



DATE: June 13, 2024
TO: BOARD OF DIRECTORS
FROM: DAWN GRANTHAM, GENERAL MANAGER
SUBJECT: BILLS FOR PAYMENT

RECOMMENDATION

Staff recommends that the Board of Directors accept the attached Bills for Payment as part of the Consent Calendar during the Regular Meeting of The Board of Directors on June 13, 2024.

BACKGROUND

As part of the District's financial responsibility, it is necessary to process accounts payable disbursements on a routine basis in order to meet generally accepted business practices. As part of the finance department's policies and procedures, this function is performed weekly depending on the volume and nature of the scheduled disbursements.

Attached for the Board's review and approval are the Bills for Payment covering the period from May 1, 2024 through May 31, 2024.

FISCAL IMPACT

Bills for Payment presented within this report have decreased District cash in an amount equal to \$251,694.76 for May 2024.

**Crestline Sanitation District
Disbursement List
As of May 31, 2024**

6 PM

03/24

Annual Basis

Date	Num	Name	Memo	Credit
10 - CASH AND CASH EQUIVALENT				
10100 - Cash in Bank - General				
05/01/2024	14876	Amber Kinslow	Janitorial Services 04/12, 04/19, 04/26, 05/01/24	720.00
05/01/2024	#23-2424373	Underground Service Alert	Calif. State Fee for Regulatory Costs	49.03
05/01/2024	#420240195	Underground Service Alert	April 2024 - 97 Tickets & Monthly Maint. Fee	179.75
05/01/2024	2024-05Life	Mutual of Omaha Insurance Company	Life & AD&D - May 2024 Inv#001692448799	489.46
05/01/2024	14391655	Terminix Commercial	Pest Control April 15th, 2024 - Cust # 14391655 -Cle...	212.00
05/01/2024	P1-94823669	Intuit Quickbooks/Pro	QB Annual Subscription	4,574.00
05/01/2024	2024-05 QB	Intuit Quickbooks/Pro	Cloud Hosting for QuickBooks	320.00
05/02/2024	14877	Anthony Roberson	Refund Double Payment on Acct 3334693	105.64
05/02/2024	Apr 2024	The Gas Company	012-421-9000-5	689.58
05/02/2024	2024-04 PN	Powernet	Long Distance Access - April 2024	18.27
05/03/2024	14878	Lake Drive Hardware	Equipment/Structure Maintenance	552.33
05/03/2024	24-04 SC	Terminix Commercial	Pest Control April 18th, 2024 - Cust # 10069295 SC	78.00
05/03/2024	14879	Agua Mansa Properties, INC.	Concrete for Manhole Raising	360.00
05/03/2024	14880	Amazon Capital Services	Pager technology, copper crimp connectors	103.02
05/03/2024	14881	Aqua Ben Corporation	2 Hydrofloc 55 gal drum - Huston	2,482.56
05/03/2024	14882	Bartle Wells Associates	BWA JOB# 536C Project: Wastewater Rate Study	23,509.54
05/03/2024	14883	Brunick, McElhaney, & Kennedy	Legal Services- March 2024	4,192.50
05/03/2024	14884	Co of San Bernardino Recorder	May 2024 - 5 Map	10.00
05/03/2024	14885	Consolidated Electrical Dist	Clamp-on entr, rigid conduit, knock-out hub, EMT con...	651.49
05/03/2024	14886	CWEA	CWEA Membership, Desert and Mountain Section, ...	221.00
05/03/2024	14887	Don's Auto Supply 2 Inc	Oil - VEH #702	45.24
05/03/2024	14888	McCrometer Inc.	Flow Monitoring	3,930.00
05/03/2024	14889	Mobile Modular	Huston Module - Lease 04/10/24-05/09/24	820.25
05/03/2024	14890	One Stop Landscape Supply, Inc	April 2024 Sludge - 33.88 Tons	2,541.00
