

**Crestline Sanitation District
Board of Directors Special Meeting
Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: April 14, 2016 – 3:00 p.m.

Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Ken Nelsen, Director
Sherri Fairbanks, Director
Jack Winsten, Director

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Fairbanks made the motion to approve the Agenda.

Director Winsten seconded. The motion passed.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Nelsen, Director Fairbanks. Director Winsten

NOES: None

ABSENT: None

ABSTAIN: None

Public Comment*

None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Director Winsten motioned to approve the consent calendar with a second by Director Nelsen.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Nelsen, Director Winsten

NOES: None

ABSENT: None

ABSTAIN: Director Fairbanks

New Business

Item 3- Regarding the nomination for Regular Special District Member of LAFCO; the decision was made to rescind the nomination for Steven Farrell, as he has decided not to run, and in lieu nominate Kimberly Cox. With a motion by Director Winsten and a second by Director Nelsen the motion passed 5-0.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Nelsen, Director Fairbanks, Director Winsten

NOES: None

ABSENT: None

ABSTAIN: None

Item 4- A Discussion on how to handle a customer complaint when the customer e-mail's the Board of Directors resulted with the recommendation to reply to the customer that the concern or complaint would be sent to the appropriate staff. The e-mail will be sent the General Manager and then would be forwarded to administrative staff.

Financial Consultant Report

January 2016 financials were presented to the Board of Directors by Brad Welebir, R.A.M.S.

Legal Counsel Report

None

General Manager Report

Report was presented by General Manager Pattison

Las Flores Ranch Committee Report (Ad Hoc)

The Committee has proceeded with the Title 22 Report with Dudek Engineering

Directors Comments

Director Fairbanks thanked the District staff.

Director Nelsen thanked Brad Welebir for his report on the financials

Chairman Philippe stated the need for continuing to resolve I & I issues and looking forward to the Strategic Plan Workshop.

Vice Chairman Shubnell agreed with all the Directors. She noted the construction on State Hwy 18 and the fines exceeding the speed limits.

Director Winsten noted the cohesiveness of the Staff and being a pleasure to work with. Good job.

Closed Session

The Board, Managers, and Legal Counsel adjourned to closed session at 4:30 p.m., returning to Open Session at 5:20 p.m.

Announcement of Closed Session Items

CONFERENCE WITH LABOR NEGOTIATORS - **None to report**

CONFERENCE WITH LEGAL COUNSEL– EXISTING LITIGATION- **None to report**

Future Meetings

A Strategic Plan Workshop - April 18, 2016 at 3:00 p.m.

Regular Meeting of the Board May 12, 2016 at 3:00 p.m.

Adjournment

Chairman Philippe motioned to adjourn. Meeting adjourned 5:30 p.m.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Nelsen, Director Fairbanks, Director Winsten

NOES: None

ABSENT: None

ABSTAIN: None

APPROVE:

Benjamin J. Shubnell DATE: 6-9-16

ATTEST:

Ken Nelsen DATE: 6-9-16