

**Crestline Sanitation District
Special Board of Directors Meeting
P. O. Box 3395
Crestline, CA 92325-3395
(909) 338-1751**

Date/Time: April 21, 2011 - 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Ken Nelsen, Secretary
Sherri Fairbanks
Jack Winsten

Crestline Sanitation District Employees Present:

Kathy Whalen, District Manager
Mark Pattison, Operations Manager
Terri Elwess, Recording Secretary

Others Present:

Steven Kennedy, Legal Counsel of Brunick, McElhaney & Beckett
Phil Waller, CPA, R.A.M.S.

Call to Order

The meeting was called to order at 3:03 p.m. by Chairman Philippe.

Approval of Agenda

Vice Chairman Shubnell made a motion to approve the Agenda. Director Fairbanks seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

Public Comment

Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.

Public Comments:

Gail Fry of The Alpenhorn News announced she met staff and toured the Cleghorn Wastewater Treatment Plant.

Discussions:**New Business****1. Discussion and Possible Action concerning Cleghorn Treatment Plant Generator**

District Manager, Kathy Whalen reported to the Board with a price quote for a new generator including weekly and monthly costs for renting a portable generator. Copies of the price quotes were forwarded to Kathy Weatherman of the State and they are evaluating the situation and will report back. Ms. Whalen recommends waiting for authorization from them to purchase a new generator and in the meantime bring in a rental generator when needed.

The Board requested District Manager, Kathy Whalen have two (2) vendors for the generator, so there is more than one source when needed.

Old Business**2. Discussion and Possible Action concerning Resolution 016 for Cal TRUST Investment Banking**

Chairman Philippe conducted open discussion on the subject. Secretary Nelsen made a motion to adopt Resolution 016 for Cal TRUST Investment Banking. Vice Chairman seconded. Chairman Philippe called for a vote. Motion passes with a vote of 5-0.

Chairman Philippe conducted further discussion on the subject. The Board decided to open the account with Cal TRUST for \$5000.00 at this time. The Board requested District Manager, Kathy Whalen check on the minimum amount of Board Members served on the Cal TRUST Board and the present amount of Board Members on the Cal TRUST Board. The Board decided this subject will be further discussed at our next Regular Meeting on May 12, 2011 for further action.

3. Discussion and Possible Action concerning Letter to CAO of County of San Bernardino concerning Special Districts Reserve Account

Legal Counsel, Steven Kennedy reported to the Board no response was given from Jeff Rigney of the County of San Bernardino Special Districts concerning the subject as stated. Chairman Philippe conducted open discussion on the subject. The Board decided to wait until our next Regular Meeting on May 12, 2011 for a response from Mr. Rigney before proceeding with a Letter to the CAO.

Legal Counsel, Steven Kennedy was excused by the Board to leave the meeting at this time.

Budget Workshop

CPA, Phil Waller and District Manager, Kathy Whalen presented the Board with a first Draft of the Budget for Crestline Sanitation District. Chairman Philippe conducted open discussion on the subject. The Board requested another Draft Budget with updates discussed be sent to them for review a week before the next Regular Board Meeting including Employee negotiations.

Directors Comments

Vice Chairman Shubnell requested any documentation for the Board Meetings be sent by email to them at the earliest time possible before the actual Board meeting.

Future Agenda Items

- Cal TRUST Investment Banking
- Letter to CAO of Co of San Bernardino concerning Special Districts Reserve Account
- Budget Discussions
- Employee's Negotiations
- State Agreements
- Closed Session - Conference with Legal Counsel – Anticipated Litigation

Adjournment

Director Fairbanks made a motion to adjourn. Vice Chairman seconded. Chairman Philippe called for a vote. The Vote passed 5-0. Meeting adjourned at 5:02 p.m.

 Date: 5/12/11
 Matthew Philippe, Chairman

ATTEST:

 Date: 5-12-11
 Ken Nelsen, Secretary