05/03/2024	14891	Pitney Bowes Reserve	Postage Refill	1,000.00
05/03/2024	14892	Prudential Overall Supply	Uniforms & Laundry	365.36
05/03/2024	14893	South Coast AQMD	Annual AQMD HOT SPOT Permits LGLS & FLSL	323.62
05/03/2024	14894	Stepsaver, Inc.	Salt for HC & SC WWTP's	782.07
05/03/2024	14895	USA Bluebook	Sodium Thiosulfate Solution - WWTPs	174.06
05/03/2024	14896	CWEA	CWEA Membership, Desert and Mountain Section, ...	221.00
05/03/2024	14897	Office Depot	Staplers, White-Out Tape	58.53
05/03/2024	14898	USA Bluebook	Iodine Titrant 1 Liter - Cleghorn	23.59
05/03/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
05/03/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
05/04/2024	14899	Ricksecker, Brandon	Operation III Reimbursement for Test	225.00
05/06/2024	14900	Barry or Suzanne Crocker	Refund on Acct 3306071-2 for CVW Payment	55.70
05/06/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
05/06/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
05/06/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
05/07/2024	Payment 26	Pacific Hydrotech Corp.	March 2024 - Progress Payment 26	45,748.96
05/07/2024	14901	Pacific Hydrotech Escrow Acct	Escrow No. 8887000 (Retainer) (Progress Pymt 26)	2,407.84
05/08/2024	442155228-1	Verizon Wireless	03/24/24 - 04/23/24 - Enables SCADA to talk to office	431.34
05/08/2024	0630-LF	Frontier Communications	04/28/24 - 05/27/24 (209)148-0636 Monitor Line Las ...	48.73
05/08/2024	9392-AL HC	Frontier Communications	04/28/24 - 05/27/24 (209)150-9392 Access Line Hou...	43.23
05/08/2024	9395-AL LD	Frontier Communications	04/28/24 - 05/27/24 (209)150-9395 Access Line Lake...	242.80
05/08/2024	2456- Apr H	Mountain Disposal	April 2024 Trash - Houston	578.04
05/08/2024	2456- Apr L	Mountain Disposal	April 2024 Trash - Lake Drive	284.22
05/08/2024	669844-CH	Southern California Edison	04/01/24-05/01/24-Cleghorn	1,689.15
05/08/2024	403588-SC	Southern California Edison	03/04/24 - 04/02/24 Seeley	3,291.27
05/08/2024	403588-SC	Southern California Edison	04/03/24 - 05/01/24 Seeley	3,216.12
05/08/2024	23312-FS	Unified Global Solutions	April 2024 - Phone Line - Forest Shade	202.37
05/08/2024	EFT	RETURNED ITEM	Returned Webpayment	110.00
05/09/2024	EFT	RETURNED ITEM	Returned Webpayment	300.00
05/10/2024	920327-FS	Southern California Edison	04/05/24 - 05/05/24 -Forest Shade	252.59
05/10/2024	14902	Amazon Capital Services	Conduit hole cutter set	199.28
05/10/2024	14903	Co of San Bernardino County Fleet	April 2024 Fuel	3,334.77
05/10/2024	14904	Consolidated Electrical Dist	Electrical enclosure for HC	45.79
05/10/2024	14905	Creative Technologies	06/01/24 - 08/31/24 Quarterly Support for Tech Supp...	825.00
05/10/2024	14906	CWEA	Membership Mountain and Desert Section - J. Montoya	221.00
05/10/2024	14907	Office Depot	Ink - HP & Brother	63.23
05/10/2024	14908	Prudential Overall Supply	Uniforms & Laundry	390.95
05/10/2024	14909	RAMS	Accounting Support April 2024 - client # CRE0003	6,104.00
05/10/2024	14910	Stepsaver, Inc.	Salt for HC & SC WWTP's	1,549.49
05/10/2024	14911	USA Bluebook	Iodine Titran, Starch Indicator Solution - HC	69.66
05/10/2024	14912	Zoro	Original Scrusher w/ Base	118.50

