



DATE: FEBRUARY 8, 2024

TO: BOARD OF DIRECTORS

FROM: DAWN GRANTHAM, GENERAL MANAGER

SUBJECT: BILLS FOR PAYMENT

RECOMMENDATION

Staff recommends that the Board of Directors accept the attached Bills for Payment as part of the Consent Calendar during the Regular Meeting of The Board of Directors on February 8, 2024.

BACKGROUND

As part of the District's financial responsibility, it is necessary to process accounts payable disbursements on a routine basis in order to meet generally accepted business practices. As part of the finance department's policies and procedures, this function is performed weekly depending on the volume and nature of the scheduled disbursements.

Attached for the Board's review and approval are the Bills for Payment covering the period from January 1, 2024 through January 31, 2024.

FISCAL IMPACT

Bills for Payment presented within this report have decreased District cash in an amount equal to \$822,387.40 for January 2024.

Crestline Sanitation District
Disbursement List
As of January 31, 2024

Date	Num	Name	Memo	Credit
10 - CASH AND CASH EQUIVALENT				
10100 - Cash in Bank - General				
01/02/2024	2024-01 QB	Intuit Quickbooks/Pro	Cloud Hosting for QuickBooks	290.00
01/03/2024	2024-01Life	Mutual of Omaha Insurance Comp...	Life & AD&D - January 2024 Inv#001625350341	489.46
01/03/2024	#23-242124	Underground Service Alert	Calif. State Fee for Regulatory Costs	49.03
01/03/2024	#1220230196	Underground Service Alert	December 2023 - 57 Tickets & Monthly Maint. Fee	109.75
01/04/2024	14596	Maria Storms	Refund on Closed Acct 3347223	60.29
01/04/2024	14597	David Crabtree	DMV Physical Reimbursement	70.00
01/05/2024	Payment 22	Pacific Hydrotech Corp.	November 2023 - Progress Payment 22	572,815.21
01/05/2024	14598	Pacific Hydrotech Escrow Acct	Escrow No. 8887000 (Retainer) (Progress Pymt 22)	30,148.17
01/05/2024	Dec. 2023	The Gas Company	012-421-9000-5	1,023.63
01/05/2024	2456-DEC H	Mountain Disposal	December 2023 Trash - Houston	578.04
01/05/2024	2457-DEC L	Mountain Disposal	December 2023 Trash - Lake	284.22
01/05/2024	2023-12 PN	Powernet	Long Distance Access - December 2023	18.27
01/05/2024	442155228-1	Verizon Wireless	11/24/23 - 12/23/23 - Enables SCADA to talk to of...	1,200.15
01/05/2024	23-12 LD	Terminix Commercial	Pest Control December 19, 2023 - Cust # 317122 ...	199.00
01/05/2024	14599	Amazon Capital Services	Unifi mesh dual band, towels, plates, battery, fans ...	989.76
01/05/2024	14600	Bennett Excavation	Septic Hauling from Seeley to Houston	740.00
01/05/2024	14601	Bill Linder Tires	Tires vehicle # 305	1,040.64
01/05/2024	14602	Consolidated Electrical Dist	Red Bushing , WP 1G Switch CVR	16.45
01/05/2024	14603	Don's Auto Supply 2 Inc	VOID: to add discount	
01/05/2024	14604	Hach Company	Retainer, strainer,bottle set, silicone pump tubing	759.65
01/05/2024	14605	Lake Drive Hardware	Saw, back pack blower, loop trimmer, bathroom re...	2,963.81
01/05/2024	14606	Mobile Modular	Huston Module - Lease 12/12/23-01/10/24	820.25
01/05/2024	14607	One Stop Landscape Supply, Inc	December 2023 Sludge - 31.23 Tons	2,029.95
01/05/2024	14608	Prudential Overall Supply	Uniforms & laundry	335.25
01/05/2024	14609	RAMS	Accounting Support December 2023 - client # 25...	200.00
01/05/2024	14610	Ryan Pitchforth	November 2023- December 2023 : Technician Ser...	2,800.00
