10/09/2020 | 11732 | San Bernardino County Fleet | September 2020 fuel | 2,102.89 |
| 10/09/2020 | 11733 | Secure Tech Security, Inc. | Fix Alarm Panels & Retrieve User Codes | 343.75 |
| 10/09/2020 | 11734 | Sierra Analytical Laboratories | Contract 04-1057/Fund: EGS/Dept:685 | 8,443.00 |
| 10/09/2020 | 11735 | Smith Marion & Co., LLP | Annual Audit June 2020 | 8,000.00 |
| 10/09/2020 | 11736 | Stephen Newcombe Service LLC | September 2020 Software support | 527.50 |
| 10/09/2020 | 11737 | Terminix Commercial | Pest Control Sep 2020 - Cust # 317122 - Cleghorn | 161.00 |
| 10/09/2020 | 11738 | Verizon Wireless | 08/24/20 - 09/23/20 Enables SCADA to talk to office | 152.67 |
| 10/09/2020 | 11739 | Vulcan Materials Company | Washed concrete sand | 132.44 |
| 10/09/2020 | 11740 | Wastecorp Pumps, LLC | Gasket for Primary & Secondary Sludge pumps - H... | 40.01 |
| 10/13/2020 | 11741 | Michael or Joanna Slusser | Refund of Credit Balance 33-0468-1-2 | 819.17 |
| 10/13/2020 | #M3449 | Master Locks | 25KA & 2088 Locks (12 each) | 388.90 |
| 10/14/2020 | 189-7967 | Southern California Edison | 09/09/20 - 10/09/20 - Huston Rd B | 1,768.73 |
| 10/14/2020 | 189-8593 | Southern California Edison | 09/04/20 - 10/07/20 - Forest Shade | 113.25 |
| 10/14/2020 | 189-7793 | Southern California Edison | 09/09/20 - 10/09/20 - Huston Rd A | 1,120.53 |
| 10/14/2020 | 189-8783 | Southern California Edison | 09/09/20 - 10/09/20 - Bernard | 19.91 |