Crestline Sanitation District Disbursement List As of May 31, 2024

03/24

Fiscal Basis

Date	Num	Name	Memo	Credit
05/10/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
05/13/2024	074688-LD	Southern California Edison	04/09/24 - 05/07/24 -Lake Drive	1,459.32
05/13/2024	270317-HCB	Southern California Edison	04/09/24 - 05/07/24 -Huston RD B	3,867.42
05/13/2024	148358- HCA	Southern California Edison	04/09/24 - 05/07/24 -Huston RD A	1,604.72
05/13/2024	989237-LG	Southern California Edison	04/07/24 - 05/09/24 - Lake Gregory	605.04
05/13/2024	3911-SC	Frontier Communications	05/01/24-05/31/24 (909)338-3911 Seeley	175.14
05/13/2024	9751- ALARM	Frontier Communications	05/01/24-05/31/24 (909)338-9751 Fire Alarm Lake Dr	79.01
05/13/2024	0417701-FS	Charter Communications	05/01/24 - 05/31/24 - Forest Shade	205.00
05/14/2024	Batch#11924	SBCERA	PP10-2024	18,855.50
05/14/2024	14913	Co of San Bernardino-POB 2004	VOID: Wrong Payment Amount	
05/14/2024	14914	Co of San Bernardino-POB 2004	POB 2004/05	1,905.38
05/14/2024	0418101-LDF	Charter Communications	05/01/24 - 05/31/24 - Lake Dr. Fiber	1,499.88
05/14/2024	0417601-LD	Charter Communications	05/01/24 - 05/31/24 - Lake Drive	479.39
05/14/2024	INV#0003690	Webb Associates	Const. Mgmt for HC Project through 04/27/2024	2,531.00
05/14/2024	INV#0003746	Webb Associates	SRF Assistance through 04/27/2024	310.00
05/15/2024	APR 24 RR	Ready Refresh	04/11/24 - 05/10/24 - Water Acct #0031275134	400.19
05/15/2024	2329-CH	Frontier Communications	05/07/24 - 06/06/24 (760)389-2329 Cleghorn	264.90
05/15/2024	671940375-1	Verizon Wireless	04/05/24-05/04/24 Cells, Tablets, Jet packs	1,638.85
05/15/2024	EFT	RETURNED ITEM	Returned Webpayment	105.64
05/15/2024	EFT	RETURNED ITEM	Returned Check #9172	116.20
05/16/2024	14915	Patricia Stalwick	Refund of Property Tax Roll 3322302-4 Sent in Error	557.04
05/16/2024	#7970	Rain Harvesting Supplies	Levetator for Fresh Water Tank at SCWWTP	187.66
05/16/2024	2024-06	CalPERS	Medical Premium June 2024	32,975.18
05/17/2024	14916	Amazon Capital Services	Tools for SCADA, rodent traps, pager technology	800.62
05/17/2024	14917	Bankcard Center	Maintenance, Subscriptions, Training	2,615.59
05/17/2024	14918	Clinical Laboratory of SB, Inc	Lab Analysis - April 2024	800.00
05/17/2024	14919	Crestline Village Water District	04/01/24 - 05/01/24 - Forest Shade	44.70
05/17/2024	14920	CWEA	MT Grade 4 Certificate Renewal - D Crabtree	113.00
05/17/2024	14921	Konica Minolta Business Solution	Maintenance Agreement for billing period 05/10/24 - 0...	228.71
05/17/2024	14922	Paper Recycling & Shredding Specialist	On-Site Shredding	119.00
05/17/2024	14923	Prudential Overall Supply	Uniforms & Laundry	396.23
05/17/2024	14924	Bankcard Center	Risers & sealant for manhole raising	985.92
05/17/2024	14925	Bankcard Center	Training, Heavy Duty Tarps	127.81
05/20/2024	14926	David Morrison	Refund on Closed Acct 3329537	105.64
05/21/2024	2024-06 D	Principal Financial Group	1013887-10001 (Dental) June 2024	3,562.94
05/21/2024			Service Charge	664.06
