

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: June 10, 2021 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, and as a precaution to our Board of Directors, District staff, and general public, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference

**All votes were taken by roll call*

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Penny Shubnell, Vice Chairwoman
Sherri Fairbanks, Director
Niki Wiessner, Director

Board of Directors via Zoom*:

Matthew Philippe, Chairman

Board of Directors Absent:

Ken Nelsen, Director

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary
Nathan Matthews, Electro-Mechanical Specialist

Others Present

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Mick Hill; Mick Hill Enterprises
Mike Harris, Editor; The Alpine Mountaineer

Others Present via Zoom:

Brad Welebir, Financial Consultant; R.A.M.S.

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Wiessner seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

Public Comment*

None

Approval of Consent Calendar

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

New Business

Items 3 – General Manager Dever recommended voting for Jo Mackenzie for the CSDA Board of Directors, Term 2022-2024; Seat A – Southern Network. The Board agreed with the recommendation.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

Item 4 – District Staff provided an update regarding the District Fleet. The discussion included the quantity (12), usage (5 assigned to employees, 7 specialty), and age of the vehicles.

Item 5 – A Public Hearing for Confirmation of the Report of Delinquent Sewer User Charges and Standby Charges and Providing for Collection on the 2021-22 Tax Roll was opened. Hearing no comments, the Public Hearing was closed.

Item 6 – A Public Hearing for the Establishment and Continuation of Collection of Sewer Standby and Availability Charges for Fiscal Year 2021-22 was opened. Hearing no comments, the Public Hearing was closed

Item 7 – Resolution No. 077 Confirming the Report of Delinquent Sewer User Charges and Providing for Collection on the 2021-22 Tax Roll and Authorizing the Establishment and Continuation of Sewer Standby and Availability Charges for Fiscal Year 2021-22 was adopted.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

Item 8 – The Discharge from Accountability for Sewer Use Fees Certain Inactive Debit Balance Accounts list was approved.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

Financial Consultant Report

Item 9 – May 2021 Financials were presented by Brad Welebir.

Legal Counsel Report

Item 10 – Steve Kennedy, Legal Counsel, mentioned that with the opening of the State, the Brown Act amendments due to COVID were still in effect.

General Manager Report

Item 11 - Report was presented by General Manager Dever.

Directors Comments

- * Chairman Philippe commended Staff on sewer line cleaning and televising. He also noted that Sancon had completed the current phase for slipling, reducing Inflow and Infiltration (I & I).
- * Director Wiessner agreed with Chairman Philippe.
- * Director Fairbanks was pleased about the discharge of old accounts staying low. She also noted that there would be a shredding event at Rim High School on Saturday June 12 from 10am to 2pm.
- * Vice Chairwoman Shubnell stated that the entire Board was appreciative of Staff for keeping cost down.

Future Meetings

Regular Meeting – August 12, 2021 at 3:00 p.m.

Future Agenda Items

Website update

Adjournment

Meeting adjourned 3:59 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____