Crestline Sanitation District Disbursement List As of October 31, 2020

| Date | Num | Name | Memo | Credit |
|------------|-------------|-------------------------------------|---|-----------|
| 10/14/2020 | 189-8668 | Southern California Edison | 09/09/20 - 10/09/20 - Lake Gregory | 284.96 |
| 10/14/2020 | 189-7702 | Southern California Edison | 09/09/20 - 10/09/20 - Huston Gate | 13.04 |
| 10/14/2020 | 189-6779 | Southern California Edison | 09/09/20 - 10/09/20 - Lake Dr | 1,483.60 |
| 10/14/2020 | 189-7637 | Southern California Edison | 09/09/20 - 10/09/20 - Huston | 148.03 |
| 10/15/2020 | 2020-11 | CalPERS | Medical Premium November 2020 | 24,984.50 |
| 10/15/2020 | 11742 | Amazon Capital Services | Waste Toner Box - Konica Minolta Copier | 48.85 |
| 10/15/2020 | 11743 | Amazon Capital Services | Glass cleaner, Degreaser, Spray bottles, TP | 123.73 |
| 10/15/2020 | 11744 | Amazon Capital Services | Clamps for Large Map Holder | 185.34 |
| 10/15/2020 | 11745 | Amazon Capital Services | Desktop Calendars | 50.66 |
| 10/15/2020 | 11746 | Amazon Capital Services | Facemasks | 52.15 |
| 10/15/2020 | 11748 | Amazon Capital Services | Electrical Resistance Tester | 153.18 |
| 10/15/2020 | 11747 | Amazon Capital Services | Cleaning rags | 50.02 |
| 10/15/2020 | 11749 | Amazon Capital Services | Vehicle lights & shackles | 62.67 |
| 10/15/2020 | 11750 | Amazon Capital Services | Computer thumb drives | 54.93 |
| 10/15/2020 | 11751 | Amazon Capital Services | Duffle bag for GM | 21.54 |
| 10/15/2020 | 11752 | Amazon Capital Services | Tape for label maker | 13.36 |
| 10/15/2020 | 11753 | Stepsaver, Inc. | 1800 lbs. Coarse Salt - Huston | 306.07 |
| 10/15/2020 | 11754 | Stepsaver, Inc. | 1000 lbs. Coarse Salt - Seeley | 170.04 |
| 10/15/2020 | 11755 | Stepsaver, Inc. | Salt for HC & SC WWTP's | 442.10 |
| 10/15/2020 | 11756 | Arrowhead | 0031275134 | 190.99 |
| 10/15/2020 | 11757 | Bankcard Center | Mt. of Struct & Equip, Training, Supplies | 2,036.72 |
| 10/15/2020 | 11758 | Brax Process & Pump Equipment | Moyno Pump Parts | 2,738.10 |
| 10/15/2020 | 11759 | CWEA | Membership renewal - B.DeBaun | 192.00 |
| 10/15/2020 | 11760 | Ferrellgas | 696.30 gal Propane - Seeley | 3,150.36 |
| 10/15/2020 | 11761 | Harrington Industrial Plastics, LLC | Part for y-strainer - Seeley | 110.88 |
| 10/15/2020 | 11762 | Mission Linen Supply | Uniforms/Laundry | 507.94 |
| 10/15/2020 | 11763 | Office Depot | Printers | 215.26 |
| 10/15/2020 | 11764 | Secure Tech Security, Inc. | Replace hardwired motion, fix phone line tamper - Cl... | 134.69 |
| 10/15/2020 | 11765 | State Water Resources Control Board | Grade V Certificate for Ron Scriven | 150.00 |
| 10/15/2020 | 11766 | Terminix Commercial | Pest Control September 2020 - Cust # 10069295 - S... | 60.00 |
| 10/15/2020 | 11767 | Verizon Wireless | 09/05/20 - 10/04/20 - Cell phones, Tablets, Jet pack... | 986.08 |
| 10/15/2020 | 11768 | South Coast AQMD | Permits for LGLS | 557.42 |
| 10/15/2020 | 11769 | South Coast AQMD | Permits for CH WWTP | 2,065.37 |
| 10/16/2020 | 2329-CH | Frontier Communications | 10/07/20 - 11/06/20 (760)389-2329 Cleghorn | 184.84 |
| 10/16/2020 | 11770 | Joyce Tonts | Refund on 33-2553-3-2 - Tenant paid in error | 100.00 |
| 10/19/2020 | 11771 | County San Bernardino-POB 1995 | POB 1995/96 | 2,574.34 |
| 10/19/2020 | 11772 | County San Bernardino-POB 2004 | POB 2004/05 | 1,807.52 |
| 10/19/2020 | 2020-11 D | Principal Financial Group | 1013887-10001 (Dental) November 2020 | 3,212.87 |
| 10/19/2020 | Batch#10265 | SBCERA | Retirement PP22-2020 | 18,890.16 |
| 10/20/2020 | 2020-11 V | Blue Shield of California | Vision Prem November 2020 Inv#202900006033 | 272.30 |
| 10/20/2020 | 3245-HC | Frontier Communications | 10/13/20 - 11/12/20 (909)338-3245 Huston | 235.93 |
| 10/20/2020 | 11773 | DMV Renewal | License #SE495937, VIN# 4V164, Make - THOMP | 27.00 |
| 10/20/2020 | 11774 | DMV Renewal | License #SE465435, VIN# JJG0202201, Make - C... | 27.00 |
| 10/20/2020 | 11775 | DMV Renewal | License #SE614455, VIN# LV0110T610616, Make ... | 27.00 |
| 10/20/2020 | 11776 | DMV Renewal | License #SE690498, VIN# 16MBB101XGD074006,... | 27.00 |
| 10/20/2020 | 11777 | DMV Renewal | License #SE643117, VIN# 5AJGS1821EB413903, ... | 27.00 |
| 10/20/2020 | 11778 | DMV Renewal | License #SE690661, VIN# 5SLBC1114HL019636, ... | 27.00 |
| 10/21/2020 | 11779 | Steve Guidero | Fuel for Veh #302 - To replace lost check #11658 | 91.50 |
| 10/23/2020 | 11780 | Amazon Capital Services | Sticky mouse traps | 68.92 |
| 10/23/2020 | 11781 | 1000Bulbs.com | Flood light, Bullhorn, Photo cell - Huston | 529.50 |
| 10/23/2020 | 11782 | Brunick, McElhaney, & Kennedy | Legal Services September 2020 | 1,762.50 |
| 10/23/2020 | 11783 | CA Special Districts Assoc | CSDA Annual Membership Dues - 2021 | 7,253.00 |
| 10/23/2020 | 11784 | County of San Bernardino I.S.D. | September 2020 Pager Access | 262.65 |
| 10/23/2020 | 11785 | Diesel Exhaust & Emissions, LLC | Smoke Testing (6 vehicles) | 570.00 |
| 10/23/2020 | 11786 | Flyers Energy, LLC | Oil, 63.1 gals (Short paid on check 11724) | 91.00 |
| 10/23/2020 | 11787 | Hach Company | Flow Monitoring | 3,930.00 |
| 10/23/2020 | 11788 | Hajoca | Ball Valves for Veh#504 | 426.83 |
| 10/23/2020 | 11789 | Lowe's Business Acct/GECRB | CH waterheater repair & SC dissolution pump repair | 113.16 |
| 10/23/2020 | 11790 | Mission Linen Supply | Uniforms/Laundry | 338.58 |
| 10/23/2020 | 11791 | Office Depot | Printer Ink | 62.16 |
| 10/23/2020 | 11792 | RAMS | Accounting Support September 2020 - client # 25563 | 7,107.23 |
| 10/23/2020 | 11793 | Secure Tech Security, Inc. | Alarm system repairs | 312.50 |
| 10/23/2020 | 11794 | Stepsaver, Inc. | Salt for HC & SC WWTP's | 1,139.26 |
| 10/23/2020 | 11795 | The Alpine Mountaineer | Do Not Flush ads - August & September 2020 | 1,344.00 |
| 10/23/2020 | 11796 | USA Bluebook | Glass fiber filters, Alum weighing dishes - Huston | 325.28 |
| 10/23/2020 | Ord#1569PP | Electric Supplies Online | Wire Tracer - Amprobe AT-6010 | 480.67 |
| 10/26/2020 | 9103-HC | Frontier Communications | 10/16/20 - 11/15/20 (209)067-9103 Internet Huston | 45.98 |