01/05/2024	14611	San Bernardino County Fleet	December 2023 FUEL	2,916.35
01/05/2024	14612	Secure Tech Security, Inc.	01/01/24 - 03/31/24 - Monitoring (7 accts)	1,185.00
01/05/2024	14613	USA Bluebook	Electrode storage, sodium thiosulfate, potassium, ...	340.91
01/05/2024	23-12 SC	Terminix Commercial	Pest Control December 19, 2023 - Cust # 100692...	73.00
01/05/2024	23312-FS	Unified Global Solutions	December 2023 - Phone Line - Forest Shade	193.21
01/05/2024	14614	Don's Auto Supply 2 Inc	VOID: Voided in error	
01/05/2024	14615	Don's Auto Supply 2 Inc	Wiper fluid,fule pump Vehicle #304,Car wash,flat ...	799.03
01/05/2024	Notary 01/0	CA Bank & Trust	Notary Service for State Document	7.50
01/05/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
01/08/2024	669844-CH	Southern California Edison	11/30/23-01/01/24-Cleghorn	1,121.73
01/08/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
01/09/2024	Batch#11915	SBCERA	PP01-2024	18,673.18
01/09/2024	14616	County San Bernardino-POB 2004	POB 2004/05	1,885.11
01/09/2024	920327-FS	Southern California Edison	12/05/23 - 01/04/24 Forest Shade	83.59
01/09/2024	0418101 LDF	Charter Communications	01/01/24 - 01/31/24 - Lake Dr. Fibers	1,500.58
01/09/2024	0417701 FS	Charter Communications	01/01/24 - 01/31/24 - Forest Shade	205.00
01/09/2024	0417601 LD	Charter Communications	01/01/24 - 01/31/24 - Forest Shade	473.74
01/09/2024	9395-AL LD	Frontier Communications	12/28/23 - 01/27/24 (209)150-9395 Access Line L...	241.72
01/09/2024	9392-AL HC	Frontier Communications	12/28/23 - 01/27/24 (209)150-9392 Access Line H...	43.04
01/09/2024	0636-LF	Frontier Communications	12/28/23 - 01/27/24 (209)148-0636 Monitor Line L...	48.51
01/09/2024	9751-Alarm	Frontier Communications	01/01/24-01/31/24 (909)338-9751 Fire Alarm Lak...	73.82
01/09/2024	3911-SC	Frontier Communications	01/01/24-01/31/24 (909)338-3911 Seeley	176.29
01/10/2024	441774720	Terminix Commercial	Pest Control December 28th, 2023 - Cust # 14391...	198.00
01/10/2024	14617	United States Treasury	Quarter 04-2023 80-0641534 underpayment	1.82
01/10/2024	14618	Jonathan Hankin	J. Hankin - Boot Reimbursement	344.71
01/10/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
01/11/2024	14619	Gilbert Fausto Back Flow	Back Flow Testing (4 Tests - GLS, FSLs, HC Belt...	475.00
01/12/2024	Dec 23 RR	Ready Refresh	12/11/23 - 01/10/24 - Water Acct #0031275134	329.83
01/12/2024	14620	Nathan Matthews	Reimbursement - enclosure of laser engraver	199.49
01/12/2024	14621	Gene Barhurst	Reimbursement - Electrical Box Repair Main Office	234.36
01/12/2024	14622	Amazon Capital Services	Paper plates, paper towels, hot cups, connector, U...	562.78
01/12/2024	14623	Amber Kinslow	Janitorial Services 12/22/23, 12/29/23, 01/05/24, 0...	720.00
01/12/2024	14624	Bennett Excavation	Septic Hauling from Seeley to Houston	1,110.00
01/12/2024	14625	Boot Barn	Boots - B. Hernandez	337.06
01/12/2024	14626	Clinical Laboratory of SB, Inc	Lab Analysis - December 2023	600.00
01/12/2024	14627	Crestline Village Water District	12/01/23 - 01/01/24 - Forest Shade	54.90
01/12/2024	14628	McCrometer Inc.	Flow Monitoring	3,930.00
01/12/2024	14629	Office Depot	Paper, manila envelope, pens, pencil, binding cove...	295.46
01/12/2024	14630	Pitney Bowes Reserve	Postage Refill	3,000.00

