

CRESTLINE SANITATION DISTRICT

*MEMORANDUM*

**DATE:** FEBRUARY 9, 2023

**TO:** BOARD OF DIRECTORS  
Crestline Sanitation District

**FROM:** DAWN GRANTHAM  
Assistant General Manager

**SUBJECT: RESOLUTION NO. 100 - RULES AND REGULATIONS FOR  
WASTEWATER SERVICE**

**A. RECOMMENDATION**

I recommend the adoption of Resolution No. 100 pertaining to the Rules and Regulations for Wastewater Service.

**B REASON FOR RECOMMENDATION**

The District has not raised the fees for septic permits or septic rates since 2010. Per the Study by Bartle Wells, Exhibit 1 has been updated to reflect 3 years as recommended. No other changes have been made.

**C. OTHER INFORMATION**

A three-year phase-in has been calculated and includes adjustments for projected inflation.

**D. FISCAL INFORMATION**

This would result in approximately \$26,000 after three years.

**E. ATTACHMENTS**

Resolution No. 064 – Rules and Regulations adopted on March 12, 2020  
Draft Pumped Waste Permit Fee Study

**RESOLUTION NO. 100**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF CRESTLINE SANITATION DISTRICT  
ADOPTING RULES AND REGULATIONS  
FOR WASTEWATER SERVICE**

WHEREAS, the Board of Directors wishes to establish Rules and Regulations for Wastewater Service.

WHEREAS, the Board of Directors has reviewed and approves of the Crestline Sanitation District Rules and Regulations for Wastewater Service attached hereto as Exhibit "A".

Now, therefore, BE IT RESOLVED by the Board of Directors of Crestline Sanitation District the Rules and Regulations for Wastewater Service attached hereto as Exhibit "A" are adopted. This Resolution shall supersede Resolution No. 064 adopted on March 20, 2020, shall become effective immediately.

PASSED AND ADOPTED at a Meeting of the Board of Directors of Crestline Sanitation District held the 9th day of February 2022.

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

By: \_\_\_\_\_  
CSD Board of Directors

ATTEST:

\_\_\_\_\_  
CSD Board of Directors

# EXHIBIT 1

## CRESTLINE SANITATION DISTRICT SEWER FEES AND CHARGES

Eff. 2023

### SEWER USER CHARGE

The owner of each house, building or property connected to the public sewer shall pay a user charge based upon assigned Equivalent Dwelling Units (EDU). The EDU for each property shall be established in accordance with the State of California Uniform Plumbing Code, Table 7.

CRESTLINE SANITATION	Existing User Fee Per EDU (Equivalent Dwelling Unit)	Proposed Charge Per EDU (Equivalent Dwelling Unit)
	\$52.82 Per Month	N/A

### MISCELLANEOUS FEES

**1. Connection Fee**

Connection Fee \$3,740.91

**2. Administration/Supervision**

20%

**3. Delinquent Sewer (Delinquent Penalty)**

10%

**4. Return Check Fee**

\$30.00/ per check

**5. Sewer Inspection Fees**

Permit + 3 Inspections \$219.00  
Additional Inspections \$ 53.00 per visit  
Over 20 Fixture Units \$ 25.00 per fixture unit  
Cutting In Connection \$200.00

**6. Pumped Waste Fees**

Permit \$ 44.53  
Septic \$ 0.0934 per gallon  
Holding Tank \$ 20.06 per tank – up to 2,000

**7. Smoke Testing**

\$0.30 per linear foot

**8. Intentional Damage Fee**

\$35.00 + cost of parts, labor and administrative costs

**9. Misdemeanor Penalty Charge**

\$200.00 + time, equipment, parts, labor and administrative costs

**10. Equipment/ Vehicle Rates – Hourly rates for equipment use (1 hour minimum)**

(these fees shall increase 2% per fiscal year)

4” Trash Pump	\$13.12
Tractor (small)	\$17.48
Backhoe	\$56.82
Skid Steer	\$29.14
Small Trailer	\$14.56
Large Trailer	\$21.85
Air Compressor	\$14.56
Dump Truck 5 yard	\$43.70
Pumper Tank Truck	\$43.70
Hydro	\$48.07
CCTV Van	\$69.93
Push Camera	\$16.02
Smoke Testing Blower	\$13.12
Pick-up Utility Truck	\$27.68
Cement Mixer	\$13.12
ARC Welder 225 amp	\$13.12
Shorting Equipment	\$14.56

\*Where a District employee is required for the operation of equipment, which the District will make the determination, the cost shall be \$60.00 per hour (1 hour minimum)

**11. Vehicle Mileage**

Current IRS mileage rate

# EXHIBIT 1

## CRESTLINE SANITATION DISTRICT SEWER FEES AND CHARGES

Eff. 2024

### SEWER USER CHARGE

The owner of each house, building or property connected to the public sewer shall pay a user charge based upon assigned Equivalent Dwelling Units (EDU). The EDU for each property shall be established in accordance with the State of California Uniform Plumbing Code, Table 7.