05/22/2024	2024-06 V	Blue Shield of California	Vision Prem May 2024 Inv#241350010987	376.50
05/23/2024	3245-HC	Frontier Communications	05/13/24 - 06/12/24 (909)338-3245 Huston	170.21
05/23/2024	1025322462	Pitney Bowes - 17434323	0017434322- E1W-9 , E92-8 Envelopes	2,338.70
05/23/2024	0045261-LG	Charter Communications	05/09/24 - 06/08/24 - Lake Gregory	275.47
05/24/2024	14927	Boot Barn	Boots- Aguilar, Lopez- Armijo	342.55
05/24/2024	14928	Fairview Ford	Vehicle #305 diagnostic and correction	250.00
05/24/2024	14929	Harrington Industrial Plastics, LLC	10' Filter Cartridge - Seeley	297.65
05/24/2024	14930	Lowe's Business Acct/GECRB	Paint for Huston, salt for HC, SC,& CH WWTP's, toil...	3,684.08
05/24/2024	14931	McMaster-Carr	316 Stainless Steel Stud Anchor - FS	47.39
05/24/2024	14932	Prudential Overall Supply	Uniforms, laundry, & gloves	569.94
05/24/2024	14933	Pryor Learning Solutions	Pryor+ Dawn, Jeanette, Brandon & Rachel	996.00
05/24/2024	14934	Ryan Pitchforth	Technician Services	1,550.00
05/24/2024	14935	Sierra Analytical Laboratories	Contract 04-1057/ Found : EGS/ Dept:685	3,910.00
05/24/2024	14936	South Coast AQMD	Annual AQMD HOT SPOT fee 07/2023 - 06/2024 - LD	161.81
05/24/2024	14937	Stepsaver, Inc.	Salt for HC & SC WWTP's	1,580.55
05/24/2024	#56755885	Walmart	2 USB to C cables for Board Room speakers	38.77
05/28/2024	A. Rousseau	CDL Basic Training, LLC	Training for CDL A - Adam Rousseau	3,500.00
05/28/2024	14938	Amber Kinslow	Janitorial Services 05/10, 05/17, 05/24, 05/31/24	720.00
05/29/2024	14939	One Stop Landscape Supply, Inc	Soil for Big Green - Huston	174.00
05/29/2024	Batch#11925	SBCERA	PP11-2024	19,997.14
05/29/2024	14940	Co of San Bernardino-POB 2004	POB 2004/05	2,021.44
05/29/2024	EFT	RETURNED ITEM	Returned Check #1293	211.28
05/30/2024	14941	Steven Garcia	Reimbursement for OPI Test	120.00
05/30/2024	24-05 LD	Terminix Commercial	Pest Control May 16th, 2024 - Cust # 317122 -Lake Dr	213.00
05/30/2024	9103-DL LG	Frontier Communications	05/16/24 - 06/15/24 (209)067-9103 Dry Loop Lake Gr...	66.47
05/30/2024	EFT	RETURNED ITEM	Returned Webpayment	1.00
05/31/2024	14942	Amazon Capital Services	3D printer comsualbes, trash bags, cups, sunscreen,...	337.47
05/31/2024	14943	Bartle Wells Associates	BWA JOB# 536C Project: Wastewater Rate Study	540.00
05/31/2024	14944	Crestline Village Water District	Water Usage (5 accts)	1,145.90
05/31/2024	14945	MC Cray's Diesel Repair	Burn off of diesel particulate filter - Veh #503	952.25
05/31/2024	14946	Mobile Relay Associates	06/01/24 - 06/30/24 - Base, Mobile and Portable Radios	378.00

Crestline Sanitation District Disbursement List As of May 31, 2024

Date	Num	Name	Memo	Credit
05/31/2024	14947	Office Depot	Copy paper, legal paper, ink, pens, post-it notes, spo...	169.51
05/31/2024	14948	Prudential Overall Supply	Uniforms & Laundry	409.33
05/31/2024	14949	Vulcan Materials Company	Cold Mix Asphalt	955.91
05/31/2024	2024-06 QB	Intuit Quickbooks/Pro	Cloud Hosting for QuickBooks	320.00
Total 10100 · Cash in Bank - General				251,694.76
Total 10 · CASH AND CASH EQUIVALENT				251,694.76
TOTAL				251,694.76