



DATE: AUGUST 13, 2020

TO: BOARD OF DIRECTORS

FROM: RICK DEVER, GENERAL MANAGER

SUBJECT: BILLS FOR PAYMENT

RECOMMENDATION

Staff recommends that the Board of Directors accept the attached Bills for Payment as part of the Consent Calendar during the Regular Meeting of The Board of Directors on August 13, 2020.

BACKGROUND

As part of the District's financial responsibility, it is necessary to process accounts payable disbursements on a routine basis in order to meet generally accepted business practices. As part of the finance Department's policies and procedures, this function is preformed weekly depending on the volume and nature of the scheduled disbursements.

Attached for the Boards review and approval are the Bills for Payment covering the period from June 1 through June 30, 2020.

FISCAL IMPACT

Bills for Payment presented within this report have decreased District cash in an amount equal to \$182,427.27

Crestline Sanitation District
Disbursement List
As of June 30, 2020

Date	Num	Name	Memo	Credit
10 - CASH AND CASH EQUIVALENT				
10100 - Cash in Bank - General				
06/01/2020	2020-06Life	Mutual of Omaha Insurance Company	Life & AD&D - June 2020 Inv#001088085940	617.73
06/01/2020	11350	Rita Thomas	Credit Refund - Closed Acct 33-2567-4	91.18
06/01/2020	11351	County San Bernardino-POB 1995	POB 1995/96	2,909.05
06/01/2020	11352	County San Bernardino-POB 2004	POB 2004/05	1,959.15
06/01/2020	11353	Design Space Modular Buildings PNW, LP	Huston Module - Lease 06/25/20-07/24/20	725.19
06/01/2020	May 2020	The Gas Company	012-421-9000-5	53.49
06/01/2020	2020-06 QB	Intuit Quickbooks/Pro	Cloud Hosting for QuickBooks	274.95
06/02/2020	Batch# 9976	SBCERA	Retirement PP12-2020	20,959.74
06/04/2020	11354	Stepsaver, Inc.	Salt for HC & SC WWTP's	459.10
06/04/2020	9392-AL HC	Frontier Communications	05/28/20 - 06/27/20 - Access Line Huston Creek	45.83
06/04/2020	9395-AL LD	Frontier Communications	05/28/20 - 06/27/20 - Access Line Lake Dr	257.23
06/04/2020	0636-LF	Frontier Communications	05/28/20 - 06/27/20 - Monitor line Las Flores	51.64
06/04/2020	8272-HC	Frontier Communications	05/28/20 - 06/27/20 - Internet Huston	109.98
06/05/2020	11355	Stepsaver, Inc.	Salt for HC & SC WWTP's	646.15
06/05/2020	11356	Amazon Capital Services	Paper Shredder	149.76
06/05/2020	11357	CWEA	Plant Maintenance Tech Grade 1 Renewal - J Schl...	89.00
06/05/2020	11358	Don's Auto Supply 2 Inc	Fleet Maintenance	1,175.94
06/05/2020	11359	Haaker Equipment Company	VOID: Wrong amount entered	
06/05/2020	11360	Inland Water Works Supply Co.	Pressure regulator - Huston	317.95
06/05/2020	11361	Lake Drive Hardware	Maint. of Equip & Structures	517.05
06/05/2020	11362	McMaster-Carr	Screws, Nuts, Washers for CH Clairifier Arm - Cle...	691.50
06/05/2020	11363	Mission Linen Supply	VOID: To apply a credit	
06/05/2020	11364	Mojave Desert Resource Conservation Dist.	Farm Management Plan - 4th Qtr 2019	2,137.04
06/05/2020	11365	Office Depot	Paper, Post its	65.71
06/05/2020	11366	One Stop Landscape Supply, Inc	May 2020 Sludge - 52 tons	2,860.00
06/05/2020	11367	Snyder's Tireworks	Tires mount, balance Veh#304	900.72
