

**Crestline Sanitation District
Board of Directors Special Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: September 5, 2024 – 8:30 a.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 8:30 a.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Ken Nelsen, Chairman
Matthew Philippe, Vice Chairman
Niki Wiessner, Director
Penny Shubnell, Director
Sherri Fairbanks, Director

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Approval of Agenda

Director Shubnell motioned to approve the Agenda. Director Philippe seconded.

AYES: Directors; Nelsen, Philippe, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: None

Public Comment*

No public comments were made

Old Business

General Manager, Dawn Grantham. and Legal Counsel, Steve Kennedy, presented Resolution 25 and Resolution 10 regarding purchasing policy and procedures for Crestline Sanitation District. Director Wiessner motioned for the Board to approve the District going out to bid regarding the Seeley Creek WWTP Hillside Slope Failure. Director Fairbanks seconded.

AYES: Directors; Nelsen, Philippe, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: None

Adjournment

Meeting adjourned 8:50 a.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____