

CRESTLINE SANITATION DISTRICT

*MEMORANDUM*

**DATE:** January 14, 2021

**TO:** BOARD OF DIRECTORS  
Crestline Sanitation District

**FROM:** RICK DEVER  
General Manager

**SUBJECT:** RESOLUTION NO. 073  
SUSPENDING OF PENALTIES DUE TO COVID-19

- A. RECOMMENDATION**  
I recommend the Board of Directors approve and adopt Resolution No. 073 to temporarily suspended penalties on all customer accounts through July 1, 2021.
- B REASON FOR RECOMMENDATION**  
With the current COVID-19 pandemic and stay at home orders many are losing their jobs and having financial struggles. This will give our customers two months to bay their bill without penalty.
- C. OTHER INFORMATION**  
Penalties are 10% of the past due balance.
- D. FISCAL INFORMATION**  
Estimated loss of \$60,000 in penalties for February, April, June  
More customers are paying, according to spreadsheet (\$37,000 approx. than expected for the period of 04/2020 – 12/2020)
- E. ATTACHMENTS**  
Resolution No. 073  
Resolution No. 066  
Spreadsheet showing actual loss from April 9<sup>th</sup>, 2020 through January 1<sup>st</sup>, 2021

**RESOLUTION NO. 073**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CRESTLINE SANITATION DISTRICT  
TEMPORARILY SUSPENDING IMPOSITION OF DELINQUENCY PENALTIES  
DUE TO THE COVID-19 PANDEMIC**

WHEREAS, the Crestline Sanitation District (“the District”) is a public agency organized and operating as a county sanitation district pursuant to California Health and Safety Code Section 4700 et seq.;

WHEREAS, the District’s Board of Directors (“the Board”) has adopted rules and regulations for the provision of wastewater service to its customers within its jurisdictional boundaries in the County of San Bernardino, State of California;

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, and both the State of California and the County of San Bernardino have declared emergencies as a result of the spread of COVID-19;

WHEREAS, on March 19, 2020, the Governor of the State of California issued mandatory stay-home orders pursuant to Executive Order No. N-29-20 to protect the health and well-being of all Californians and to slow the spread of COVID-19;

WHEREAS, on or about March 25, 2020, the County of San Bernardino Health Officer issued a public health order requiring the cancellation of certain public and private gatherings within the county;

WHEREAS, in recognition of the unprecedented grave economic and financial hardships on its customers caused by all of the above factors, the Board adopted Resolution No. 066 on April 9, 2020, temporarily suspending the imposition of penalties on any delinquent accounts for wastewater service provided by the District until January 1, 2021; and

WHEREAS, the COVID-19 pandemic has resulted in the continuation of economic and financial hardships of the District’s customers beyond the expiration of said Resolution No. 066.

NOW, THEREFORE, BE IT RESOLVED by the Board that the temporary suspension of the imposition of penalties on any delinquent accounts for wastewater service provided by the District pursuant to Resolution No. 066 is hereby extended to July 1, 2021, or the Board’s rescission of this Resolution, whichever occurs first.

BE IT FURTHER RESOLVED by the Board that the District’s General Manager is hereby authorized and directed to implement this Resolution in a manner consistent with the terms hereof and in accordance with any further directions from the Board.

BE IT FURTHER RESOLVED by the Board that this Resolution shall take effect immediately upon its adoption.

ADOPTED this 14<sup>th</sup> day of January, 2021.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Chairman, Board of Directors

ATTEST: \_\_\_\_\_  
Secretary, Board of Directors

**RESOLUTION NO. 066**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CRESTLINE SANITATION DISTRICT  
TEMPORARILY SUSPENDING IMPOSITION OF DELINQUENCY PENALTIES  
DUE TO THE COVID-19 PANDEMIC**

WHEREAS, the Crestline Sanitation District (“the District”) is a public agency organized and operating as a county sanitation district pursuant to California Health and Safety Code Section 4700 et seq.;

WHEREAS, the District’s Board of Directors (“the Board”) has adopted rules and regulations for the provision of wastewater service to its customers within its jurisdictional boundaries in the County of San Bernardino, State of California;

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, and both the State of California and the County of San Bernardino have declared emergencies as a result of the spread of COVID-19;

WHEREAS, on March 19, 2020, the Governor of the State of California issued mandatory stay-home orders pursuant to Executive Order No. N-29-20 to protect the health and well-being of all Californians and to slow the spread of COVID-19;

WHEREAS, on or about March 25, 2020, the County of San Bernardino Health Officer issued a public health order requiring the cancellation of certain public and private gatherings within the county; and

WHEREAS, the Board recognizes that all of the above factors have created unprecedented grave economic and financial hardships on its customers.


NOW, THEREFORE, BE IT RESOLVED by the Board that the imposition of penalties on any delinquent accounts for wastewater service provided by the District is hereby suspended until January 1, 2021, or the Board’s rescission of this Resolution, whichever occurs first.

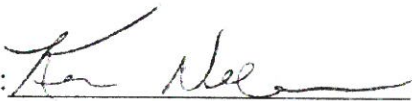
BE IT FURTHER RESOLVED by the Board that the District’s General Manager is hereby authorized and directed to implement this Resolution in a manner consistent with the terms hereof and in accordance with any further directions from the Board.

BE IT FURTHER RESOLVED by the Board that this Resolution shall take effect immediately upon its adoption.

ADOPTED this 9<sup>th</sup> day of April, 2020.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

  
Chairman, Board of Directors

ATTEST:   
Secretary, Board of Directors

### PENALTY REVENUE ESTIMATED

21,800.00	12/07/20 <i>estimated</i>	
16,800.00	10/07/20 <i>estimated</i>	
11,000.00	08/07/20 <i>estimated</i>	
36,684.83	06/07/20 <i>estimated</i>	
31,684.83	04/07/20 <i>estimated</i>	
		<b>117,969.66</b>

### PENALTY REVENUE ACTUAL

WHAT WOULD HAVE BEEN BILLED	
22,821.00	Billing Date 12/07/2020
14,494.47	Billing Date 10/07/2020
2,126.44	Billing Date 08/07/2020
23,543.16	Billing Date 06/07/2020
21,518.01	Billing Date 04/07/2020
84,503.08	ACTUAL LOSS

### CUSTOMERS PAYING VIA WEBPAYMENTS

Webpayment 1326 11/01-12/31/2020  
(629 are set up on auto pay)

Percentage 28% of total customers website  
13% on autopay