06/05/2020	11368	Stephen Newcombe Service LLC	May 2020 Software support	587.48
06/05/2020	11369	Verizon Wireless	04/24/20 - 05/23/20 Enables SCADA to talk to office	100.08
06/05/2020	11370	Haaker Equipment Company	Vactor rental 05/11/20 - 05/21/20	409.71
06/05/2020	11371	Mission Linen Supply	Uniforms/Laundry	200.66
06/08/2020	189-8353	Southern California Edison	05/01/20 - 06/02/20 - Cleghorn	684.18
06/08/2020	189-8072	Southern California Edison	05/04/20 - 06/03/20 - Seeley	1,699.15
06/09/2020	3911-SC	Frontier Communications	06/01/20 - 06/30/20 (909)338-3911 Seeley	162.79
06/09/2020	9751-Alarm	Frontier Communications	06/01/20 - 06/30/20 (909)338-9751 Fire Alarm La...	60.36
06/09/2020	189-8593	Southern California Edison	05/06/20 - 06/05/20 - Forest Shade	148.04
06/09/2020	11372	Melfred Industrial Svc	Waste Disposal Service (used oil and filters)	725.00
06/10/2020	11373	Neu-Art	Plaque & Mounting - Director Winsten Resolution	59.21
06/11/2020	CREDIT RS 1	Bankcard Center	QuickBooks generated zero amount transaction for...	
06/12/2020	11374	Amazon Capital Services	Binder Sleeves	14.00
06/12/2020	11375	Stepsaver, Inc.	Salt for HC & SC WWTP's	629.14
06/12/2020	11376	Bankcard Center	Training/Mt of Equip&Struct/Safety/Supplies	1,531.57
06/12/2020	11377	Classic Images	Work Shirts for D. Crabtree	191.15
06/12/2020	11378	Crestline Village Water District	05/01/20 - 06/01/20 - Forest Shade	26.50
06/12/2020	11379	CWEA	Maintenance Grade 4 Certificate Renewal - D Cra...	104.00
06/12/2020	11380	Ferrellgas	542 gal Propane - Cleghorn	1,610.90
06/12/2020	11381	Haaker Equipment Company	Vactor Rental 05/11/20 - 05/20/20	7,829.25
06/12/2020	11382	McMaster-Carr	Crews/Nuts/Washers for Repairs	71.10
06/12/2020	11383	Mission Linen Supply	VOID: Incorrect amount billed on 512596200	
06/12/2020	11384	Office Depot	Storage boxes	37.17
06/12/2020	11385	Pitney Bowes	03/30/20 - 06/29/20 - Acct#0017434322	2,053.44
06/12/2020	11386	RAMS	Accounting Support May 2020 - client # 25563	1,731.00
06/12/2020	11387	San Bernardino Co. Recorder-Clerk	June 2020 - 3 Maps	6.00
06/12/2020	11388	San Bernardino County Fleet	May 2020 Fuel	2,872.80
06/12/2020	11389	Sierra Analytical Laboratories	Contract 04-1057/Fund: EGS/Dept:685	4,820.00
06/12/2020	11390	Terminix Commercial	VOID:Wrong amount entered for 396991767	
06/12/2020	11391	The Alpine Mountaineer	4 Do Not Flush ads	672.00
06/12/2020	11392	United Parcel Service, Inc.	Return Cell to PSI Water Technologies	62.00
06/12/2020	11393	Terminix Commercial	Pest Control - LD/HC/SC/CH	380.00
06/12/2020	11394	Mission Linen Supply	Uniforms/Laundry	349.64
06/15/2020	2329-CH	Frontier Communications	06/07/20 - 07/06/20 - (760)389-2329 Cleghorn	181.42
06/15/2020	189-6779	Southern California Edison	05/08/20 - 06/09/20 - Lake Dr	1,263.12
06/15/2020	189-7637	Southern California Edison	05/08/20 - 06/09/20 - Huston	147.75
06/15/2020	189-7702	Southern California Edison	05/08/20 - 06/09/20 - Huston Rd Gate	13.45
06/15/2020	189-7793	Southern California Edison	05/08/20 - 06/09/20 - Huston Rd A	1,157.50
06/15/2020	189-7967	Southern California Edison	05/08/20 - 06/09/20 - Huston Rd B	1,887.36

