

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: April 14, 2022 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference.

Call to Order

The meeting was called to order at 3:01 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Chairman Philippe, Chairman
Ken Nelsen, Director
Penny Shubnell, Vice Chairwoman
Sherri Fairbanks, Director
Niki Wiessner, Director

Board of Directors Absent:

None

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Assistant., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Shubnell seconded.

AYES: Directors; Philippe, Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: None

Public Comment* None

Approval of Consent Calendar

Director Nelsen motioned to approve the Consent Calendar. Director Fairbanks seconded.

AYES: Directors; Shubnell, Fairbanks, Wiessner

NOES: None ABSTAIN: Chairman Philippe, Director Nelsen ABSENT: None

New Business

Item 3 – Resolution No. 086, pertaining to the amendment to the Brown Act concerning how the District conducts its’ meetings, was unanimously adopted by the Board. This resolution will allow the District to continue to conduct meetings as outlined in Executive Order N-29-20 for 30 days. Director Nelsen made the motion with a second from Director Fairbanks.

AYES: Directors; Philippe, Shubnell, Nelsen, Fairbanks, Wiessner

NOES: None ABSTAIN: None ABSENT: None

Item 4 – Resolution No. 087 Opposing Initiative 21-0042A1 was tabled for a future meeting pending further information. No actions were taken.

Item 5 – A SCADA update was provided by Ron Scriven, Operations Manager. As well as a verbal update, noting upgrades and performance, a live stream of the data was shown on the monitor.

Financial Consultant Report

Item 7 – March 2022 the Financial Report and Quarterly Investment Report were presented by Brad Welebir.

Legal Counsel Report

Item 8 – None

General Manager Report

Item 9 - Report was presented by General Manager Dever.

Recess to Closed Session

The closed session was canceled as there was nothing to report.

Directors Comments

* Chairman Philippe stated he is pleased to hear that the construction has begun at the Huston Creek WWTP project.

* Vice Chairwoman Shubnell thanked Ron for the SCADA update, stating that pictures bring life to the discussion.

* Director Wiessner congratulate Staff on receiving the grant from the CA State Water and Wastewater Arrearages Payment Program.

Future Meetings

Budget Workshop – May 4, 2022 at 1:00 p.m.

Regular Meeting – May 12, 2022 at 3:00 p.m.

Future Agenda Items

FY 2022-23 Budget

Adjournment

Meeting adjourned 4:45 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____