

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: June 10, 2021 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

**Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, and as a precaution to our Board of Directors, District staff, and general public, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference**

*\*All votes were taken by roll call*

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Penny Shubnell, Vice Chairwoman  
Sherri Fairbanks, Director  
Niki Wiessner, Director

**Board of Directors via Zoom\*:**

Matthew Philippe, Chairman

**Board of Directors Absent:**

Ken Nelsen, Director

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Asst., Recording Secretary  
Nathan Matthews, Electro-Mechanical Specialist

**Others Present**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Mick Hill; Mick Hill Enterprises  
Mike Harris, Editor; The Alpine Mountaineer

**Others Present via Zoom:**

Brad Welebir, Financial Consultant; R.A.M.S.

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda. Director Wiessner seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,  
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

**Public Comment\***

None

**Approval of Consent Calendar**

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,  
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

**New Business**

**Items 3** – General Manager Dever recommended voting for Jo Mackenzie for the CSDA Board of Directors, Term 2022-2024; Seat A – Southern Network. The Board agreed with the recommendation.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,  
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

**Item 4** – District Staff provided an update regarding the District Fleet. The discussion included the quantity (12), usage (5 assigned to employees, 7 specialty), and age of the vehicles.

**Item 5** – A Public Hearing for Confirmation of the Report of Delinquent Sewer User Charges and Standby Charges and Providing for Collection on the 2021-22 Tax Roll was opened. Hearing no comments, the Public Hearing was closed.

**Item 6** – A Public Hearing for the Establishment and Continuation of Collection of Sewer Standby and Availability Charges for Fiscal Year 2021-22 was opened. Hearing no comments, the Public Hearing was closed

**Item 7** – Resolution No. 077 Confirming the Report of Delinquent Sewer User Charges and Providing for Collection on the 2021-22 Tax Roll and Authorizing the Establishment and Continuation of Sewer Standby and Availability Charges for Fiscal Year 2021-22 was adopted.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,  
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

**Item 8** – The Discharge from Accountability for Sewer Use Fees Certain Inactive Debit Balance Accounts list was approved.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Fairbanks,  
Director Wiessner

NOES: None ABSTAIN: None ABSENT: Director Nelsen

**Financial Consultant Report**

*Item 9* – May 2021 Financials were presented by Brad Welebir.

**Legal Counsel Report**

*Item 10* – Steve Kennedy, Legal Counsel, mentioned that with the opening of the State, the Brown Act amendments due to COVID were still in effect.

**General Manager Report**

*Item 11* - Report was presented by General Manager Dever.

**Directors Comments**

- \* Chairman Philippe commended Staff on sewer line cleaning and televising. He also noted that Sancon had completed the current phase for slipling, reducing Inflow and Infiltration (I & I).
- \* Director Wiessner agreed with Chairman Philippe.
- \* Director Fairbanks was pleased about the discharge of old accounts staying low. She also noted that there would be a shredding event at Rim High School on Saturday June 12 from 10am to 2pm.
- \* Vice Chairwoman Shubnell stated that the entire Board was appreciative of Staff for keeping cost down.

**Future Meetings**

Regular Meeting – August 12, 2021 at 3:00 p.m.

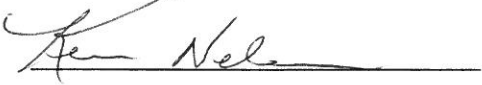
**Future Agenda Items**

Website update

**Adjournment**

Meeting adjourned 3:59 p.m.

APPROVE:  DATE: 8-12-21

ATTEST:  DATE: 8-12-21