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11/03/20

Accrual Basis

**Crestline Sanitation District
Disbursement List
As of October 31, 2020**

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Credit</u> |
|--------------------------------------|------------|----------------------------------|---|-------------------|
| 10/27/2020 | 189-8262 | Southern California Edison | 09/23/20 - 10/23/20 - Seeley | 19.34 |
| 10/27/2020 | 189-8072 | Southern California Edison | 09/02/20 - 10/05/20 - Seeley | 2,258.02 |
| 10/29/2020 | 2456-Oct H | Mountain Disposal | October Trash - Huston | 265.53 |
| 10/29/2020 | 2457-Oct L | Mountain Disposal | October Trash - Lake Dr | 256.56 |
| 10/30/2020 | 11797 | Amazon Capital Services | Laptop backpack for GM | 64.63 |
| 10/30/2020 | 11798 | Amazon Capital Services | Dust cover for eyewash station | 11.80 |
| 10/30/2020 | 11799 | Amazon Capital Services | Lowering kit for Veh#104 | 80.76 |
| 10/30/2020 | 11800 | Amazon Capital Services | Sharpies, batteries, pens, binder clips, baggies | 127.34 |
| 10/30/2020 | 11801 | 1000Bulbs.com | LED lights & Flood lights, Bullhorn, swivel mounting -... | 717.33 |
| 10/30/2020 | 11802 | Boot Barn | Annual Boot Allowance - Hankin & Rice | 399.79 |
| 10/30/2020 | 11803 | Crestline Village Water District | October billing (5 accts) | 1,095.20 |
| 10/30/2020 | 11804 | Mission Linen Supply | Laundry/Uniforms | 335.56 |
| 10/30/2020 | 11805 | Stepsaver, Inc. | Salt for HC & SC WWTP's | 544.12 |
| 10/30/2020 | 11806 | Terminix Commercial | Pest Control October 2020 - Cust # 317122 -Lake | 168.00 |
| 10/30/2020 | 11807 | USA Bluebook | Potassium, Buffer, Iodine, Sodium | 135.36 |
| Total 10100 · Cash in Bank - General | | | | 173,938.59 |
| Total 10 · CASH AND CASH EQUIVALENT | | | | 173,938.59 |
| TOTAL | | | | 173,938.59 |