

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: January 9, 2025 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Ken Nelsen, Chairman
Matthew Philippe, Vice Chairman
Sherri Fairbanks, Director
Mike Harris, Director

Board of Directors Present Via Zoom:

Niki Wiessner, Director attended remotely under “Just Cause,” pursuant to Government Code Section 54953(f)(2)(A)(i).

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Philippe seconded.

AYES: Directors; Nelsen, Philippe, Wiessner, Fairbanks, Harris

NOES: None ABSTAIN: None ABSENT: None

Approval of Consent Calendar

Director Philippe motioned to approve the Consent Calendar. Director Fairbanks seconded.

AYES: Directors; Nelsen, Philippe, Wiessner, Fairbanks, Harris

NOES: None ABSTAIN: None ABSENT: None

Public Comment*

None

New Business

Items 3 – Ordinance No. 2025-1 – Establishing Guidelines for the Conduct of the Board’s Public Meetings and Activities was presented to the Board by Steve Kennedy. The Board recommended a few changes to be made and presented at the next Board Meeting in February.

Old Business

Items 4 – Brandon Ricksecker present an update on the progress of the Seeley Creek Slope Failure with pictures.

Financial Consultant Report

Item 5 –Financial Report for November and December 2024 and a Quartey Investment Report were presented by Brad Welebir.

Legal Counsel Report

Item 6 – None.

Houston Creek Waste Water Treatment Plant Construction Progress Report

Item 7 – Grantham provided the Board with a construction financial update. Ricksecker presented the construction progress report

Manager Report

Item 8 – Report was presented by General Manager Grantham.

Operations Manager Report

Item 9 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session

The Board, Legal Counsel, and Management recessed to closed session at 3:50 p.m.

Reconvene to Open Session

The Board, Legal Counsel, and Management reconvened to open session at 4:40 p.m.

Announcement of Reportable Closed Session Actions

None

Directors Comments

- * Director Fairbanks congratulated Dawn on the Supervisor of the Year award. Well deserved.
- * Vice Chairman Philippe was glad to hear the Seeley Creek slope is almost complete. Is frustrated that the electrical work is still not complete at Huston Creek WWTP.
- * Director Wiessner thanked everyone. Congratulated Dawn for getting the permit for Seeley Creek so fast. She also congratulated Dawn for her award.
- * Director Harris was astonished to be a sitting Board member. Always was please with how professional the Board was run and is pleased to now be on the Board.
- * Chairman Nelsen congratulated Dawn on her award. Was glad to see the Seeley Creek WWTP slope pictures and the work is almost done. Looking forward to being able to look at it in person.

Future Meetings

Thursday, February 13 at 3:00 pm

Adjournment

Meeting adjourned 4:47 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____