

**Crestline Sanitation District
Board of Directors Regular Meeting
Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: November 14, 2013 – 4:30 p.m.

Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Matthew Philippe, Chairman
Sheri Fairbanks, Director
Ken Nelsen, Secretary

Board Of Directors Arrived Absent:

Penny Shubnell, Vice Chairman
Jack Winsten, Director

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Jordan Dietz, Electro-Mechanical Specialist
Joel Stribling, Operations Volunteer

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, Beckett & Kennedy
Phil Waller, Financial Consultant, R.A.M.S.
Gail Fry, The Alpenhorn News
Steve Farrell, Crest Village Water District, Board President

Call to Order

The meeting was called to order at 4:30 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Chairman Philippe called for a motion to approve the agenda.
Director Fairbanks motioned to approve the agenda.
Secretary Nelsen seconded, passing with a vote of 3-0.

Public Comment*

There were no Public Comments.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Consent Calendar

A motion to approve the Districts Consent Calendar by Secretary Nelsen was seconded by Director Fairbanks, Passing 3-0

New Business

- *Item 3* – Joel Stribling and Jordan Dietz gave a presentation to show the Property and Infrastructure owned by Crestline Sanitation District. Google Earth Map was utilized for this presentation. A map was created to show where the mains run from Huston Creek Treatment Plant, Seeley Creek Treatment Plant and Cleghorn Treatment Plant to the Outfall Line at Las Flores Ranch. Also shown was the Force Main from Forest Shade Pump Station to Huston Creek Treatment Plant. Joel explained that the District does have original blueprints but that they are harder to read.
- *Item 4* - The presentation on City Incorporation by Lewis Murray was postponed until the next regular meeting in December 2013.

Reports

- The District's Quarterly Financial Statements were presented to the Board for July, August, and September 2013 and accepted 3-0.
- General Manager Pattison presented the Managers Report for October 2013
- No Legal Counsel Report was given

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Directors Comments

Chairman Philippe congratulated Director Jack Winsten and Secretary Ken Nelsen on being re-elected to the Crestline Sanitation District's Board.
Secretary Nelsen thanked the staff for taking care of all and any problems.
Director Fairbanks stated the presentation was well done.

Closed Session

The Board of Directors adjourned to closed session at 5:28 p.m. and reconvened at 6:32 p.m.

Announcement of Reportable Closed Session Items

No announcements were made.

Future Meetings

11/22/2013 at 2:00 p.m. – Special Meeting of the Board of Directors
12/12/2013 at 3:00 p.m. – **CANCELLED** Regular Meeting of the Board of Directors
12/18/2013 at 2:00 p.m. – Special Meeting of the Board of Directors

Adjournment

Chairman Philippe called for a vote to adjourn, Director Fairbanks motioned, Secretary Nelsen seconded. The motion passed with a vote of 3-0. Meeting adjourned at 6:42 p.m.

APPROVE:

 _____ **Date:** 1-9-14
Matthew Philippe, Chairman

ATTEST:

 _____ **Date:** 1-9-14
Ken Nelsen, Secretary