



DATE: FEBRUARY 13, 2020

TO: BOARD OF DIRECTORS

FROM: RICK DEVER, GENERAL MANAGER

SUBJECT: BILLS FOR PAYMENT

RECOMMENDATION

Staff recommends that the Board of Directors accept the attached Bills for Payment as part of the Consent Calendar during the Regular Meeting of The Board of Directors on February 13, 2020.

BACKGROUND

As part of the District's financial responsibility, it is necessary to process accounts payable disbursements on a routine basis in order to meet generally accepted business practices. As part of the finance Department's policies and procedures, this function is preformed weekly depending on the volume and nature of the scheduled disbursements.

Attached for the Boards review and approval are the Bills for Payment covering the period from January 1 through January 31, 2020.

FISCAL IMPACT

Bills for Payment presented within this report have decreased District cash in an amount equal to \$258,995.61

Crestline Sanitation District Disbursement List As of January 31, 2020

02/11/20

Accrual Basis

Date	Num	Name	Memo	Credit
10 - CASH AND CASH EQUIVALENT				
10100 - Cash in Bank - General				
01/02/2020	2020-01Life	Mutual of Omaha Insurance Company	Life & AD&D - January 2020 Inv#001037482989	617.73
01/02/2020	2457-Dec L	Mountain Disposal	December trash - Lake Dr	250.54
01/02/2020	2456-Dec H	Mountain Disposal	December trash - Huston	259.30
01/02/2020	Dec 2019	The Gas Company	012-421-9000-5	629.87
01/02/2020	10887	Design Space Modular Buildings PNW, LP	Huston Module - Lease 12/25/19-01/24/20	725.19
01/03/2020	10888	A & B Transmissions	New transmission install for Veh 303	3,620.26
01/03/2020	10889	Amazon Capital Services	Paper Bowls	35.12
01/03/2020	10890	Amazon Capital Services	First Aid Supplies	73.45
01/03/2020	10891	Amazon Capital Services	Drill Set	21.56
01/03/2020	10892	B's Pool Supplies	55 gal drum Chlorine Bleach - Huston	126.33
01/03/2020	10893	Boot Barn	Boots - D.Cruz	103.67
01/03/2020	10894	Charter Communications	Landlines/Internet (2 accts)	1,750.87
01/03/2020	10895	Lake Drive Hardware	Maint. to Equipment & Structures	461.95
01/03/2020	10896	Mission Linen Supply	Uniforms/ Laundry	278.11
01/03/2020	10897	Mountain News	Smoke Testing 12/05/19 - 12/16/19	760.00
01/03/2020	10898	Northern Safety & Industrial	Earplugs	54.14
01/03/2020	10899	Office Depot	Toner/ Desktop Calendar	140.55
01/03/2020	10900	Paper Recycling & Shredding Specialist	On-Site shredding	109.00
01/03/2020	10901	Pitney Bowes Reserve	Acct# 45325537	3,000.00
01/03/2020	10902	Secure Tech Security, Inc.	01/01/20 - 03/31/20 Monitoring (7 locations)	1,215.00
01/03/2020	10903	Stepsaver, Inc.	Salt for HC & SC WWTP's	542.07
01/03/2020	10904	Steve Guidero	SCADA Support -December 2019	5,297.50
01/03/2020	10905	Underground Service Alert	December 2019 USA Tickes & CA Fee	104.78
01/03/2020	10906	USA Bluebook	Gloves	61.58
01/03/2020	10907	Verizon Wireless	11/24/19 - 12/23/19 Enables SCADA to talk to of...	127.99
01/03/2020	10908	Water Works Plumbing	Pumped Lk Gregory lift station	200.00
01/03/2020	10909	Xylem Water Solutions, Inc.	SCADA upgrade to Bernard lift station	5,185.02
01/03/2020	189-8353	Southern California Edison	12/03/19 - 01/02/20 - Clegghorn	697.71
