

**Crestline Sanitation District  
Board of Directors Special Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: April 22, 2021 – 9:00 a.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

**Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak, and as a precaution to our Board of Directors, District staff, and general public, Crestline Sanitation District will hold this meeting of its Board of Directors both in-person and via teleconference. The public may participate in the meeting by physical attendance or by teleconference**

**Call to Order**

The meeting was called to order at 9:00 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairwoman  
Ken Nelsen, Director  
Sherri Fairbanks, Director  
Niki Wiessner, Director

**Crestline Sanitation District Employees Present:**

Rick Dever, General Manager  
Ron Scriven, Operations Manager  
Dawn Grantham, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Brad Welebir, Financial Consultant; R.A.M.S.  
Sunny Kim, Financial Consultant; R.A.M.S

**Approval of Agenda**

Vice Chairwoman Shubnell motioned to approve the Agenda. Director Fairbanks seconded.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,  
Director Fairbanks, Director Wiessner

NOES: None ABSTAIN: None ABSENT: None

**Public Comment\***

None

**Budget Workshop**

Discussion was held regarding the 2021-22 budget, including Capital Improvement Projects. A draft version of the operational budget was presented by Brad Welebir from RAMS. No actions were taken at this meeting.

**Future Meetings**

Regular Meeting – May 13, 2021 at 3:00 p.m.  
Budget Workshop – May 18, 2021 at 9:00 a.m.

**Future Agenda Items**

Website update  
Purchase of a camera for televising  
SCADA Update

**Adjournment**

Meeting adjourned 11:00 p.m.

APPROVE: Matthew Z. Pollock DATE: 5/13/21  
ATTEST: Ken Nelson DATE: 5-13-21