

**Crestline Sanitation District  
Board of Directors Special Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: October 3, 2023 – 8:00 a.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 8:00 a.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Ken Nelsen, Chairman  
Niki Wiessner, Director  
Penny Shubnell, Director  
Sherri Fairbanks, Director

**Board of Directors Present Via Zoom:**

Matthew Philippe, Vice Chairman

**Crestline Sanitation District Employees Present:**

Dawn Grantham, Asst. General Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

**Approval of Agenda**

Director Shubnell motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Directors; Nelsen, Philippe, Wiessner, Shubnell, Fairbanks

NOES: None ABSTAIN: None ABSENT: None

**Public Comment\*** None

**Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 8:01 a.m.

**Reconvene to Open Session**

The Board, Legal Counsel, and Management reconvened to open session at 8:20 a.m.

**Announcement of Reportable Closed Session Actions**

The Board appointed Dawn Grantham as the Interim General Manager.

The Board asked the staff to send flowers to Ron Scriven's Memorial on behalf of the Directors.

**Future Agenda Items**

Dedicating the Huston Creek Construction Project Upgrade in Memory of Ron Scriven.

**Directors Comments**

- \* Director Shubnell thanked everyone for meeting today.
- \* Director Fairbanks noted that Ron will be missed.
- \* Director Wiessner cannot believe Ron had passed away, glad to have a plan in place.
- \* Vice Chairman Philippe was glad we have Dawn Grantham to take on the leadership of the District.
- \* Chairman Nelsen closed the meeting in memory of Ron Scriven.

**Adjournment**

Meeting adjourned 8:25 a.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_