

**Crestline Sanitation District  
Board of Directors Special Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: September 27, 2024 – 9:00 a.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 9:00 a.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Ken Nelsen, Chairman  
Niki Wiessner, Director  
Penny Shubnell, Director  
Sherri Fairbanks, Director

**Board of Directors Absent:**

Matthew Philippe, Vice Chairman

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

**Approval of Agenda**

Director Shubnell motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: Philippe

**Public Comment\***

No public comments were made

**New Business**

General Manager Grantham noted that the District had received one bid for the Seeley Creek WWTP Hillside Slope Failure repair. Her recommendation to the Board was to award the contract to Bennett Excavation. After discussion by the Board Director Wiessner motioned to accept the recommendation by General Manager Grantham and accept the bid from Bennett Excavation in the amount not to exceed \$420,000.00. Director Shubnell seconded the motion.

AYES: Directors; Nelsen, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: Philippe

**Adjournment**

Meeting adjourned 9:14 a.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_