Crestline Sanitation District Disbursement List As of January 31, 2024

02/02/24

Accrual Basis

Date	Num	Name	Memo	Credit
01/12/2024	14631	Prudential Overall Supply	Uniforms & laundry	335.25
01/12/2024	14632	So Cal Emergency Medicine	Employment Drug Screen - K. Kropp	45.00
01/12/2024	14633	Stepsaver, Inc.	Salt for HC & SC WWTP's	992.09
01/12/2024	14634	Wastecorp Pumps, LLC	Mt to Secondary Pump - HC	828.95
01/16/2024	2331-HC F	Frontier Communications	12/21/23 - 1/20/24 (909)338-2331 Huston Fiber ak...	114.99
01/16/2024	14635	David Ries	Credit of Overpayment Acct# 3309641 & Acct# 33...	1,478.96
01/16/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
01/17/2024	EFT	RETURNED ITEM	Returned Webpayment	29.44
01/18/2024	2024-02	CalPERS	Medical Premium February 2024	32,343.04
01/18/2024	671940375-1	Verizon Wireless	12/04/23-01/04/24 Cells, Tablets, Jet packs	1,346.10
01/18/2024	2329-CH	Frontier Communications	01/13/24 - 02/12/24 (909)338-3245 Huston	245.77
01/18/2024	270317-HB	Southern California Edison	12/06/23 - 01/06/24 Huston RD B	3,603.28
01/18/2024	148358- HCA	Southern California Edison	12/06/23 - 01/06/24 Huston RD A	1,882.97
01/18/2024	534430- HC	Southern California Edison	12/06/23 - 01/06/24 Huston	530.37
01/18/2024	076488-LD	Southern California Edison	12/06/23 - 01/06/24 Lake Drive	1,394.28
01/18/2024	989237-LG	Southern California Edison	12/06/23 - 01/06/24 Lake Gregory	658.36
01/18/2024	163745-B	Southern California Edison	12/06/23 - 01/06/24 Bernard	28.88
01/18/2024	Inv#74938	SDRMA	Addition of Trailer for Water Transport	99.59
01/18/2024	#189930L	Adafruit Industries LLC	Gateway Kit for Pager Options	215.20
01/19/2024	14636	Bankcard Center	Gift card for service years and employee of the yea...	691.61
01/19/2024	14637	Bankcard Center	Training, Equip Maint, Supplies, Membership, Alpi...	2,429.40
01/19/2024	14638	Bankcard Center	Piping for Redirection Line & Standby Line at Hust...	183.28
01/19/2024	2024-02 D	Principal Financial Group	1013887-10001 (Dental) February 2024	3,493.17
01/19/2024	14639	Amazon Capital Services	LED Lights-Loader, Boot chains	170.83
01/19/2024	14640	Automationdirect.com, Inc.	Ferrule 8MM & 12MM	11.58
01/19/2024	14641	Konica Minolta Business Solution	Maintenance Agreement for billing period 01/10/20...	228.71
01/19/2024	14642	MC Cray's Diesel Repair	Engine repair- Tanker truck #503	7,474.87
01/19/2024	14643	Office Depot	Plates	13.96
01/19/2024	14644	Paper Recycling & Shredding Spe...	On-Site Shredding	119.00
01/19/2024	14645	Patton Sales Corp	Boot dryer - bandsaw blade, electrical boxes	102.60
01/19/2024	14646	Prudential Overall Supply	Unifroms, Laundry, and Gloves	640.31
01/19/2024	14647	Sierra Analytical Laboratories	Contract 04-1057/ Found : EGS/ Dept:685	5,415.00
01/19/2024	14648	Stepsaver, Inc.	3,170 lbs Coarse Salt - Houston	708.32
