

**Crestline Sanitation District
Special Board of Directors Meeting
P. O. Box 3395
Crestline, CA 92325-3395
(909) 338-1751**

Date/Time: December 17, 2012 - 2:00 p.m.

Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Ken Nelsen, Secretary
Sherri Fairbanks, Director
Jack Winston, Director

Crestline Sanitation District Employees Present:

Mark Pattison, Interim General Manager

Others Present:

Steven Kennedy, Legal Counsel, Brunick, McElhaney, Beckett & Kennedy
Mike Harris, Courier News

Call to Order

The meeting was called to order at 2:00 p.m. by Chairman Philippe.

The meeting was opened with a moment of silence for the victims of Newtown, CT

Public Comments

There were no Public Comments.

Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.

Old Business

- **Item number 1** in regards to the possible action for the Wage Scale and Benefit Survey. Interim General Manager Pattison states he spoke with the three companies that would be able to supply the reports. Chairman Philippe asked if IGM Pattison had a recommendation. Of the three companies, Ohlund Mgmt & Technical Services LLC,

Nyhart Epler, and CPS HR Consulting, his recommendation was Ohlund Mgmt & Technical Services LLC. The Board of Directors agreed as long as the surveys would be completed by January 30, 2013. Chairman Philippe motioned to vote, Vice President Shubnell seconded. The vote to have Ohlund Mgmt & Technical Services LLS run the surveys passed with a vote of 5-0.

- **Item number 2** regarding the possible action for a Replacement Benefit Plan, IGM Pattison states the District must have one in place by December 31, 2012 according to SBCERA. Legal Counsel Kennedy explained the legal reasons to have the Plan and recommended to “piggy back” on the San Bernardino County MOU due to the time limit and costs involved in creating a Replacement Benefit Plan. Legal Counsel Kennedy states without having a Plan it may cost the District money in the long run. IGM Pattison explained the District would not become a part of the County in any form, that this would be only an umbrella. Director Fairbanks motioned to accept the Plan, Secretary Nelsen seconded. The motion passed with a 4-1 vote.
- **Item number 3** regarding the Sunshine Ordinance No. 2011-2, a recommendation to amend the Ordinance was placed. A request to have the meetings from 3:00 p.m. to 4:30 p.m. was placed. The Board of Directors decided to change the second regular meeting of each yearly quarter to 4:30 p.m. every first and third meeting of the quarter will remain at 3:00 P.M. The Board of Directors states this change will allow the Districts employees, as well as members of the Community who may not be able to attend the earlier meetings, to attend. No change was made to the day; the second Thursday of each month will stay in effect for all regular meetings of the Board. Chairman Philippe motioned for a vote. The motion passed 5-0.

Future Agenda Items

Election of Officers

Adjournment

Chairman Philippe motioned for a vote to adjourn. Director Winsten seconded. The Vote passed with a vote of 5-0. Meeting adjourned at 3:20 p.m.

 Date: 1/17/13
Matthew Philippe, Chairman

ATTEST:

_____ Date: _____
Ken Nelsen, Secretary