01/06/2020	10910	A & B Transmissions	Transfer Case for Veh 303	1,370.81
01/06/2020	10911	LGYC	2020 LG Yacht Club Membership - Rick Dever	360.00
01/10/2020	10912	Dudek	10/26/19 - 11/29/19 - Project #11652-HC OP Bl...	59,998.29
01/10/2020	10913	Dudek	10/26/19 - 11/29/19 Project #11302 Seeley Cre...	286.25
01/10/2020	10914	Dudek	10/26/19 - 11/29/19 - Project #11441 Cwsrf Lo...	5,610.00
01/10/2020	10915	Amazon Capital Services	Wall Calendars	101.27
01/10/2020	10916	Amazon Capital Services	Computer Back Up	64.64
01/10/2020	10917	Amazon Capital Services	Rain Bibs	231.30
01/10/2020	10918	Agua Mansa Properties, INC.	Concrete waste from M/H	180.00
01/10/2020	10919	Alfa Laval Inc.	Bi-Annual Belt Press Maint.	11,511.82
01/10/2020	10920	Don's Auto Supply 2 Inc	Fleet Maintenance	1,139.53
01/10/2020	10921	Ferrellgas	Propane for SC & CH WWTP's	5,716.89
01/10/2020	10922	Fischle Instant Printing	Invoices & Envelopes	3,437.23
01/10/2020	10923	Frontier Communications	Landlines/Internet (6 accts)	680.98
01/10/2020	10924	Mission Linen Supply	VOID: To add credit 511555048 & 511555049	
01/10/2020	10925	MuniBilling	Quarterly Software Fees 01/01/20 - 03/31/20	716.11
01/10/2020	10926	One Stop Landscape Supply, Inc	December 19 Sludge - 36.5 tons	2,007.50
01/10/2020	10927	Smith Marion & Co., LLP	State Controllers Report 06/30/19	700.00
01/10/2020	10928	Southland Water Technologies LLC	Antenna repair SCADA	38.94
01/10/2020	10929	Stephen Newcombe Service LLC	December 2019 Software support	567.49
01/10/2020	10930	Stepsaver, Inc.	Salt for HC & SC WWTP's	1,558.44
01/10/2020	10931	Terminix International	Pest Control	206.00
01/10/2020	10932	Underground Service Alert	December 2019 - 94 Tickets & Monthly Maint. F...	165.10
01/10/2020	10933	United Rentals	12/13/19-01/10/20 Skyjack rental for lights at Hu...	2,280.53
01/10/2020	10934	USA Bluebook	VOID: To add credit Honeywell Effluent Chart	
01/10/2020	10935	Mission Linen Supply	Uniforms/ Laundry	262.46
01/10/2020	10936	USA Bluebook	Honeywell Effluent Chart	2,646.43
01/10/2020	10937	Petty Cash - Rick Dever	Veh Maint/Fuel/Training/Meetings	201.99
01/10/2020	SDRMA 19/20	SDRMA	2019 FORD F350 - addition	1,307.50
01/13/2020	10938	Wastewater Technology Trainers	Grade III OP Cert Training - D. Cruz & J. Wilson	1,700.00
01/13/2020	10939	County San Bernardino-POB 1995	POB 1995/96	2,899.00
01/13/2020	10940	County San Bernardino-POB 2004	POB 2004/05	1,952.38
01/14/2020	Batch# 9966	SBCERA	Retirement PP02-2020	20,909.25
01/15/2020	2020-02	CalPERS	Medical Premium February 2020	27,763.91
01/15/2020	189-6779	Southern California Edison	12/10/19 - 01/09/20 Lake Dr	930.52
01/15/2020	189-7637	Southern California Edison	12/10/19 - 01/09/20 Huston	177.77
01/15/2020	189-7702	Southern California Edison	12/10/19 - 01/09/20 Huston Rd Gate	12.08
01/15/2020	189-7793	Southern California Edison	12/10/19 - 01/09/20 Huston Rd A	1,224.77
01/15/2020	189-7967	Southern California Edison	12/10/19 - 01/09/20 Huston Rd B	1,996.61
01/15/2020	189-8593	Southern California Edison	12/06/19 - 01/07/20 Forest Shade	133.44
01/15/2020	189-8668	Southern California Edison	12/10/19 - 01/09/20 Lake Gregory	269.13
01/15/2020	189-8783	Southern California Edison	12/10/19 - 01/09/20 Bernard	15.72

