

**Crestline Sanitation District  
Board of Directors Regular Meeting  
Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: August 11, 2016 – 3:00 p.m.**

**Place: Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325**

**Board of Directors Present:**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairman  
Ken Nelsen, Director  
Sherri Fairbanks, Director

**Board of Directors Absent:**

Jack Winsten, Director

**Crestline Sanitation District Employees Present:**

Mark Pattison, General Manager  
Rick Dever, Operations Manager  
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary

**Others Present:**

Brad Welebir, Financial Consultant; R.A.M.S.  
Jean Cihigoyenetche, JC Law Firm

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda, seconded by Director Nelsen

AYES: Chairman Philippe, Vice Chairman Shubnell,  
Director Nelsen, Director Fairbanks,

NOES: None

ABSENT: Director Winsten

ABSTAIN: None

**Public Comment\***

None

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

**Approval of Consent Calendar**

Director Fairbanks motioned to approve the consent calendar with a second by Vice Chairman Shubnell.

AYES: Chairman Philippe, Vice Chairman Shubnell,  
Director Nelsen, Director Fairbanks,

NOES: None

ABSENT: Director Winsten

ABSTAIN: None

**New Business**

None

**Old Business**

None

**Financial Consultant Report**

July 2016 financials were presented to the Board of Directors by Brad Welebir

**Legal Counsel Report**

Congratulated the Board on the completion of the MOU for FY 2017-2019

**General Manager Report**

Report was presented by General Manager Pattison

**Las Flores Ranch Committee Report (Ad Hoc)**

None

**Directors Comments**

Vice Chairman Shubnell commented that the PIO from the Forest Service gave a brief update on the battle with the fires and noted there were 515 firefighters stationed at Lake Gregory.

Chairman Philippe noted that he may not be able to attend the September Regular Meeting and will attend the October Regular Meeting via teleconference.

Director Fairbanks stated she was happy with the efforts of the emergency personnel during the fires.

**Closed Session**

The Board, Managers, and Legal Counsel adjourned to closed session at 3:20 p.m. and reopened at 5:00 p.m.

**Announcement of Closed Session Items**

None to report

**Future Meetings**

Regular Meeting of the Board August 11, 2016 at 3:00 p.m.

**Adjournment**

Meeting adjourned 5:02 p.m.

**APPROVE:**

Matthew Schilge DATE: 9/8/16

**ATTEST:**

Ker Nelsen DATE: 9-8-16