

Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751

Date/Time: November 14, 2024 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Ken Nelsen, Chairman
Matthew Philippe, Vice Chairman
Sherri Fairbanks, Director

Board of Directors Absent:

Niki Wiessner, Director

Board of Directors Vacant:

One vacancy

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present:

Brad Welebir, Financial Consultant; R.A.M.S
Pete Wesch, Principal, CFO, Smith Marion & Co.

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Approval of Agenda

Director Philippe motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Directors; Nelsen, Philippe, Fairbanks

NOES: None ABSTAIN: None ABSENT: Wiessner VACANT: One

Approval of Consent Calendar

Director Fairbanks motioned to approve the Consent Calendar. Director Philippe seconded.

AYES: Directors; Nelsen, Philippe, Fairbanks

NOES: None ABSTAIN: None ABSENT: Wiessner VACANT: One

Public Comment*

Mike Harris was in attendance, no comment.

New Business

Items 3 – Pete Wesch presented a PowerPoint and draft Audit report for the 2023/24 fiscal year audit. The report showed that there were no findings. The Directors unanimously accepted the audit results as presented.

Financial Consultant Report

Item 4 – The Multi-Year Summary Report and monthly Financial Report for October 2024 were presented by Brad Welebir.

Legal Counsel Report

Item 5 – None.

Houston Creek Waste Water Treatment Plant Construction Progress Report

Item 6 – Grantham provided the Board with a construction financial update. Ricksecker presented the construction progress report

Manager Report

Item 7 – Report was presented by General Manager Grantham.

Operations Manager Report

Item 8 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session

The Board, Legal Counsel, and Management recessed to closed session at 3:31 p.m.

Reconvene to Open Session

The Board, Legal Counsel, and Management reconvened to open session at 3:52 p.m.

Announcement of Reportable Closed Session Actions

None

Directors Comments

- * Director Fairbanks misses Penny.
- * Vice Chairman Philippe was glad to hear about the clarifier. Does not like how the construction project is not complete.
- * Chairman Nelsen thanked the staff. Would like a workshop at the Crestline Sanitation District Disposal Site. Still shocked at the passing of Penny. Closed the meeting in remembrance of Penny Shubnell.

Future Meetings

Thursday, January 9 at 3:00 pm

Adjournment

Meeting adjourned 4:08 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____