01/22/2024	0045261-LG	Charter Communications	01/09/24 - 02/08/24 - Lake Gregory	270.67
01/22/2024	2024-02 V	Blue Shield of California	Vision Prem February 2024 Inv#240150022619	376.50
01/22/2024			Service Charge	586.18
01/23/2024	Batch#11916	SBCERA	PP02-2024	18,673.18
01/23/2024	14649	County San Bernardino-POB 2004	POB 2004/05	1,885.11
01/23/2024	14650	Maureen Begley	Refund for Overpayment Acct# 3308781	90.00
01/23/2024	2024-01 PN	Powernet	Long Distance Access - January 2024	18.27
01/23/2024	EFT	RETURNED ITEM	Returned Check	105.64
01/24/2024	3245-HC	Frontier Communications	01/13/24 - 02/12/24 (909)338-3245 Huston	136.24
01/24/2024	9103-DL LG	Frontier Communications	01/16/24 - 02/15/24 (209)067-9103 Dry Loop Lake...	50.98
01/24/2024	14651	Louise Rodriguez	Refund on Closed Acct 3303908	105.64
01/25/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
01/26/2024	14652	Airgas USA, LLC	Acetylene, Compressed gas, Oxygen	208.50
01/26/2024	14653	Amazon Capital Services	Switch for pumps, anit slip tape - Huston	62.66
01/26/2024	14654	Aqua Ben Corporation	2 Hydrofloc 55 gal drum - Huston	2,482.56
01/26/2024	14655	Consolidated Electrical Dist	Copper wire, tape- electrical box - Office , elctricca...	495.24
01/26/2024	14656	Crestline Village Water District	Water Usage (5 accts)	772.50
01/26/2024	14657	CWEA	Maintenance grade 1 certificate renewal - B. DeBaun	98.00
01/26/2024	14658	Hach Company	Cable - SCADA	278.00
01/26/2024	14659	Lowe's Business Acct/GECRB	Conditioning Salt Solar - 63 Bags at 40lb each - Cl...	565.29
01/26/2024	14660	Office Depot	Ink cartridges	111.95
01/26/2024	14661	Prudential Overall Supply	Uniform, laundry, & safety gloves	945.37
01/26/2024	14662	S & R Air Conditioning & Heating I...	Maintenance on Split System Unit, Checked AMP...	1,340.00
01/26/2024	14663	Safety Kleen	30 gal Parts washer	616.62
01/26/2024	14664	San Bernardino County Fire	FA0011398 CUPA 03/01/2024-02/28/2025- Grego...	465.00
01/26/2024	14665	CWEA	Membership, Maintenance grade 1 certificate rene...	319.00
01/26/2024	14666	San Bernardino County Fire	FA0011397 CUPA 03/01/2024-02/28/2025 - Fore...	465.00
01/26/2024	14667	Stepsaver, Inc.	Salt for HC & SC WWTP's	998.80
01/29/2024	14668	Lasher, Robert	R. Lasher - Boot Reimbursement	320.81
01/30/2024	14669	Fairview Ford	2024 Ford Transit NA 4x4 LR Cargo AWD	53,773.85
01/30/2024	209-VAN	Elite Truck	New Van Equipment for V#209- Cargo Van	4,525.14

Crestline Sanitation District
Disbursement List
As of January 31, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
01/31/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
01/31/2024	2024-02 QB	Intuit Quickbooks/Pro	Cloud Hosting for QuickBooks	290.00
Total 10100 · Cash in Bank - General				822,387.40
Total 10 · CASH AND CASH EQUIVALENT				822,387.40
TOTAL				822,387.40
