



**DATE:           OCTOBER 15, 2019**

**TO:             BOARD OF DIRECTORS**

**FROM:          RICK DEVER, GENERAL MANAGER**

**SUBJECT:       BILLS FOR PAYMENT**

**RECOMMENDATION**

Staff recommends that the Board of Directors accept the attached Bills for Payment as part of the Consent Calendar during the Special Meeting of The Board of Directors on October 15, 2019.

**BACKGROUND**

As part of the District's financial responsibility, it is necessary to process accounts payable disbursements on a routine basis in order to meet generally accepted business practices. As part of the finance Department's policies and procedures, this function is preformed weekly depending on the volume and nature of the scheduled disbursements.

Attached for the Boards review and approval are the Bills for Payment covering the period from September 1 through September 30, 2019.

**FISCAL IMPACT**

Bills for Payment presented within this report have decreased District cash in an amount equal to \$276,761.46

## Crestline Sanitation District Disbursement List As of September 30, 2019

Date	Num	Name	Memo	Credit
<b>10 - CASH AND CASH EQUIVALENT</b>				
<b>10100 - Cash in Bank - General</b>				
09/03/2019	2019-09Life	Mutual of Omaha Insurance Company	Life & AD&D -September 2019 Inv#00099653...	591.73
09/03/2019	2019-09 QB	Intuit Quickbooks/Pro	Cloud Hosting for QuickBooks	274.95
09/04/2019	10463	Design Space Modular Buildings PNW, LP	Huston Module-Lease 09/25/19-10/24/19	725.19
09/04/2019	10462	VOID	Void - Report printed on check in error	
09/05/2019	10464	Amber Kinslow	Janitorial Services 08/09,08/16,08/23,08/30/19	620.00
09/06/2019	10465	Petty Cash - Rick Dever	Postage/Uniform/Meal	59.84
09/06/2019	10466	Amazon Capital Services	Plates/Detergent/TP	184.28
09/06/2019	10467	Amazon Capital Services	Tablet Charger	9.99
09/06/2019	10468	Amazon Capital Services	Stapler	6.99
09/06/2019	10469	Amazon Capital Services	Business card holder	7.49
09/06/2019	10470	Amazon Capital Services	Circuit breaker, Internal hard drive	259.50
09/06/2019	10471	Aqua Ben Corporation	2 Hydrofloc 750A 55 gal drum	1,716.46
09/06/2019	10472	Champion Electric	Replace blower on dome building - Seeley	8,550.00
09/06/2019	10473	Charter Communications	Landlines/Internet (2 accts)	1,747.65
09/06/2019	10474	Clement Communications	The Lawful Workplace - Annual subscription	733.82
09/06/2019	10475	Crestline Village Water District	08/01/19 - 09/01/19 - Forest Shade	30.70
09/06/2019	10476	Dept of Forestry & Fire	3Unit Crew June 2019 - Seeley & Cleghorn	680.82
09/06/2019	10477	Don's Auto Supply 2 Inc	Fleet Maintenance	781.94
09/06/2019	10478	Frontier Communications	Landlines/Internet (5 accts)	510.66
09/06/2019	10479	Grainger	Timer & Warning strobe light	214.44
09/06/2019	10480	Jeff's Crane Service	Lift exhaust fan for Champion Electric - Seeley	375.00
09/06/2019	10481	Jeff Olsen	SCADA Ramp OP Office	175.00
09/06/2019	10482	Lake Drive Hardware	Maint of Struct/Equip	246.52
09/06/2019	10483	MC Cray's Diesel Repair	Opacity Tests (6 veh's)	650.00
09/06/2019	10484	Mission Linen Supply	Uniforms/Laundry	510.08
09/06/2019	10485	Office Depot	Toner/Files/Paper/Binders/Envelopes/Mouses	379.24
09/06/2019	10486	One Stop Landscape Supply, Inc	August 2019 Sludge - 46 tons	2,530.00