CRESTLINE SANITATION	Existing User Fee Per EDU (Equivalent Dwelling Unit)	Proposed Charge Per EDU (Equivalent Dwelling Unit)
	\$52.82 Per Month	N/A

### MISCELLANEOUS FEES

**1. Connection Fee**

Connection Fee \$3,740.91

**2. Administration/Supervision**

20%

**3. Delinquent Sewer (Delinquent Penalty)**

10%

**4. Return Check Fee**

\$30.00/ per check

**5. Sewer Inspection Fees**

Permit + 3 Inspections \$219.00  
Additional Inspections \$ 53.00 per visit  
Over 20 Fixture Units \$ 25.00 per fixture unit  
Cutting In Connection \$200.00

**6. Pumped Waste Fees**

Permit \$ 54.06  
Septic \$ 0.1143 per gallon  
Holding Tank \$ 18.92 per tank – up to 2,000

**7. Smoke Testing**

\$0.30 per linear foot

**8. Intentional Damage Fee**

\$35.00 + cost of parts, labor and administrative costs

**9. Misdemeanor Penalty Charge**

\$200.00 + time, equipment, parts, labor and administrative costs

**10. Equipment/ Vehicle Rates – Hourly rates for equipment use (1 hour minimum)**

(these fees shall increase 2% per fiscal year)

4” Trash Pump	\$13.38
Tractor (small)	\$17.83
Backhoe	\$57.95
Skid Steer	\$29.72
Small Trailer	\$14.85
Large Trailer	\$22.29
Air Compressor	\$14.85
Dump Truck 5 yard	\$44.57
Pumper Tank Truck	\$44.57
Hydro	\$49.03
CCTV Van	\$71.32
Push Camera	\$16.34
Smoke Testing Blower	\$13.38
Pick-up Utility Truck	\$28.23
Cement Mixer	\$13.38
ARC Welder 225 amp	\$13.38
Shorting Equipment	\$14.85

\*Where a District employee is required for the operation of equipment, which the District will make the determination, the cost shall be \$60.00 per hour (1 hour minimum)

**11. Vehicle Mileage**

Current IRS mileage rate

# EXHIBIT 1

## CRESTLINE SANITATION DISTRICT SEWER FEES AND CHARGES

Eff. 2025

### SEWER USER CHARGE

The owner of each house, building or property connected to the public sewer shall pay a user charge based upon assigned Equivalent Dwelling Units (EDU). The EDU for each property shall be established in accordance with the State of California Uniform Plumbing Code, Table 7.

CRESTLINE SANITATION	Existing User Fee Per EDU (Equivalent Dwelling Unit)	Proposed Charge Per EDU (Equivalent Dwelling Unit)
	\$52.82 Per Month	N/A

### MISCELLANEOUS FEES

**1. Connection Fee**

Connection Fee \$3,740.91

**2. Administration/Supervision**

20%

**3. Delinquent Sewer (Delinquent Penalty)**

10%

**4. Return Check Fee**

\$30.00/ per check

**5. Sewer Inspection Fees**

Permit + 3 Inspections \$219.00  
Additional Inspections \$ 53.00 per visit  
Over 20 Fixture Units \$ 25.00 per fixture unit  
Cutting In Connection \$200.00

**6. Pumped Waste Fees**

Permit \$ 63.58  
Septic \$ 0.1353 per gallon  
Holding Tank \$ 17.79 per tank – up to 2,000

**7. Smoke Testing**

\$0.30 per linear foot

**8. Intentional Damage Fee**

\$35.00 + cost of parts, labor and administrative costs

**9. Misdemeanor Penalty Charge**

\$200.00 + time, equipment, parts, labor and administrative costs

**10. Equipment/ Vehicle Rates – Hourly rates for equipment use (1 hour minimum)**

(these fees shall increase 2% per fiscal year)

4” Trash Pump	\$13.65
Tractor (small)	\$18.19
Backhoe	\$59.11
Skid Steer	\$30.32
Small Trailer	\$15.15
Large Trailer	\$22.74
Air Compressor	\$15.15
Dump Truck 5 yard	\$45.46
Pumper Tank Truck	\$45.46
Hydro	\$50.01
CCTV Van	\$72.75
Push Camera	\$16.67
Smoke Testing Blower	\$13.65
Pick-up Utility Truck	\$28.80
Cement Mixer	\$13.65
ARC Welder 225 amp	\$13.65
Shorting Equipment	\$15.15

\*Where a District employee is required for the operation of equipment, which the District will make the determination, the cost shall be \$60.00 per hour (1 hour minimum)

**11. Vehicle Mileage**

Current IRS mileage rate



**RESOLUTION NO. 064**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF CRESTLINE SANITATION DISTRICT  
ADOPTING RULES AND REGULATIONS  
FOR WASTEWATER SERVICE**

WHEREAS, the Board of Directors wishes to establish Rules and Regulations for Wastewater Service.

WHEREAS, the Board of Directors has reviewed and approves of the Crestline Sanitation District Rules and Regulations for Wastewater Service attached hereto as Exhibit "A".

Now, therefore, BE IT RESOLVED by the Board of Directors of Crestline Sanitation District the Rules and Regulations for Wastewater Service attached hereto as Exhibit "A" are adopted. This Resolution shall supersede Resolution No. 053 adopted on November 8, 2018, shall become effective immediately.

PASSED AND ADOPTED at a Meeting of the Board of Directors of Crestline Sanitation District held the 12 day of March 2020.

AYES:           Directors:

NOES:           Directors:

ABSENT:        Directors:

By:   
CSD Board of Directors

ATTEST:

  
CSD Board of Directors