

CRESTLINE SANITATION DISTRICT

*MEMORANDUM*

**DATE:** 06/10/2021

**TO:** BOARD OF DIRECTORS  
Crestline Sanitation District

**FROM:** RICK DEVER  
General Manager

**SUBJECT:** INACTIVE DEBIT ACCOUNTS

**A. RECOMMENDATION**

Discharge inactive accounts due to foreclosures, bankruptcy, sold (not informed), unknown mailing address, and/or death

**B. FISCAL INFORMATION**

The total number of accounts to be discharged is eleven (15), with a total dollar amount of \$4,137.85

**C. DISCHARGE HISTORY**

2011 - 287 accounts, \$99,940.37  
2012 - 60 accounts, \$12,846.56  
2013 - 64 accounts, \$21,484.15  
2014 - 34 accounts, \$ 7,208.54  
2015 - 13 accounts, \$ 3,588.85  
2016 - 8 accounts, \$ 2,707.74  
2017 - 10 accounts, \$ 3,510.73  
2018 - 16 accounts, \$ 3,394.32  
2019 - 11 accounts, \$ 4,254.83  
2020 - 11 accounts, \$ 4,398.92

**E. ATTACHMENTS**

List of accounts recommended for discharge

### Accounts to be Written-Off 2021

Account	Balance	Service From	Date Closed	Reason
3334084-2	\$ 191.92	06/13/2018	10/12/2018	RM
3328486	\$ 410.84	05/01/2019	08/30/2019	S
3316762	\$ 205.42	05/01/2019	08/31/2019	S
3351991	\$ 221.81	05/01/2019	09/11/2019	S
3326452-3	\$ 300.94	05/01/2019	10/16/2019	S
3301327	\$ 89.24	11/01/2018	12/18/2019	S
3307795-2	\$ 234.56	09/01/2019	01/07/2020	S
3351041-2	\$ 208.11	02/04/2020	06/03/2020	S
3311458-2	\$ 61.27	05/01/2020	06/05/2020	S
3315945	\$ 129.94	05/01/2020	07/15/2020	S
3311252-2	\$ 719.26	09/01/2019	10/06/2020	S
3349791-2	\$ 169.39	05/01/2018	08/17/2018	S
3323064	\$ 98.76	09/01/2019	10/31/2019	S
3342712	\$ 52.82	01/01/2020	01/31/2020	S
3348116-2	\$ 1,043.57	05/01/2019	11/04/2020	TAX EXEMPT

Legend	A	Auction
	F	Foreclosure
	S	Sold
	B	Bankruptcy
	RM	Returned Mail
	D	Deceased

**TOTAL ACCOUNTS: 15**

**TOTAL AMOUNT: \$ 4,137.85**

<b>2020 Write Off =</b>	<b>\$4,398.92</b>	<b>(11 Accounts)</b>
<b>2019 Write Off =</b>	<b>\$4,254.83</b>	<b>(11 Accounts)</b>
<b>2018 Write Off =</b>	<b>\$3,394.32</b>	<b>(16 Accounts)</b>
<b>2017 Write Off =</b>	<b>\$3,510.73</b>	<b>(10 Accounts)</b>
<b>2016 Write Off =</b>	<b>\$2,707.74</b>	<b>(8 Accounts)</b>
<b>2015 Write Off =</b>	<b>\$3,588.85</b>	<b>(13 Accounts)</b>
<b>2014 Write Off =</b>	<b>\$7,208.54</b>	<b>(34 Accounts)</b>
<b>2013 Write Off =</b>	<b>\$21,484.15</b>	<b>(64 Accounts)</b>
<b>2012 Write Off =</b>	<b>\$12,846.56</b>	<b>(60 Accounts)</b>
<b>2011 Write Off =</b>	<b>\$99,940.37</b>	<b>(287 Accounts)</b>