

**Crestline Sanitation District
Special Board of Directors Meeting
P. O. Box 3395
Crestline, CA 92325-3395
(909) 338-1751**

Date/Time: August 4, 2011 - 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Ken Nelsen, Secretary
Sherri Fairbanks
Jack Winsten

Crestline Sanitation District Employees Present:

Kathy Whalen, General Manager
Mark Pattison, Operations Manager
Terri Elwess, Recording Secretary

Others Present:

Steven Kennedy, Legal Counsel of Brunick, McElhaney & Beckett

Call to Order

The meeting was called to order at 3:03 p.m. by Chairman Philippe.

Approval of Agenda

Vice Chairman Shubnell made a motion to approve Agenda. Secretary Nelsen seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

Public Comment

Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.

Public Comments:

No public comments were made.

Consent Calendar

Director Fairbanks made a motion to approve the Consent Calendar. Secretary Nelsen seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

Discussions:

New Business

3. Public Hearing for Establishment of Sewer User Charges and Standby Charges for Crestline Sanitation District

Chairman Philippe opened the Public Hearing for Establishment of Sewer User Charges and Standby Charges for Crestline Sanitation District. Since no verbal, written objections or protests were received, Chairman Philippe closed the Public Hearing.

4. Discussion and Possible Action Regarding Adoption of Ordinance No. CSD 11-1 Establishing Sewer User Charges and Standby Charges for Crestline Sanitation District

Secretary Nelsen made a motion to adopt Ordinance No. CSD 11-1 Establishing Sewer User Charges and Standby Charges for Crestline Sanitation District. Vice Chairman seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

5. Public Hearing for Confirmation of the Report of Delinquent Sewer User Charges in the Crestline Sanitation District and Providing for Collection on the 2011-12 Tax Roll

Chairman Philippe opened the Public Hearing for Confirmation of the Report of Delinquent Sewer User Charges in the Crestline Sanitation District and Providing for Collection on the 2011-12 Tax Roll. Since no verbal, written objections or protests were received, Chairman Philippe closed the Public Hearing.

6. Discussion and Possible Action Regarding Adoption of Resolution No. 018 Confirming the Report of Delinquent Sewer User Charges in the Crestline Sanitation District and Providing for Collection on the 2011-12 Tax Roll

Secretary Nelsen made a motion to adopt Resolution No. 18 Confirming the Report of Delinquent Sewer User Charges in the Crestline Sanitation District and Providing for Collection on the 2011-12 Tax Roll. Vice Chairman Shubnell seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

Directors Comments

Vice Chairman Shubnell announced for the upcoming local elections there will be a meet and greet on Monday, August 8, 2011 at 6:00 p.m. at the Yacht Club for all interested.

Secretary Nelsen requested meeting dates from Director Winsten for working on the Rules and Regulations. A date of Wednesday, September 7, 2011 at 3:00 p.m. was set.

Correspondence/Information

None reported.

Future Agenda Items

Chairman Philippe conducted open discussion on the subject of the Regular Board Meeting next week on Thursday, August 11, 2011. The Board decided since there were no pending issues to be discussed the at the next Regular Board Meeting on August 11, 2011 they are canceling the meeting until our next Regular Board Meeting on Thursday, September 8, 2011.

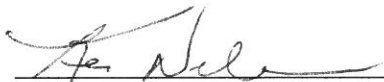
Secretary Nelsen requested General Manager, Kathy Whalen report at our next Regular Board Meeting on September 8, 2011, a time line update on the Capital Improvements Projects.

Adjournment

Director Fairbanks made a motion to adjourn. Vice Chairman Shubnell seconded. Chairman Philippe called for a vote. The Vote passed 5-0. Meeting adjourned at 3:32 p.m. until our next Regular Board Meeting on Thursday, September 8, 2011.

 Date: 9/8/11
Matthew Philippe, Chairman

ATTEST:

 Date: 9-8-11
Ken Nelsen, Secretary