Crestline Sanitation District Disbursement List As of June 30, 2020

Date	Num	Name	Memo	Credit
06/15/2020	189-8668	Southern California Edison	05/08/20 - 06/09/20 - Lake Gregory	290.48
06/15/2020	189-8783	Southern California Edison	05/08/20 - 06/09/20 - Bernard	19.65
06/15/2020	11395	Angelina Mello	Refund of Closed Acct Credit 3310922	261.99
06/15/2020	11396	County San Bernardino-POB 1995	POB 1995/96	2,918.95
06/15/2020	11397	County San Bernardino-POB 2004	POB 2004/05	1,965.80
06/16/2020	2020-07	CalPERS	Medical Premium July 2020	27,763.91
06/16/2020	Batch# 9977	SBCERA	Retirement PP13-2020	20,594.77
06/17/2020	11398	Amber Kinslow	Janitorial Services 05/17,05/24,06/01,06/08/2020	720.00
06/18/2020	2020-07 D	Principal Financial Group	1013887-10001 (Dental) July 2020	3,104.36
06/18/2020	11399	Jason Fogel	Boot Allowance Reimbursement	200.00
06/19/2020	11400	A & B Auto & Transmissions	A/C Compressor, Tube & Recharge Veh#207	986.24
06/19/2020	11401	Arrowhead	Purified & Distilled Water Delivery	211.25
06/19/2020	11402	Brunick, McElhaney, & Kennedy	Legal Counsel - May 2020	3,412.50
06/19/2020	11403	Charter Communications	Landlines/Internet (2 accts)	716.80
06/19/2020	11404	County Auditor-Controller/Treasurer/Tax C	Unpaid Spcl Assmt Report US05-SU01, US05-SS...	117.73
06/19/2020	11405	County of San Bernardino I.S.D.	May 2020 Pager access	251.43
06/19/2020	11406	Jeff's Crane Service	Set steel pole for Clarifier repair - Cleghorn	450.00
06/19/2020	11407	Mission Linen Supply	Uniforms/Laundry	433.82
06/19/2020	11408	Office Depot	File Folders	21.12
06/19/2020	11409	Paper Recycling & Shredding Specialist	On-Site Shredding	109.00
06/19/2020	11410	Pitney Bowes	Meter Rental 07/01/20 - 09/30/20 - acct# 0016119...	48.49
06/19/2020	11411	Ryan Pitchforth	Technical Support - May 2020	1,400.00
06/19/2020	11412	So Cal Emergency Medicine	DOT Physical - M.Mlynarski	75.00
06/19/2020	11413	Verizon Wireless	05/05/20 - 06/04/20 Cell phones, Tablets, Jet pack...	998.20
06/23/2020	9103-HC	Frontier Communications	06/16/20 - 07/15/20 - (209)067-9103 Internet Hust...	45.98
06/23/2020	3245-HC	Frontier Communications	06/13/20 - 07/12/20 (909)338-3245 Huston	231.22
06/23/2020	2020-07 V	Blue Shield of California	Vision Prem July 2020 Inv#201670025416	419.10
06/25/2020	11414	Mountain Concrete Pump Service	Slurry to fill septic tank at 23700 Crest Forest Dr	270.00
06/26/2020	11415	Stepsaver, Inc.	Salt for HC & SC WWTP's	425.10
06/26/2020	11416	Amazon Capital Services	Grating & Saddle Clip - Huston & Seeley	137.48
06/26/2020	11417	Amazon Capital Services	Desk Calendars	38.61
06/26/2020	11418	Amazon Capital Services	Password logbooks	77.42
06/26/2020	11419	Bennett Excavation	Septic pumping 23700 Crest Forest Dr	275.00
06/26/2020	11420	Crestline Village Water District	June 2020 Water Usage (5 accts)	1,090.90
06/26/2020	11421	Grainger	Annual Memebership Fee	139.00
06/26/2020	11422	Lowe's Business Acct/GECRB	Repairs to Sprinklers at Huston Creek WWTP	89.57
06/26/2020	11423	Mission Linen Supply	VOID: To correct amount 512687051 & 512687052	
06/26/2020	11424	Office Depot	Hole Puncher/ Paper/ Binders	61.93
06/26/2020	11425	Secure Tech Security, Inc.	Replaced dialer, phone line monitor, replaced batte...	548.99
06/26/2020	11426	Snyder's Tireworks	Tires & mounting Veh #505	2,468.92
06/26/2020	11427	Subsite Electronics CA	VOID: To include a credit memo	
06/26/2020	11428	Terminix Commercial	Pest Control June 2020 - Cust # 317122 -Lake	168.00
06/26/2020	11429	USA Bluebook	Sodium	57.14
06/26/2020	11430	Zoro	Truck box underbody Veh #503	317.37
06/26/2020	11431	Subsite Electronics CA	TV Camera Repairs	3,536.09
06/26/2020	11432	Mission Linen Supply	Uniforms/Laundry	346.86
06/26/2020	2457-Jun-L	Mountain Disposal	June Trash - Lake Dr	250.54
06/26/2020	2456-Jun-H	Mountain Disposal	June Trash - Huston	259.30
06/26/2020	11433	Lorna Carranza	Closed Acct Refund 33-1057-3	23.44
06/29/2020	11434	County San Bernardino-POB 1995	POB 1995/96	2,890.64
06/29/2020	11435	County San Bernardino-POB 2004	POB 2004/05	1,946.76
06/29/2020	189-8262	Southern California Edison	05/22/20 - 06/23/20 - Seeley	25.72
06/30/2020	11436	Boot Barn	Boots - J.Schlichting, S.Mazzocchi	379.00
06/30/2020	11437	Boot Barn	Face Masks	420.90
06/30/2020	11438	Charter Communications	Landlines/Internet (2 accts)	1,754.86
06/30/2020	11439	Mission Linen Supply	Uniforms/Laundry	352.86
06/30/2020	11440	MuniBilling	Quarterly Software Fees 07/01/20 - 09/30/20	716.11
06/30/2020	11441	Office Depot	Steno pads,Packing tape,Pens,Highlighters	62.90
06/30/2020	11442	Pitney Bowes	E-Z Sealer for Billing & Postage Machines	26.10
06/30/2020	11443	San Bernardino County Fleet	June 2020 Fuel	2,123.38
06/30/2020	11444	Stepsaver, Inc.	Salt for HC & SC WWTP's	442.11

10:45 AM

07/30/20

Accrual Basis

**Crestline Sanitation District
Disbursement List
As of June 30, 2020**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
06/30/2020	Batch# 9978	SBCERA	Retirement PP14-2020	20,345.78
06/30/2020	11445	Petty Cash- Ron Scriven	Epson Salt/Postage/SideStep for #304	46.70
Total 10100 · Cash in Bank - General				<u>182,427.27</u>
Total 10 · CASH AND CASH EQUIVALENT				<u>182,427.27</u>
TOTAL				<u><u>182,427.27</u></u>