

**Crestline Sanitation District  
Board of Directors Special Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: April 25, 2024 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 3:00 a.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Ken Nelsen, Chairman  
Matthew Philippe, Vice Chairman  
Niki Wiessner, Director  
Sherri Fairbanks, Director

**Board of Directors Absent:**

Penny Shubnell, Director

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Interim Fiscal Asst., Recording Secretary

**Others Present Via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Sunny Kim, Financial Consultant; R.A.M.S

**Approval of Agenda**

Director Fairbanks motioned to approve the agenda. Director Wiessner seconded.

AYES: Directors; Nelsen, Philippe, Wiessner , Fairbanks

NOES: None ABSTAIN: None ABSENT: Shubnell

**Public Comment\* None**

**Budget Workshop**

Discussion was held regarding the 2024-25 FY Budget. A draft version was presented by Staff and Sunny Kim from RAMS. Budget line items focused on in infrastructure, utilities, chemicals, and overall maintenance. No action was taken at this time.

**Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 3:30 p.m.

**Reconvene to Open Session**

The Board, Legal Counsel, and Management reconvened to open session at 4:05 p.m.

**Announcement of Reportable Closed Session Actions**

None

**Directors Comments**

- \* Vice Chairman Philippe thanked the Dawn and Sunny for the updated budget.
- \* Chairman Nelsen, Director Wiessner and Fairbanks all agreed with Vice Chairman Philippe.

**Future Meetings**

Regular Meeting – May 9, 2024 at 3:00 p.m.

Public Hearing – May 23, 2024 at 3:00 p.m.

Budget Workshop – May 30, 2024 at 3:00 p.m.

**Future Agenda Items**

Budget

**Adjournment**

Meeting adjourned 4:10 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_