

**Crestline Sanitation District
Board of Directors Special Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: July 12, 2021 – 9:00 a.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, and as a precaution to our Board of Directors, District staff, and general public, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference

**All votes were taken by roll call*

Call to Order

The meeting was called to order at 9:00 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Matthew Philippe, Chairman
Sherri Fairbanks, Director
Niki Wiessner, Director

Board of Directors via Zoom*:

Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Others Present via Zoom:

Brad Welebir, Financial Consultant; R.A.M.S.

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Chairman Philippe seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

Public Comment*

None

New Business

Items 3 – Resolution No. 078 Establishing a Policy for District Reserves for Fiscal Year 2021-22 was adopted.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

Old Business

Item 2 – The Board unanimously authorized the General Manager to Execute the Construction Installment Sale Agreement with California State Water Resources Control Board for the Huston Creek Wastewater Treatment Plant Dewatering Building and Primary Clarifier Project.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

Directors Comments

- * Vice Chairwoman Shubnell apologized for not being able to attend the meeting in person.
- * Director Nelsen commended Rick, Ron, and Dawn for the work done for the SRF loan, noting that having it done in house saved money.
- * Director Fairbanks stated that the SRF has the lowest interest rate, also commending Staff. She requested an update on the OSHA mask requirements for COVID for the next meeting, Legal Counsel Kennedy stated he would bring the information.
- * Director Wiessner agreed Director Neslen and noted that she is glad to move forward with the project.
- * Chairman Philippe mentioned that he is looking forward to the bidding process for the project.

Future Meetings

Regular Meeting – August 12, 2021 at 3:00 p.m.

Future Agenda Items

Website update
Bidding process

Adjournment

Meeting adjourned 9:37 a.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____