

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: January 9, 2020 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

Call to Order

The meeting was called to order at 3:02 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director
Sherri Fairbanks, Director

Board of Directors Absent:

Jack Winsten, Director

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.

Approval of Agenda

Vice Chairwoman Shubnell motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks

NOES: None ABSTAIN: None ABSENT: Director Winsten

Public Comment*

None

Approval of Consent Calendar*

Vice Chairwoman Shubnell motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks

NOES: None ABSTAIN: None ABSENT: Director Winsten

New Business

Item 3 – The Board of Directors approved the purchase of a 2020 Ford F150 4x4 at a cost to not exceed \$32,000.00.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks

NOES: None ABSTAIN: None ABSENT: Director Winsten

Item 4 – The Board of Directors approved the purchase of a Ford Explorer 4WD 4DR at a cost to not exceed \$33,000.00

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks

NOES: None ABSTAIN: None ABSENT: Director Winsten

Item 5 – In regards to the General Manager recommendation to declare surplus a 2002 Dodge Dakota, Director Nelsen motioned to surplus out the 2002 Dodge Dakota. Director Fairbanks seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks

NOES: None ABSTAIN: None ABSENT: Director Winsten

Item 6 – In regards to the General Manager recommendation to declare surplus a 2002 Chevrolet S10 Blazer, Director Nelsen motioned to surplus out the 2002 Chevrolet S10 Blazer. Director Fairbanks seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell,
Director Nelsen, Director Fairbanks

NOES: None ABSTAIN: None ABSENT: Director Winsten

Financial Consultant Report

Item 7 – November and December financials were presented. Mr. Welebir stated that the finances are looking well for this time of the year. Vice Chairwoman asked how the reserves were doing and he stated they are doing and included a quarterly report in his report.

Legal Counsel Report

Item 8 – Mr. Kennedy mentioned that with the New Year brings some new Legislation that became effective January 1, 2020. He noted for public agencies AB 5, which is a new law that codifies the Dynamex case with the California Supreme Court reestablishes the criteria of what constitutes an independent contractor. This make it more difficult for a public agency, or any business, to show that a worker is an independent contractor rather than an employee. The ABC test was established which is; 1) did the District exercise direction or control of the worker, 2) is the work performing services that are outside the usual core of business of the District, 3) is the work that they are performing within an established trade or industry that the worker works outside of the District. To simplify, the state of California is making sure employment taxes are paid and overtime pay does not become an issue by calling an employee an independent contractor.

General Manager Report

Item 9 - Report was presented by General Manager Dever. Operations Manager Ron Scriven provided a PowerPoint on the severe weather issues from the Thanksgiving weekend.

Directors Comments

*Director Fairbanks stated that chippers will be at the north side of the lake for branches from the recent storms and that curbside chipping will continue, weather permitting. She also mentioned that during the power outages So Cal Edison delivered wood to those in need.

*Director Nelsen had a question for Mr. Kennedy in regards to a possible Director resignation. Mr. Kennedy explained what the steps are for filling the possible seat. Director Nelsen also noted he appreciated the work the District performed during the storms, noting also the 15 hours Ron Scriven worked straight during the snowfall at the lift station.

*Chairman Philippe mentioned that he had received a request for a service fee evaluation for vocational houses. He also thanked Staff for keeping the District running during the storms.

*Vice Chairwoman Shubnell wished everyone a Happy New Year.

Future Meetings

Regular Meeting – February 13, 2020 at 3:00 p.m.

Future Agenda Items

*Formal response to owner regarding sewer fees for vacation homes

*Re-connection fees

*Dudek – 60% design (HC upgrade)

Adjournment

Meeting adjourned 3:42 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____