Crestline Sanitation District Disbursement List As of January 31, 2020

02/11/20

Accrual Basis

Date	Num	Name	Memo	Credit
01/16/2020	10941	Amber Kinslow	Janitorial Services 12/27,01/03,01/10,01/17	620.00
01/17/2020	10942	Amazon Capital Services	Trash Bags/Paper Towels	340.80
01/17/2020	10943	Amazon Capital Services	Clorox Wipes/Filters/Coffee	42.57
01/17/2020	10944	Amazon Capital Services	Decals for Audio & Video Recording	12.90
01/17/2020	10945	Amazon Capital Services	Coffee Pot/Coffee	125.26
01/17/2020	10946	Amazon Capital Services	Drawer for Office	20.44
01/17/2020	10947	Amazon Capital Services	Ink Cartridges	60.38
01/17/2020	10948	Arrowhead	Purified & Distilled Water Delivery	220.78
01/17/2020	10949	Bankcard Center	MT of Equip/Fuel/Training/Software/Postage/Me...	2,666.82
01/17/2020	10950	Charter Communications	01/05/20 - 02/04/20 Lake Dr	440.97
01/17/2020	10951	County of San Bernardino I.S.D.	December 2019 Pager access	251.43
01/17/2020	10952	Crestline Village Water District	12/01/19 - 01/01/20 Forest Shade	30.70
01/17/2020	10953	CWEA	Membership renewal - J.Schlichting	192.00
01/17/2020	10954	Frontier Communications	01/07/20 - 02/06/20 (760)389-2329 - Cleghorn	181.94
01/17/2020	10955	Mission Linen Supply	Uniforms/ Laundry	325.11
01/17/2020	10956	Office Depot	Desktop Calendar	10.32
01/17/2020	10957	RAMS	Accounting Support December 2019 - client # 2...	255.50
01/17/2020	10958	San Bernardino Co. Recorder-Clerk	January 2020 - 4 Maps	8.00
01/17/2020	10959	San Bernardino County Fleet	December 2019 Fuel	5,253.57
01/17/2020	10960	Sierra Analytical Laboratories	Contract 04-1057/Fund: EGS/Dept:685	3,740.00
01/17/2020	10961	Snyder's Tireworks	Tires mount & balance Veh#201	344.62
01/17/2020	10962	Sonsray Machinery	Repair to Veh #701	240.64
01/17/2020	10963	The Alpenhorn News	11/21/19 - 12/26/19 Smoke Testing	460.80
01/17/2020	10964	Verizon Wireless	12/05/19 - 01/04/20 Cell phones, Tablets, Jet pa...	779.53
01/21/2020	2020-02 V	Blue Shield of California	Vision Prem February 2020 Inv#200140015505	419.10
01/21/2020	10965	Averill Strasser	Refund of Credit - Closed Acct 33-0430-2	67.54
01/22/2020	2020-02 D	Principal Financial Group	1013887-10001 (Dental) February 2020	3,449.29
01/22/2020	10966	Ricksecker, Brandon	Per MOU - Winter weather allowance reimburse...	150.00
01/22/2020	10967	Paige Anderson	Credit Refund 33-3227-4 Closed Account	68.67
01/24/2020	10968	Amazon Capital Services	Timer	91.25
01/24/2020	10969	Amazon Capital Services	Date Stamps	43.00
01/24/2020	10970	Amazon Capital Services	Phone case for District issued phone	34.46
01/24/2020	10971	San Bernardino County Fire	FA0011397 CUPA 03/01/20 - 02/28/21 - Fores...	420.00
01/24/2020	10972	San Bernardino County Fire	FA0011398 CUPA 03/01/20 - 02/28/21 - Lake ...	420.00
01/24/2020	10973	Boot Barn	Boots - F. DeVault	151.19
01/24/2020	10974	Brunick, McElhaney, & Kennedy	Legal Services December 2019	585.00
01/24/2020	10975	Charter Communications	01/09/20 - 02/08/20 - Lake Gregory	268.52
01/24/2020	10976	Classic Images	Shirts & Imbroidery	192.10
