

**Crestline Sanitation District  
Special Board of Directors Meeting  
P. O. Box 3395  
Crestline, CA 92325-3395  
(909) 338-1751**

**Date/Time:** May 3, 2012 - 9:00 p.m.

**Place:** Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325

**Board of Directors Present:**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairman  
Ken Nelsen, Secretary  
Sherri Fairbanks  
Jack Winsten

**Crestline Sanitation District Employees Present:**

Kathy Whalen, General Manager  
Mark Pattison, Operations Manager  
Terri Elwess, Board of Directors Recording Secretary

**Others Present:**

Sunny Kim, Financial Assistant, R.A.M.S.

**Call to Order**

The meeting was called to order at 10:03 a.m. by Chairman Philippe.

**Approval of Agenda**

Vice Chairman Shubnell made the motion to approve the Agenda. Director Winsten seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

**Public Comment**

*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

**Public Comments:**

No Public Comments were made.

**Budget Workshop**

A second draft of the Fiscal Year 2012/2013 Budget for Crestline Sanitation District was presented to the Board from Financial Assistant, Sunny Kim of R.A.M.S.. Chairman Philippe conducted open discussion on the subject. Secretary Nelsen made a motion for General Manager, Kathy Whalen to work with Financial Advisors on the Budget using historical data back to the 2008/2009 Budget inclusive information and bring back to the Board for review. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

**Directors Comments**

Director Winsten stated he thought this was a productive meeting as he felt we were going into a better direction for the Budget Workshop.

Vice Chairman Shubnell stated she received more clarification on some items and felt positive to moving forward in the right direction.

**Future Agenda Items**

The next Budget Workshop is scheduled for Monday, May 14, 2012 at 3:00 p.m.

**Adjournment**

Vice Chairman Shubnell made a motion to adjourn. Director Winsten seconded. Chairman Philippe called for a vote. The Vote passed 5-0. Meeting adjourned at 11:38 a.m.

Matthew Philippe Date: 5/14/12  
Matthew Philippe, Chairman

ATTEST:

Ken Nelsen Date: 5-10-12  
Ken Nelsen, Secretary