

**Crestline Sanitation District
Board of Directors Special Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: February 20, 2013 – 9:30 a.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Sheri Fairbanks, Director
Jack Winsten, Director
Ken Nelsen, Secretary

Crestline Sanitation District Employees Present:

Mark Pattison, Interim General Manager

Others Present:

None Present

Call to Order

The meeting was called to order at 3:30 p.m. by Chairman Philippe

Approval of Agenda

Vice Chairman made the motion to approve the Agenda.
Director Winsten seconded. The motion passed with a vote of 5-0.

Public Comment*

No public comments were made.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

Closed Session

The Board of Directors adjourned to Closed Session at 9:30 a.m.

Announcement of Closed Session Items

Chairman Philippe confirmed receipt of the Wage and Benefit Survey for Ohlund Management & Technical Services. It was received with minor changes needed and is the intent of the Board to publish it on the website as soon as possible.

An Ad Hoc Committee will be formed to review the resumes for the General Manager Position for Crestline Sanitation District. The Ad Hoc Committee will consist of Chairman Philippe and Secretary Nelsen. The top three resumes will be brought to the Board in closed session at the regular meeting scheduled for March 14, 2013.

Directors Comments

Secretary Nelsen made a motion for the Board to approve a Rate Range Increase for all CSD employees in the amount of 3.5%, effective January 1, 2013. Director Winsten seconded the motion, passing 5-0.

Old Business

Wyatt Troxel, Mike Hoover, and Gary Hackney, WL Troxel Associates discussed the Effluent Management Plan Condition Assessment. They brought up different ways to deal with the issues of the Outfall.

The Forest Shade Pump Station Upgrade Bid Award was still pending documents and will be placed on a future agenda.

Future Agenda Items

Announcement of top three resumes for General Manager
Forest Shade Pump Station Upgrade Bid Award

Directors Comments

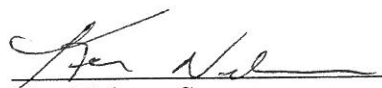
No comments were made

Adjournment

Vice Chairman Shubnell made a motion to adjourn.
Director Fairbanks seconded the motion.
Chairman Philippe called for a vote. The Vote passed 5-0.
Meeting adjourned at 12:05 p.m.

 Date: 3/14/13
Matthew Philippe, Chairman

ATTEST:

 Date: 3-14-13
Ken Nelsen, Secretary