09/06/2019	10487	Paper Recycling & Shredding Specialist	On-Site shredding	99.00
09/06/2019	10488	Pitney Bowes	Mail System Lease 06/20/19 - 09/19/19	790.21
09/06/2019	10489	Pitney Bowes Reserve	Postage refill	3,000.00
09/06/2019	10490	S & R Air Conditioning & Heating Inc.	Repair to maint. building	896.22
09/06/2019	10491	Stephen Newcombe Service LLC	August 2019 Software support	327.50
09/06/2019	10492	Stepsaver, Inc.	Salt for HC & SC WWTP's	406.55
09/06/2019	10493	Steve Guidero	SCADA Support -August 2019	6,597.50
09/06/2019	10494	Subsite Electronics CA	TV Camera repair	295.12
09/06/2019	10495	Terminix International	Pest Control August 2019 - Cust # 317122 -L...	151.00
09/06/2019	10496	Underground Service Alert	Aug 2019 - 162 Tickets & Monthly maint fee	309.38
09/06/2019	10497	Verizon Wireless	07/24/19 - 08/23/19 Enables SCADA to talk to...	100.08
09/06/2019	10498	Zoro	External Throttle cable Veh#402	50.27
09/06/2019	August 2019	The Gas Company	012-421-9000-5	27.62
09/06/2019	10499	Michael Kemmesat	Credit Refund Acct# 3340042	381.02
09/06/2019	10500	Riverside Presbytery	Closed Acct Refund #3315631	195.64
09/06/2019	189-8353	Southern California Edison	08/01/19 - 08/30/19 - Cleghorn	1,042.70
09/09/2019	10501	County San Bernardino-POB 1995	POB 1995/96	2,752.81
09/09/2019	10502	County San Bernardino-POB 2004	POB 2004/05	1,853.93
09/10/2019	189-8072	Southern California Edison	08/02/19 - 09/03/19 Seeley	2,005.61
09/10/2019	189-8593	Southern California Edison	08/06/19 - 09/05/19 Forest Shade	106.03
09/10/2019	10503	Rick Dever	Meal Reimbursement - Plant Tour	86.43
09/11/2019	10504	Auto Upholstery Inc.	Re-Upholster of Seat in Veh# 207	250.00
09/11/2019	Batch# 9455	SBCERA	Retirement PP19-2019	19,901.29
09/12/2019	2019/09/18	Tahoe Valley Lodge	R. Dever - Lodge for Lahontan Meeting	287.87
09/13/2019	10505	South Coast AQMD	Permits (6)	6,196.11
09/13/2019	189-6779	Southern California Edison	08/08/19 - 09/09/19 Lake Dr	1,654.09
09/13/2019	189-7637	Southern California Edison	08/08/19 - 09/09/19 Huston	136.06
09/13/2019	189-7702	Southern California Edison	08/08/19 - 09/09/19 Huston Gate	12.18
09/13/2019	189-7793	Southern California Edison	08/08/19 - 09/09/18 Huston Rd A	1,044.63
09/13/2019	189-7967	Southern California Edison	08/08/19 - 09/09/19 Huston Rd B	1,652.53
09/13/2019	10506	Amazon Capital Services	Tablet screen protector	20.83
09/13/2019	189-8668	Southern California Edison	08/08/19 - 09/09/19 Lake Gregory	292.18
09/13/2019	189-8783	Southern California Edison	08/08/19 - 09/09/19 Bernard	19.04
09/13/2019	10507	Amazon Capital Services	HEPA Filters	69.98
09/13/2019	10508	Amazon Capital Services	Sealing solution	47.88
09/13/2019	10509	Stepsaver, Inc.	Salt for HC & SC WWTP's	473.93
09/13/2019	10510	Bankcard Center	Mt of Equip&Struct/Training/Postage	1,401.60
09/13/2019	10511	Brunick, McElhaney, & Kennedy	Legal Services August 2019	5,692.50
09/13/2019	10512	Charter Communications	09/05/19 - 10/04/19 Lake Dr	438.69
09/13/2019	10513	Dell Business Credit	Back up UPC	75.41
09/13/2019	10514	Frontier Communications	Landlines/Internet (4 accts)	636.98
09/13/2019	10515	Goering Mtn Portable Toilets Inc.	Mobile unit rental 09/03/19 - 10/01/19	125.00
09/13/2019	10516	Grainger	Timer for Primary Claifier	161.47

