

**Crestline Sanitation District
Board of Directors Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: March 14, 2013 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present

Penny Shubnell, Vice Chairman
Sheri Fairbanks, Director
Ken Nelsen, Secretary

Board of Directors Arrived Later

Matthew Philippe, Chairman
Jack Winsten, Director

Crestline Sanitation District Employees Present

Mark Pattison, Interim General Manager

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, Beckett & Kennedy
Kelly Foster, International Brotherhood of Electrical Workers (IBEW)
Mark Meyer, International Brotherhood of Electrical Workers (IBEW)
John Egan, Engineering Resources

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell

Approval of Agenda

Vice Chairman Shubnell made the motion to approve the Agenda.
Director Fairbanks seconded. The motion passed with a vote of 3-0.

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Public Comment*

Kelly Foster and Mark Meyer with International Brotherhood of Electrical Workers (IBEW) spoke to the Board of Directors regarding previous meetings with Bill Brunick, CSD Legal Counsel. They stated that the Ground Rules for negotiations were presented and accepted by Legal Counsel on February 5, 2013. IBEW would like to bring forward bargaining in good faith for agreements and settlements.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

Approval of Minutes

The Board of Director Minutes for February 14, 2013 at 3:30 p.m. and 4:30 p.m. were approved 3-0

The Board of Director Minutes for February 20, 2013 at 9:30 a.m. were approved 3-0

New Business

- The Budget Calendar Workshop was scheduled for Thursday, April 4, 2013 at 2:00 p.m.
- Task I and II for the IRM contract pertaining to the study of the integrity of the Las Flores Ranch Outfall Line were approved with the understanding that it would not exceed \$15,000.00.

Old Business

- John Egan with Engineering Resources presented the contract modifications for Forest Shade Pump Station. With Interim General Manager Mark Pattison's recommendation the contract was approved, with the start date to be determined. The contract was approved to not exceed \$78,000.00. Director Fairbanks motioned, Secretary Nelsen seconded, passing 3-0.
- The Board of Directors and IBEW will review the CSD Policies Manual on a future date.

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Reports

- Phil Waller, financial consultant R.A.M.S, will work with the Interim General Manager to develop the 2013/2014 Budget.
- Interim General Manager Pattison presented the Managers Report for March 2013.
- Legal Counsel Kennedy stated the Form 700's are due for 2013.

Directors Comments

Secretary Nelsen recommended that IGM Pattison should work with the local General Managers to come to an agreement regarding a Mutual Aid Agreement for equipment, vehicles, etc. for emergency sludge removal.

Future Meeting

A Special Closed Session Meeting to be held on March 26, 2013 for General Manager interviews beginning at 8:00 a.m.

A Special Meeting to be held on April 4, 2013 for CSD Budget Planning.

Closed Session Items

No items to report

Adjournment

Vice Chairman Shubnell made a motion to adjourn.

Director Fairbanks seconded the motion.

Chairman Philippe called for a vote. The Vote passed 5-0.

Meeting adjourned at 5:30 p.m.

Matthew Philippe, Chairman **Date:** _____

ATTEST:



Ken Nelsen, Secretary **Date:** 4-11-13