01/24/2020	10977	Clinical Laboratory of SB, Inc	Dilution	1,035.00
01/24/2020	10978	CWEA	Membership Renewal - Hankin	192.00
01/24/2020	10979	Frontier Communications	Landlines/Internet (2 accts)	278.20
01/24/2020	10980	Lowe's Business Acct/GECRB	Salt/ Small Tools/ Tile	885.08
01/24/2020	10981	Mission Linen Supply	Uniforms/ Laundry	325.10
01/24/2020	10982	Mountain News	Subscription for Jan 2020 to Jan 2021	29.95
01/24/2020	10983	Office Depot	Keyboard/Copy Paper/Mousepads	116.61
01/24/2020	10984	Secure Tech Security, Inc.	Back-up battery 4 amp hour - Lake Dr	37.71
01/24/2020	10985	Stepsaver, Inc.	Salt for HC & SC WWTP's	728.40
01/24/2020	10986	SWRCB Accounting Office	138 2-Lane Realignment Project 07/01/19 - 06/...	2,625.00
01/24/2020	10987	USA Bluebook	Honeywell Recorder/ Chemicals	3,402.83
01/24/2020	10988	Xylem Water Solutions, Inc.	Flanges for HC Belt Press Sump Pump	1,549.63
01/27/2020	10989	Jason or Danielle Mattos	Refund of Closed Acct Credit - 33-0796-4-2	9.82
01/27/2020	10990	County San Bernardino-POB 1995	POB 1995/96	2,863.04
01/27/2020	10991	County San Bernardino-POB 2004	POB 2004/05	1,928.16
01/27/2020	Batch# 9967	SBCERA	Retirement PP03-2020	20,663.11
01/28/2020	189-8262	Southern California Edison	12/23/19 - 01/24/20 - Seeley	15.65
01/29/2020	2456-Jan H	Mountain Disposal	January trash - Huston	259.30
01/29/2020	2457-Jan L	Mountain Disposal	January trash - Lake Dr.	250.54
01/29/2020	10992	CA Special Districts Assoc	2020 GM Leadership Summit - Dever & Scriven	1,250.00
01/30/2020	10993	Daniel Cruz	Per MOU - Winter weather allowance reimburse...	65.34
01/31/2020	10994	Amazon Capital Services	Digital Camera for HC WWTP	133.95
01/31/2020	10995	Amazon Capital Services	HDMI Adapter	8.61
01/31/2020	10996	Amazon Capital Services	Recorder	145.44
01/31/2020	10997	Amazon Capital Services	Mechanical Time Switch	162.28
01/31/2020	10998	Charter Communications	Landlines/Internet (2 accts)	1,753.41
01/31/2020	10999	Crestline Village Water District	February 2020 (5 accts)	628.60
01/31/2020	11000	DXP Enterprises, Inc	3" Ball Check Valve, Flomatic - Septic/Holding T...	854.63
01/31/2020	11001	Grainger	Packing extractor	87.68
01/31/2020	11002	Harrington Industrial Plastics, LLC	Salt Skid repair (HC & CH WWTP's)	112.99
01/31/2020	11003	Mission Linen Supply	Uniforms/Laundry	337.58
01/31/2020	11004	Office Depot	Keyboard/ Ink	178.29
01/31/2020	11005	S & R Air Conditioning & Heating Inc.	Bi-Annual AC & Heater Servicing	1,070.87
01/31/2020	11006	Stepsaver, Inc.	Salt for HC & SC WWTP's	1,033.31

Crestline Sanitation District Disbursement List As of January 31, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
01/31/2020	11007	Subsite Electronics CA	TV Camera repair	260.73
01/31/2020	11008	USA Bluebook	Iodine Titrant - Cleghorn	27.93
01/31/2020	11009	Zoro	Pressure boost pump for shower,sink,toilet - See...	647.32
01/31/2020	2020-02 QB	Intuit Quickbooks/Pro	Cloud Hosting for QuickBooks	274.95
Total 10100 · Cash in Bank - General				258,995.61
Total 10 · CASH AND CASH EQUIVALENT				258,995.61
TOTAL				258,995.61