## Crestline Sanitation District Disbursement List As of September 30, 2019

Date	Num	Name	Memo	Credit
09/13/2019	10517	Harrington Industrial Plastics, LLC	2' tees, couplings, valve ball	454.32
09/13/2019	10518	Jericho Systems, Inc	Huston Creek WWTP CEQA	27,339.50
09/13/2019	10519	Mission Linen Supply	Uniforms/Laundry	260.75
09/13/2019	10520	Office Depot	Dry erasers, Ink, Paper, Tape	142.29
09/13/2019	10521	Pitney Bowes	06/30/19 - 09/29/19 Acct#0017434322	2,053.44
09/13/2019	10522	San Bernardino Co. Recorder-Clerk	August 2019 - 5 Maps	11.00
09/13/2019	10523	San Bernardino County Fleet	August 2019 fuel	3,424.76
09/13/2019	10524	Snyder's Tireworks	Alignment Veh#305	80.00
09/13/2019	10525	Stepsaver, Inc.	Salt for HC & SC WWTP's	402.38
09/13/2019	10526	Terminix International	Pest Control August 2019 - Cust # 10069295 ...	40.00
09/13/2019	10527	USA Bluebook	Starch Indicator, Potassium Iodide, Sodium T...	452.16
09/13/2019	10528	Yale/Chase Equipment	Generators - Service & Inspection (5)	2,537.79
09/13/2019	2019-09-12	Walmart.com	TP, Tissue, Paper Towels, Creamer	66.10
09/16/2019	10529	Roger or Carrie MacDonald	Closed Acct Credit Refund #33-2272-9	83.96
09/17/2019	10530	Mission Linen Supply	Safety Gloves	155.16
09/18/2019	2019-10	CalPERS	Medical Premium October 2019	27,727.58
09/18/2019	2019-10 D	Principal Financial Group	1013887-10001 (Dental) October 2019	3,240.46
09/18/2019	10531	Cummins	Generator Repair from TV Van #401A	493.53
09/20/2019	10532	Amazon Capital Services	Keyboard	27.63
09/20/2019	10533	Amazon Capital Services	Keyboard cover	14.63
09/20/2019	10534	Amazon Capital Services	Safety supplies for Trauma Kits (6)	200.93
09/20/2019	10535	Amazon Capital Services	Filters	34.99
09/20/2019	10536	Dudek	07/27/19 - 08/30/19 - Project #11441 CWRSF...	4,462.50
09/20/2019	10537	Dudek	07/27/19 - 08/30/19 - Project #11652-HC OP ...	65,566.18
09/20/2019	10538	Arrowhead	Purified/Distilled water delivery	260.66
09/20/2019	10539	Charter Communications	09/09/19 - 10/01/19 - Lake Gregory	268.93
09/20/2019	10540	Classic Images	Embroidery for Logo & Name- J. Armstrong	40.50
09/20/2019	10541	County Auditor-Controller/Treasurer/Tax C	Accts US05-SU01, US05-SS01	115.22
09/20/2019	10542	County of San Bernardino I.S.D.	August 2019 Pager access	251.43
09/20/2019	10543	Fischle Instant Printing	Invoices & envelopes	2,348.95
09/20/2019	10544	Inland Water Works Supply Co.	Replacement clamp for outfall break	1,022.99
09/20/2019	10545	Mission Linen Supply	Uniforms/Laundry	352.58
09/20/2019	10546	Northern Safety & Industrial	Hard hats, Gloves, Glasses - MT Safety	357.22
09/20/2019	10547	RAMS	Accounting Support August 2019 - client # 25...	4,999.34
09/20/2019	10548	Sierra Analytical Laboratories	Contract 04-1057/Fund: EGS/Dept:685	4,100.00
09/20/2019	10549	Stepsaver, Inc.	Salt for HC & SC WWTP's	401.26
09/20/2019	10550	United Rentals	08/23/19 - 09/20/19 Skyjack renta	2,280.53
09/20/2019	10551	Verizon Wireless	08/05/19 - 09/04/19 - Cell phones, Tablets, J...	1,036.96
09/20/2019	10552	VOID	Report printed on check in error	
09/20/2019	10553	VOID	Report printed on check in error	
09/20/2019	10554	VOID	Report printed on check in error	
09/23/2019	10555	County San Bernardino-POB 1995	POB 1995/96	2,773.24
09/23/2019	10556	County San Bernardino-POB 2004	POB 2004/05	1,867.69
09/23/2019	10557	Rick Dever	Reimbursement - Lahontan BOD Meeting 9/1...	305.91
09/23/2019	10558	Melissa Reid	Closed Acct Credit Refund 33-4086-8	848.73
09/24/2019	Batch# 9456	SBCERA	Retirement PP20-2019	20,051.79
09/25/2019	10559	Champion Electric	Electrical upgrades	1,302.34
09/26/2019	10560	Able & Redi Concret Pumping	Septic backfill for 23431 Knapp's Cut-Off	250.00
09/27/2019	10561	Amazon Capital Services	Password books	13.88
09/27/2019	10562	Amazon Capital Services	Carburetor Veh#403B	32.99
09/27/2019	10563	Charter Communications	Landlines/Internet (2 accts)	1,750.56
09/27/2019	10564	Crestline Village Water District	September 2019 (5 accts)	775.90
09/27/2019	10565	Frontier Communications	Landlines/Internet (2 accts)	276.26
09/27/2019	10566	Harrington Industrial Plastics, LLC	2" PVC pipe,tees,couplers,union - Seeley	1,196.10
09/27/2019	10567	Mission Linen Supply	Uniforms/Laundry	278.73
09/27/2019	10568	Pitney Bowes	Meter Rental10/01/19 - 12/31/19 - acct# 0016...	48.49
09/27/2019	10569	Snyder's Tireworks	Tires Veh#303	1,362.85
09/27/2019	10570	The Taco Lady	50% Payment for Christmas Catering 12/06/19	403.52
09/27/2019	10571	Zoro	Chain, Quick links - Huston	671.13
09/27/2019	189-8262	Southern California Edison	08/22/19 - 09/23/19 - Seeley	20.74
09/30/2019	10572	Bennett Excavation	For Septic Tank Emptying 23431 Knapp's Cut...	275.00
09/30/2019	2456- Sep H	Mountain Disposal	Sept Trash - Huston	259.30
09/30/2019	2457-Sept L	Mountain Disposal	Sept Trash - Lake Dr	250.54
Total 10100 · Cash in Bank - General				276,761.46
Total 10 · CASH AND CASH EQUIVALENT				276,761.46
<b>TOTAL</b>				<b>276,761.46</b>