

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: May 12, 2022 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

**Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference.**

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Ken Nelsen, Director  
Penny Shubnell, Vice Chairwoman  
Sherri Fairbanks, Director  
Niki Wiessner, Director

**Board of Directors Absent:**

Chairman Philippe, Chairman

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Assistant., Recording Secretary

**Others Present:**

Brad Welebir, Financial Consultant; R.A.M.S.

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded.

AYES: Directors; Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: Philippe

**Public Comment\*** Mr. Tom Walden asked the Board if there are any sewer extensions expected for unsewered areas of Crestline. Director Nelsen replied that at this time there is no requirement by the State Water Resources Control Board. Director Nelsen also explained that the creeks in Crestline and Lake Gregory are monitored and no septic pollution is entering the waters.

### **Approval of Consent Calendar**

Director Fairbanks motioned to approve the Consent Calendar. Director Nelsen seconded.

AYES: Directors; Shubnell, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: Philippe

### **Old Business**

**Item 4** – After a discussion and update regarding the Fiscal Year 2022-23 Budget (2<sup>nd</sup> draft) it was approved by a motion from Director Nelsen and a second by Director Fairbanks.

AYES: Directors; Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: Philippe

### **New Business**

**Item 5** – Resolution No. 089 Establishing and Appropriations Limit for FY 2022-23 was adopted by a motion from Director Nelsen and a second by Director Fairbanks.

AYES: Directors; Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: Philippe

**Item 6** – A quote from Sancon Technologies was provided to the Board from General Manager Dever for slipling and manhole rehabilitation. Director Nelsen motioned to approve the quote for an amount not to exceed \$115,000.00. Director Fairbanks seconded the motion.

AYES: Directors; Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: Philippe

### **Financial Consultant Report**

**Item 7** –The Financial Report April 2022 was presented by Brad Welebir.

### **Legal Counsel Report**

**Item 8** – Legal Counsel noted that AB2249 is currently in Sacramento, and the Board can continue to attend remotely for now.

### **General Manager Report**

**Item 9** - Report was presented by General Manager Dever.

### **Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 3:40 p.m.

### **Reconvene to Open Session**

The Board, General Manager and Legal Counsel reconvened to open session at 4:34 p.m.

Nothing to report out of closed session.

**Directors Comments**

\* Director Shubnell, Director Nelsen, Director Fairbanks, and Director Wiessner thanked Staff for updates and hard work. Noting that they appreciate Management for finding savings on the construction project.

**Future Meetings**

Regular Meeting – June 9, 2022 at 3:00 p.m.

**Future Agenda Items**

Investment Policy  
District Reserve Policy  
Property Tax Roll

**Adjournment**

Meeting adjourned 4:38 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_